

Schedule 2.2(a)(ii)

[REDACTED]

[REDACTED]

[REDACTED]

via email: Schedule 2.2(a)(ii)

Dear [REDACTED]

FREEDOM OF INFORMATION REQUEST

I refer to your application under section 30 of the *Freedom of Information Act 2016* (the Act), received by Major Projects Canberra (MPC) on 23 May 2022, in which you sought access to:

A copy of the Ministerial Briefs with the titles outlined below:

Communications on a page – Concessional Loans Scheme

CIT Woden Campus – Project Variation Requests for Packages 1 and 2 (March 2022)

CIT Campus Woden – Forecast Timeline for the revised Cabinet Submission (21/750) Clarification of scope and approvals process for Main Works Design and Construct Contract

Light Rail Construction Works April 2022

Update on the Register of Potential Suppliers and concessional loan Request for Proposal process

Infrastructure Australia Report - Delivering Outcomes: A Roadmap to improve infrastructure industry productivity and innovation

2022-23 Budget - MPC E01 – Combustible Cladding Rectification Scheme – ACT Government Owned Buildings

National Capital Authority Land Licence – Principles of Agreement

Raising London Circuit Early Works Contract – contingency amount

For information: Updated ACT Chief Engineer Strategic Directions for public release

New Construction Employment Hub and Woden Renewal Hub

Authority

I am an Information Officer appointed by the Chief Projects Officer under section 18 of the Act to deal with access application made under Part 5 of the Act.

Decision on access

Searches were completed for relevant documents and eighteen (18) documents were identified that fall within the scope of your request.

I have included as **Attachment A** to this decision the schedule of relevant documents. This provides a description of each document that falls within the scope of your request and the access decision for each of those documents.

My decision in relation to the documents relevant to your request is summarised as follows:

- full release of four (4) documents;
- partial access to six (6) documents;
- Withhold access to four (4) documents

- Four (4) documents were identified as currently being publicly available, or already provided to you in relation to previous requests. Links to these documents have been provided where available.

My decision is detailed further in the following statement of reasons.

Statement of Reasons

In making my decision on disclosing government information, I must identify all relevant factors in schedules 1 and 2 of the FOI Act and determine, on balance, where the public interest lies. In reaching my access decision, I have taken the following into account:

Factors favouring disclosure in the public interest (Schedule 2, Section 2.1)

- Section 2.1(a)(i) promote open discussion of public affairs and enhance the government's accountability; and
- Section 2.1(a)(ii) contribute to positive and informed debate on important issues or matters of public interest.

The release of this information may possibly help to create positive and informed discussions. I consider that disclosing the contents of the information sought could reasonably contribute to discussion of public affairs. I am satisfied that these are relevant considerations favouring disclosure in this case, and in the interests of enhancing open discussion, I afford them significant weight.

Factors favouring non-disclosure (Schedule 1 Information disclosure of which is taken to be contrary to the public interest)

- Section 1.2 Information subject to legal professional privilege;

Documents 7, and 12 have been identified as being within the scope of your request however, these documents contain information that is considered to be contrary to the public interest under section 1.2 of Schedule 1 of the act. Information contained in these documents was created in the context of a legal practitioner-client relationship and was made for the purpose giving or obtaining legal advice and preparing for and use in a current legal proceeding. It is therefore exempt from release. Purely factual information that is not subject to legal professional privilege has been provided to you.

- Section 1.6 Cabinet information;

Multiple documents have been identified as being within the scope of your request, however, these documents contain information that is considered to be contrary to the public interest under section 1.6 of Schedule 1 of the Act. This information is Cabinet information, which is exempt from release. The purpose of Cabinet information being exempt from release is to maintain the confidentiality of the Cabinet process and to uphold the principle of collective ministerial responsibility. This exemption was discussed in *The Commonwealth v Northern Land Council* [1993] HCA 24; (1993) 176 CLR 604 (21 April 1993). Paragraph 6 of the decision, states that:

... it has never been doubted that it is in the public interest that the deliberations of Cabinet should remain confidential in order that the members of Cabinet may exchange differing views and at the same time maintain the principle of collective responsibility for any decision which may be made. “

In reviewing these documents, I note the requirements of schedule 1 section 1.6(2) of the Act which states that the exemption for Cabinet Information does not apply to 'purely factual information' unless the disclosure of the information would involve the disclosure of a deliberation or decision of Cabinet and the fact of the deliberation or decision has not been officially published. In the case of

Parnell & Dreyfus and Attorney-General's Department [2014] AICmr 71, the Australian Information Commissioner stated that the term 'purely factual material' does not extend to factual material that is an integral part of the deliberative content and purpose of a document or is embedded in or intertwined with the deliberative content in such a manner that it is impractical to separate it from the other content.

Having reviewed the documents, I consider that the purely factual information within the documents identified is an integral part of the deliberative content and as stated by the Commissioner, the analysis and views in the documents would be robbed of their essential meaning without incorporation of this material. I am satisfied that disclosure of this purely factual information would involve the disclosure of future deliberations and decisions of Cabinet.

The information in these documents that you have requested falls within section 1.6 of the Act as it is information which has been commissioned to inform Cabinet to guide its decision making and assist in its deliberations. It is therefore exempt from release under the Act.

Factors favouring non-disclosure in the public interest (Schedule 2, Section 2.2)

- Section 2.2(a) (ii) prejudice the protection of an individual's right to privacy or any other right under the Human Rights Act 2004;

Document 3 contains details of ACT Government Stakeholders who have been consulted with in relation to the Private Buildings Cladding Scheme. I consider that the protection of an individual's right to privacy, especially in the course of dealings with the ACT Government is a significant factor as the parties involved have provided their personal contact information for the purposes of working with the ACT Government. I have considered this information and in my opinion the protection of these individuals' personal details outweighs the benefit which may be derived from releasing them. I consider that these individuals are entitled to expect that the personal information they have supplied as part of this process to the ACT Government will be dealt with in a manner that protects their privacy. Considering the type of information to be withheld from release, I am satisfied that the factors in favour of release can still be met while protecting the personal information of the individuals

- Section 2.2 (a)(x) prejudice intergovernmental relations;

The delivery of the Light Rail Stage 2A project and further planned extension of the Light Rail network requires ongoing discussions and negotiations with Federal Government Departments and Agencies. I have considered to ongoing nature of these discussions and have decided on balance that revealing the status of the discussions at this time would reasonably be considered to adversely affect ongoing intergovernmental negotiations. I give this factor significant weight and consider the release of information in relation to these discussions at this time to be contrary to the Public Interest.

- Section 2.2 (a)(xiii) prejudice the competitive commercial activities of an agency;

I have considered the competitive commercial activities of MPC. MPC as the ACT Governments infrastructure delivery agency engages with commercial service providers to deliver vital infrastructure projects. Revealing the commercial negotiations in relation to MPC's ongoing projects would reasonably be considered to prejudice MPC's ability to engage competitive commercial activities.

Given the necessity for MPC to engage in these competitive commercial activities and engage with commercial third parties to negotiate best value for money infrastructure development on MPC's projects I give these factors significant weight. The release of this information could reasonably diminish the MPC's bargaining power and ability to negotiate competitive commercial terms it is contrary to the public interest to release this information at this stage.

Charges

I have decided to waive any charges in relation to this Freedom of Information application.

Online Publishing – Disclosure Log

Under section 28 of the Act, MPC maintains an official online record of access applications called a disclosure log. Your original access application, my decision and documents released to you in response to your access application will be published in the MPC disclosure log three (3) days after the date of the decision. Your personal contact details will not be published. You may view the MPC disclosure log at <https://www.act.gov.au/majorprojectscanberra>.

Ombudsman Review

My decision on your access request is a reviewable decision as identified in Schedule 3 of the Act. You have the right to seek Ombudsman review of this outcome under section 73 of the Act within 20 working days from the day that my decision is published in the MPC disclosure log, or a longer period allowed by the Ombudsman.

If you wish to request a review of my decision you may write to the Ombudsman at:

The ACT Ombudsman
GPO Box 442
CANBERRA ACT 2601
Via email: actfoi@ombudsman.gov.au

ACT Civil and Administrative Tribunal (ACAT) Review

Under section 84 of the Act, if a decision is made under section 82(1) on an Ombudsman review, you may apply to ACAT for review of the Ombudsman decision. Further information may be obtained from the ACAT at:

ACT Civil and Administrative Tribunal
Level 4, 1 Moore Street
GPO Box 370
CANBERRA CITY ACT 2601
Telephone: (02) 6207 1740
<http://www.acat.act.gov.au>

Should you have any queries in relation to your request, please contact me by telephone on (02) 6205 5288 or email MPCFOI@act.gov.au.

Yours sincerely,

Schedule 2.2(a)(ii)

Nikki Pulford
Major Project Canberra
28 June 2022

FREEDOM OF INFORMATION REQUEST SCHEDULE

Please be aware that under the *Freedom of Information Act 2016*, some of the information provided to you will be released to the public through the ACT Government's Open Access Scheme. The Open Access release status column of the table below indicates what documents are intended for release online through open access.

Personal information or business affairs information will not be made available under this policy. If you think the content of your request would contain such information, please inform the contact officer immediately.

Information about what is published on open access is available online at: <https://www.act.gov.au/majorprojectscanberra/home>

FOI Reference Number		Request Details				
MPCFOI2022/09		<p><i>A copy of the Ministerial Briefs with the titles outlined below:</i></p> <p><i>Communications on a page – Concessional Loans Scheme</i></p> <p><i>CIT Woden Campus – Project Variation Requests for Packages 1 and 2 (March 2022)</i></p> <p><i>CIT Campus Woden – Forecast Timeline for the revised Cabinet Submission (21/750) Clarification of scope and approvals process for Main Works Design and Construct Contract</i></p> <p><i>Light Rail Construction Works April 2022</i></p> <p><i>Update on the Register of Potential Suppliers and concessional loan Request for Proposal process</i></p> <p><i>Infrastructure Australia Report - Delivering Outcomes: A Roadmap to improve infrastructure industry productivity and innovation</i></p> <p><i>2022-23 Budget - MPC E01 – Combustible Cladding Rectification Scheme – ACT Government Owned Buildings</i></p> <p><i>National Capital Authority Land Licence – Principles of Agreement</i></p> <p><i>Raising London Circuit Early Works Contract – contingency amount</i></p> <p><i>For information: Updated ACT Chief Engineer Strategic Directions for public release</i></p> <p><i>New Construction Employment Hub and Woden Renewal Hub</i></p>				
Ref No.	No. of Folios	Description	Date	Status	Reason for non-release or partial release	Open Access release status
1.	1-6	CIT Woden Campus – Project Variation Requests for Packages 1 and 2 (March 2022)	23 March 2022	Partial	Schedule 2.2 (xiii) Competitive Commercial activities of an Agency	Yes

2.	7-8	CIT Woden Campus – Project Variation Requests for Packages 1 and 2 (March 2022) Attachment A	23 March 2022	Partial	Schedule 2.2 (xiii) Competitive Commercial activities of an Agency	Yes
3.	9-18	Communications on a page – Concessional Loans Scheme	24 March 2022	Partial	Schedule 2.2(a)(ii) Personal Privacy	Yes
4.	19-21	CIT Campus Woden – Forecast Timeline for the revised Cabinet Submission (21/750) Clarification of scope and approvals process for Main Works Design and Construct Contract	28 March 2022	Partial	Schedule 1.6 Cabinet Business	Yes
5.	-	Light Rail Construction Works April 2022	28 March 2022	No – already released	Already released – MPCFOI2022/08	Yes
6.	-	Light Rail Construction Works April 2022 Attachment A	28 March 2022	No – already released	Already released – MPCFOI2022/08	Yes
7.	22-25	Update on the Register of Potential Suppliers and concessional loan Request for Proposal process	30 March 2022	Partial	Schedule 1.2 Legal Privilege & Schedule 1.6 Cabinet Business	Yes
8.	26-27	Infrastructure Australia Report - Delivering Outcomes: A Roadmap to improve infrastructure industry productivity and innovation	1 April 2022	Full		Yes
9.	28-29	2022-23 Budget - MPC E01 – Combustible Cladding Rectification Scheme – ACT Government Owned Buildings	1 April 2022	Partial	Schedule 1.6 Cabinet Business & Schedule 2.2 (xiii) Competitive Commercial activities of an Agency	Yes
10.		2022-23 Budget - MPC E01 – Combustible Cladding Rectification	1 April 2022	Withheld	Schedule 1.6 Cabinet Business	No

		Scheme – ACT Government Owned Buildings Attachment A				
11.		National Capital Authority Land Licence – Principles of Agreement	7 April 2022	Withheld	Schedule 2.2 (a) (x) prejudice intergovernmental relations;	No
12.		National Capital Authority Land Licence – Principles of Agreement Attachment A	7 April 2022	Withheld	Schedule 1.2 Professional Legal Privilege	No
13.		Raising London Circuit Early Works Contract – contingency amount	14 April 2022	Withheld	Schedule 1.6 Cabinet Business	No
14.	30-32	For information: Updated ACT Chief Engineer Strategic Directions for public release	16 March 2022	Full		Yes
15.	-	Attachment A ACT Chief Engineer Strategic Directions 2022-25	16 March 2022	No		Already Publicly Available Chief-Engineer-Strategic-Directions-2022-25.pdf (act.gov.au)
16.		Attachment B ACT Chief Engineer Strategic Directions 2019-21	December 2019	No		Already Publicly Available - Commercial Services and Infrastructure Strategic Directions 2019 - 2020 (act.gov.au)
17.	33-35	New Construction Employment Hub and Woden Renewal Hub	3 March 2022	Full		Yes
18.	36-37	Event proposal for attendance by Minister	3 March 2022	Full		Yes
Total Number of Documents						

Major Projects Canberra

To:	Minister for Skills	Tracking No.: 22/28372
Date:	23/03/2022	
From:	Chief Project Officer, Major Projects Canberra	
Subject:	CIT Woden Campus – Project Variation Requests for Packages 1 and 2 (March 2022)	
Critical Date:	28/03/2022	
Critical reason:	Approval of the Project Variation Request's will enable the CIT Campus Woden Project team to instruct the Package 1 and 2 Contractors to proceed with works	

Recommendations

That you:

1. Endorse the proposed approval by the Chief Project Officer, Major Projects Canberra, of the 'Project Variation Requests' and associated contingency usage in respect of the CIT Woden project as set out in this brief.

with edits
 Agreed / Not Agreed / Please Discuss

Chris Steel MLA *[Signature]* 25/3/22

Minister's Office Feedback

Agreed with the amendment that more than % change to GFA requires ministerial endorsement.

Background

1. Major Projects Canberra (MPC) has been appropriated funding in respect of contingencies for the CIT Woden Project.
2. Although the expenditure of contingency can be approved according to MPC's existing financial delegations, MPC implements an additional level of approvals which are required to be obtained before contingency may be spent. MPC does this across all of its major projects, and does this so that there is cross-government visibility of contingency expenditure on those major projects. It is designed in part to minimise the risk that large or contentious scope changes are agreed without senior or Ministerial oversight, even if they are within the contingency budget.
3. The 'Contingency Authorisation Matrix' MPC has implemented in respect of the CIT Woden Project is contained at Attachment A. The greater the level of proposed contingency usage (individually or cumulative), the more senior the authorisations required.
4. As at March 2022, the total financial impact of the 'project variation requests' (PVRs) for both Packages 1 and 2 of the CIT Woden project each exceed the Schedule 2.2(a)(xiii) threshold (cumulative to date). For that reason, your authorisation is being sought for the Chief Project Officer, Major Projects Canberra, to approve these 'Project Variation Requests.' In this respect:
 - a. These PVRs have been endorsed by the CIT Project Board at its meeting of 11 March 2022;
 - b. The value of the PVRs is within existing MPC appropriation; and
 - c. The value of the PVRs was incorporated in the financial estimates recently presented to yourself and discussed at the ERC meeting of 16 March 2022.

Discussion - PVRs

Package 1 (Bus Layovers & Ancillary Road Works)

5. **Table 1** below summarises the PVRs in relation to the Bus Layovers & Ancillary Road works for which authorisation is sought:

Table 1 - Package 1 Project Variation Requests (PVRs)

PVR No.	PVR Description	PVR Value (Excl. GST)
PVR 20	Tactiles to Layover Amenities	Schedule 2.2(a)(xiii)
PVR 21	Trunk Sewer Realignment	Schedule 2.2(a)(xiii)
PVR 22	Easty Street Amenity Block Service Changes	Schedule 2.2(a)(xiii)
PVR 23	Launceston Drivers Facility Water Supply Change	Schedule 2.2(a)(xiii)
PVR 24	EvoEnergy conduit provisions for future light rail TPS (Schedule 2.2(a)(xiii)) (Part of Provisional Sum)	-
PVR 25	Removal and replacement of an existing watermain	Schedule 2.2(a)(xiii)
PVR 26	Change of Cladding Specification to Fielders 305	Schedule 2.2(a)(xiii)

PVR No.	PVR Description	PVR Value (Excl. GST)
PVR 27	IF7 interface drain and pavement type FP1 Launceston-Easty Street Intersection	Schedule 2.2(a)(xiii)
PVR 28	Easty Street SW realignment	Schedule 2.2(a)(xiii)
PVR029	CVR 59 - Additional Streetlight Conduits (Launceston Street Verge)	Schedule 2.2(a)(xiii)
PVR030	CVR 23 - Extra Over Depth of Sewer at Launceston Layover	Schedule 2.2(a)(xiii)
PVR031	CVR 29 - Additional Future CCTV, SSICT, and Bus EV charging Conduits	Schedule 2.2(a)(xiii)
PVR032	CVR 30 - Street Light Conduit - E13 to L20 Launceston Street	Schedule 2.2(a)(xiii)
PVR033	CVR 31 - Additional Works Along Easty Street	Schedule 2.2(a)(xiii)
PVR034	CVR 50 - NBN Relocation Works along Easty Street. Schedule 2.2(a)(xiii) (Part of Provisional Sum)	-
PVR035	Park & ride lighting	Schedule 2.2(a)(xiii)
PVR036	Extra blockwork and brickwork to the Launceston Driver's Facility building	Schedule 2.2(a)(xiii)
	TOTAL	Schedule 2.2(a)(xiii)

6. The below table summarises the overall impact to Package 1 forecast costs. There is no impact as an outcome of these PVRs on the forecasts costs that were presented in the ERC submission of 16 March 2022. The forecast costs include approximately Schedule 2.2(a) of Transport Canberra and City Services (TCCS) funded works.

Table 2 - Package 1 Financial Summary

Breakdown Description	Amount (Excl. GST)
P1 Original Contract Value	\$13,621,666.65
P1 Previously Approved Variations	Schedule 2.2(a)(xiii)
P1 Current Recommendations (PVRs 20 to 36)	Schedule 2.2(a)(xiii)
Revised Contract Sum	Schedule 2.2(a)(xiii)
Forecast Required Contingency	Schedule 2.2(a)(xiii)
Other Approved Commitments against Package 2	Schedule 2.2(a)(xiii)
Total Package Forecast Costs	Schedule 2.2(a)(xiii)

Package 2 (Public Transport Interchange)

7. The below table summarises the PVRs in relation to the Public Transport Interchange works for which authorisation is sought:

PVR No.	PVR Description	PVR Value (Excl. GST)
PVR05	Matilda Carpark modifications and Pavement Patching up until 6/12/21.	Schedule 2.2(a)(xiii)
PVR06	Matilda Carpark modifications and Pavement Patching after 6/12/21.	Schedule 2.2(a)(xiii)
PVR07	Sewer Investigations	Schedule 2.2(a)(xiii)
PVR08	Electrical Pits (6 numbers)	Schedule 2.2(a)(xiii)
PVR09	Traffic Controllers on Matilda Street	Schedule 2.2(a)(xiii)
	TOTAL	Schedule 2.2(a)(xiii)

8. The below table summarises the overall impact to Package 2 forecast costs. There is no impact as an outcome of these PVRs on the forecasts costs that were presented in the ERC submission of 16 March 2022.

Table 3 - Package 2 Financial Summary

Breakdown Description	Amount (Excl. GST)
P2 Original Contract Value	\$27,438,172.73
P2 Previously Approved Variations	Schedule 2.2(a)(xiii)
P2 Current Recommendations (PVRs 05 to PVR 09)	Schedule 2.2(a)(xiii)
Revised Contract Sum	Schedule 2.2(a)(xiii)
Forecast Required Contingency	Schedule 2.2(a)(xiii)
Other Approved Commitments against Package 2	Schedule 2.2(a)(xiii)
Total Package Forecast Costs	Schedule 2.2(a)(xiii)

Current Overall Project Estimates

9. Overall currently estimate project costs remain as per the ERC submission of 16 March 2022, noting the caveats to that estimate as set out in the submission, especially relating to the potential incorporation of 'Package 2' works into the main 'Package 3' package of works. That estimate is repeated in the following table for your convenience:

Indicative costs – forecasts vs budget

Budget breakdown	Original budget (incl. contingency)	Indicative forecast costs at completion <u>excluding</u> future risks	Future risks		Sub-total future risks	Indicative forecast costs at completion <u>including</u> risks	Variance in budget - including pv & risk
			Notionally allocated contingency	Unallocated contingency			
Design and advisory services	Schedule 2.2(a)(xii)						
Package 1	Schedule 2.2(a)(xii)						
Package 2 (including \$12m light rail stop)	Schedule 2.2(a)(xii)						
Package 3 - Including EV charging	Schedule 2.2(a)(xiii)						
Package 3 - Consultancy & advisory support services for Package 3							Schedule 2.2
Package 4							Schedule 2.2
Work Health and Safety (Active certification audits)	Schedule 2.2(a)(xii)						
Indirect costs							Schedule 2.2
Total	Schedule 2.2(a)(xiii)						

Other Notes

10. MPC officials would be please to provide further details on any of the PVRs outlined in this brief at your request.
11. For the purposes of the 'Contingency Authorisation Matrix' at Attachment A, should you agree to the recommendation in this brief, MPC proposes to 'reset' the cumulative value counter such that MPC will approach you should further PVRs require approval which are in **Schedule 2.2(a)(xiii)** from this point. This is so as to not trouble you with every minor variation from this point onwards in the project which can appropriately be handled within MPC and / or with Project Board oversight.

Consultation

12. The CIT Project Board endorsed the approval of the PVRs set out in this brief.

Signatory Name: Duncan Edghill

Phone:

Action Officer: Rebecca Power

Phone: 0418 353 063

Attachments

Attachment	Title
Attachment A	MPC Contingency Approval Matrix

Contingency Authorisation Matrix – CIT Woden Project

Table 1 below sets out the required authorisations for the expenditure of contingency during CIT Woden project, noting:

- The ACT Government holds project contingency amounts for the primary purpose of meeting the cost of risk events that are actually manifested during the project's main risk phase. It's primary purpose is not to facilitate project scope changes;
- The timing of seeking authorisations during the project will be a matter of judgement having regard to the nature of the change, the desirability of 'bundling' change requests, the delay and re-work which may follow from not seeking early endorsement of scope changes, and timeframes associated with obtaining Board, Ministerial and Cabinet approvals;
- Financial delegations associated with the Project reside with Major Projects Canberra;
- The table below sets out final authorisations required, noting ordinary governance processes should be adhered to in the lead-up to seeking final authorisation; and
- **IN THE EVENT OF ANY MISALIGNMENT BETWEEN REQUIRED AUTHORISATIONS IN THIS DOCUMENT AND MAJOR PROJECTS CANBERRA'S FINANCIAL DELEGATIONS DOCUMENT, THE LOWER DELEGATION AMOUNT SHALL BE APPLICABLE.**

Table 1. Authorisations for contingency usage during the CIT Woden Project.

Nature of Change	Endorsements Requested and Authorisation Required
Main Works Phase Scope Changes and Risk Events	
<p>Immaterial Scope Changes and Risk Events: All ordinary design development changes, variations to physical works or the manifestation of risk events which individually and in aggregate do not involve any cost or which otherwise do not meet the threshold of a 'minor,' 'moderate' or 'material' scope change.</p>	<p>No additional endorsements or authorisations are required in addition to ordinary design development and financial delegation processes.</p>
<p>Schedule 2.2(a)(xiii)</p> <p>[REDACTED]</p> <p>[REDACTED]</p> <p>[REDACTED]</p> <p>[REDACTED]</p> <p>[REDACTED]</p>	<p>[REDACTED]</p> <p>[REDACTED]</p> <p>[REDACTED]</p> <p>[REDACTED]</p> <p>[REDACTED]</p>

Nature of Change	Endorsements Requested and Authorisation Required
<p>Schedule 2.2(a)(xiii)</p> <p>[Redacted]</p> <ul style="list-style-type: none">[Redacted][Redacted][Redacted][Redacted][Redacted][Redacted]	<p>Schedule 2.2(a)(xiii)</p> <p>[Redacted]</p> <p>[Redacted]</p> <p>[Redacted]</p> <p>[Redacted]</p>
<p>Schedule 2.2(a)(xiii)</p> <p>[Redacted]</p> <ul style="list-style-type: none">[Redacted][Redacted][Redacted][Redacted][Redacted][Redacted]	<p>Schedule 2.2(a)(xiii)</p> <p>[Redacted]</p> <p>[Redacted]</p> <p>[Redacted]</p> <p>[Redacted]</p>

What is government's involvement/interest?	The ACT Government's Private Buildings Cladding Scheme is underway to assist eligible private apartment building owners to test and assess, and ultimately remediate combustible cladding.		
Why are we communicating on this issue?	Steps are underway to launch phase 2, the concessional loan scheme to assist apartment building owners to remediate their cladding. A Request for Proposal is due for release on 24 March which will seek a loan services provider to facilitate the concessional loan.		
Does it cross over other Directorates/agencies?	EPSDD, ESA (Emergency services), CMTEDD	Spokesperson	Minister for Sustainable Building and Construction, Rebecca Vassarotti
Communications project tier	This project has been designated Tier 2 as it involves a broad cross-section of the Canberra community.		
Target audience/stakeholders/third party endorsers	<ul style="list-style-type: none"> • Building owners / Owners corporations • Strata managers • Media • Owners Corporation Network • Strata Communities Australia • Wider Canberra community 		

Key Messages

- The ACT Government is progressing the delivery of a concessional loan scheme to support eligible buildings owners replace combustible cladding on their buildings and looks forward to opening the scheme in the middle of this year.
- By providing financial assistance to test and assess cladding for its combustibility and safety risk and now a concessional loan for the removal of combustible cladding, the ACT Government is providing financial support to eligible owners' corporations during the entire cladding remediation process.
- The procurement process is now underway with a tender released to secure a loan provider who will financially assess eligible owners' corporations and provide standard day to day loan administration and repayment processes that are usual with a strata loan.
- Key framework of the concessional loan includes:
 - \$50 million has been initially allocated to the scheme.
 - Fixed interest rate at the Government cost of borrowing, which is currently in the band of 2.5 per cent to 3 per cent.
 - Generally loan terms of up to 10 years.
 - No application or other loan fees.
 - Individual loans generally up to \$15 million per owners' corporation.
 - No penalties for repaying the loan early.
- These terms are significantly more favourable than commercial terms and conditions currently available.
- The Government is seeking a loan services provider who can work within this framework and offer an excellent strata loan product to Owners Corporations in Canberra.

- The Territory wants to support owners corporations with a stable and reliable financial loan so they can get on with the good work of remediating their cladding.
- Testing and assessment reports will be required from owners corporations as part of the concessional loan application process.
- Owners corporations interested in the concessional loan are strongly encouraged to take advantage of the testing and assessment rebate while it's still available, so they are ready when applications for the concessional loan open later this year.
- Owners corporations interested in getting their cladding tested still have time to apply for the existing rebate scheme to receive a rebate on a testing and assessment report. Under the rebate scheme, the ACT Government pays 50% of the costs of testing and assessing a building's cladding (up to \$20,000 ex GST). Applications close on 21 July, 2022.
- The tender for the concessional loan provider closes on 26 April 2022. Further details about the concessional loan including preferred provider, eligibility and when applications open will be announced in the following months.

Risks and sensitivities

- The length of time it has taken the Government to implement the Scheme.
- Owners' corporations and strata managers are expressing an interest for more detail from the team. The detail included in this release may not satisfy this interest.
- A Confidentiality Deed will be required in order to access this Request for Proposal on TendersACT.

Questions and answers

- **What feedback did the Government receive as part of the recent Request For Information (RFI) process and how did it inform the current tender process?**

The Government received feedback on a number of issues, including the role of the loan provider and timeframes for service provision. The financial services industry members who responded to the RFI were very generous with their valuable advice and has greatly assisted Government. The Government also consulted with owners' corporation representatives, who are participating in the testing and assessment phase, representatives from Strata Communities Australia and members of the Owners Corporation Network on their requirements from the concessional loan provider. Feedback and questions were incorporated into the tender process.

- **What are the eligibility criteria for the concessional loan and/or when will that detail be announced?**

The Government is currently finalising the eligibility criteria for the concessional loan. However, it is expected that a comprehensive testing and assessment report will be required. This report should confirm that the building has combustible cladding, identify the risk posed by the cladding, recommend remediation solutions and provide a cost estimate for remediation. Owners' corporations interested in the concessional loan scheme are encouraged to apply for the testing and assessment scheme to receive a rebate of 50% (up to \$20,000 ex GST) of the testing and assessment of their building's cladding.

- **When will the loan be made available?**
It is expected that owners' corporations will be able to apply for the concessional loan scheme mid this year.
- **What costs can be covered under the loan?**
The construction costs related to cladding remediation will be covered under the loan. As part of this, Owners Corporations can include the cost of professionals such as engineers, architects and project managers. Regulatory fees, such as building approvals may also be included on the loan. Owners' corporations can also use a certain amount of loan funds to cover administrative costs.
- **Can owners' corporations who have taken out a commercial loan transfer the balance of their loan to the concessional loan?**
The ACT Government is committed to assisting all eligible building owners to remediate their cladding. Eligible owners' corporations who have taken out loans with commercial loan providers after 21 July 2021 for the purposes of remediating their cladding will be able to transfer the balance of their loan to the concessional loan. This is the date that the concessional loan scheme was announced.
- **What about individual apartment owners who cannot afford repayments on a strata loan?**
The Government will develop hardship options for owner occupiers of apartments who have genuine long-term financial hardship.
- **Why is the loan only allowed for 10 years? Some Owners Corporations have indicated they would prefer a 15-year term.**
The 10-year term corresponds to the commercial arrangements the ACT Government has entered into to fund the loan. A 10-year loan term is a standard term in the strata loan sector.
- **Why a cap of \$15 million? What if the rectification cost is above \$15 million?**
Government was conscious that there are limited funds, and there needed to be an upper limit to ensure a reasonable distribution of support across a number of projects. Government has the ability to extend the program to projects above \$15 million at its discretion.
- **How many buildings are expected to take advantage of the scheme?**
Although demand is hard to predict, given interest in the Phase 1 program, Government anticipates up to 50 owners corporations may apply.
- **It will be expensive and onerous for Owners Corporations to undertake this work. How is Government going to assist Owners Corporations?**
Owners Corporations can include up to \$10,000 in their concessional loan to support their administrative costs. Owners Corporations can also incorporate the costs of professional services such as dedicated Project Managers to lead the delivery of the project. Any costs incurred by the Project Manager can be included in the concessional loan amount. Owners Corporations can also include their statutory costs for remediation works in the loan.
- **Why is the current procurement process confidential?**

The Request for Procurement contains detailed information on the mechanisms and processes that could apply through the loan which will be finalised with the loan provider. This includes scheme governance and legal issues. These are expected to change and there is a significant risk of confusion if this was publicly available at this early stage.

Action plan – how will we reach the target audience?

Date	Communications collateral	Attachment	Responsibility
Thursday 24 March, 2022	Tender released on TendersACT	N/A	Private Buildings Cladding Scheme team
Friday 24 March, 2022	Cladding website updated to include latest information per approved messaging	N/A	MPC Communications and Engagement team
Friday 25 March	Personalised email to key stakeholders participating in stage 1	See Attachment A for personalised email See Attachment B for recipient list	Private Buildings Cladding Scheme team
Friday 25 March, 2022	E-newsletter to Private Buildings Cladding Scheme subscribers (after personalised emails have been distributed)	Attachment C	MPC Communications and Engagement team

Attachment A: Personalised announcement to key stakeholders

Dear <name>,

We are pleased to share with you the latest update on the Private Buildings Cladding Scheme concessional loan.

The ACT Government has commenced the procurement process to select a loan provider, taking the next step towards delivering a concessional loan to assist private apartment building owners to remediate combustible cladding. The Government is seeking a loan services provider to offer and administer concessional loans under the Private Building Cladding Scheme.

The loan provider will financially assess eligible owners' corporations and provide standard day to day loan administration and repayment processes that are usual with a strata loan.

The key framework of the concessional loan includes:

- \$50 million has been initially allocated to the scheme.
- Fixed interest rate at the Government cost of borrowing, which is currently in the band of 2.5 per cent to 3 per cent.
- Generally loan terms of up to 10 years.
- No application or other loan fees.
- Individual loans generally up to \$15 million per owners' corporation.
- No penalties for repaying the loan early.

These terms are significantly more favourable than commercial terms and conditions currently available.

The ACT Government has also taken on board feedback from Owners Corporations who have already taken out a commercial loan to begin the process of cladding remediation. These Owners Corporations will have the opportunity to move the balance of their loan across to the concessional loan product and take advantage of the more favourable rates.

Testing and assessment reports will be required from owners as part of the concessional loan application process.

Owners corporations interested in the concessional loan are strongly encouraged to take advantage of the testing and assessment rebate while it's still available, so they are ready when applications for the concessional loan open later this year.

Further details about the concessional loan including preferred provider, eligibility and when applications open will be announced in the following months.

Owners corporations interested in getting their cladding tested still have time to apply for the existing rebate scheme to receive a rebate on a testing and assessment report. Under the rebate

scheme, the ACT Government pays 50% of the costs of testing and assessing a building's cladding (up to \$20,000 ex GST). Applications close on 21 July, 2022.

For participants on RFI consultation:

Thank you for your participation in our consultation session in February. Your feedback helped inform the RFP documentation that was released today.

We look forward to providing you with the next update in due course.

Kind regards,

Cladding Team

Attachment C: E-newsletter to Private Buildings Cladding Scheme subscribers

Subject: Concessional loan update from Private Buildings Cladding Scheme

An update on upcoming concessional loan scheme

The ACT Government has commenced the procurement process to select a loan provider, taking the next step towards delivering a concessional loan to assist private apartment building owners to remediate combustible cladding. The Government is seeking a loan services provider to offer and administer concessional loans under the Private Building Cladding Scheme.

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Owners corporations interested in the concessional loan are strongly encouraged to take advantage of the testing and assessment rebate while it's still available, so they are ready when applications for the concessional loan open later this year.

The RFP closes on 26 April 2022. Further details about the concessional loan including preferred provider, eligibility and when applications open will be announced in the following months.

Owners corporations interested in getting their cladding tested still have time to apply for the existing rebate scheme to receive a rebate on a testing and assessment report. Under the rebate scheme, the ACT Government pays 50% of the costs of testing and assessing a building's cladding (up to \$20,000 ex GST). Applications close on 21 July, 2022.

Footer (included as this is the first announcement shared to subscribers): You are receiving this email as you have been identified as a Private Buildings Cladding Scheme stakeholder. Opt out using the 'unsubscribe' link below.

To: Minister for Skills

From: Chief Projects Officer, Major Projects Canberra

Subject: **Schedule 1.6** [Redacted]

Critical Date: In the normal course of business

Purpose

To advise the forecast timeline of activities for the tendering processes for:

- 'Phase 2' of the Public Transport Interchange package of works (a.k.a. 'Package 2');
- the completion of the CIT main facility package of works (a.k.a. 'Package 3') procurement process;
- **Schedule 1.6** [Redacted]
- the execution of the Package 3 contract.

Background

Schedule 1.6 [Redacted]

Schedule 1.6 [Redacted]

Schedule 1.6 [Redacted]

Schedule 1.6 [Redacted]

Schedule 1.6 [Redacted]	[Redacted]
[Redacted]	[Redacted]
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Schedule 16	
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Schedule 16	

 Noted/Please Discuss



Chris Steel MLA
Minister for Skills. ~~6.~~/~~4.~~/~~22~~

Major Projects Canberra

OFFICIAL SENSITIVE – LEGAL PRIVILEGE

To:	Minister for Sustainable Building and Construction	Tracking No.: 22/32963
Date:	30/03/2022	
Through:	Duncan Edghill, Chief Projects Officer	
From:	Adrian Piani, Executive Group Manager, Infrastructure Delivery Partners	
Subject:	Update on the Register of Potential Suppliers and concessional loan Request for Proposal process	
Critical Date:	11/04/2022	
Critical Reason:	To enable sufficient time to attract and add builders to the Register and advertise the addition of builders before the concessional loan is established	

Recommendations

That you:

1. Note the information contained in this brief in relation to the addition of builders on the Register of Potential Suppliers; and

Noted / Please Discuss

2. Note the information in relation to the Request for Proposal (RFP).

Noted / Please Discuss

Rebecca Vassarotti MLA/...../.....

Minister's Office Feedback

Background

The Private Buildings Cladding Scheme guidelines for Phase 1 requires all participating owners corporations to use service providers on, or eligible to join, the Register of Potential Suppliers (the Register). **Schedule 1.6**

In preparation for the establishment of the concessional loan scheme, Major Projects Canberra (MPC) proposes to add builders prequalified to tender for Territory projects to the Register.

Additionally, this brief provides updates in relation to the Request for Proposal (RFP).

Issues

The addition of builders to the Register

1. **Schedule 1.2**
 - [Redacted]
 - [Redacted]
2. **Schedule 1.2**
 - [Redacted]
3. **Schedule 1.2**
 - [Redacted]
 - The Register provides a 'one stop' solution for participants as it already provides a list of professionals in key building categories, without owners corporations having to make their own searches. The current ACT Government prequalification process for builders that will be adopted includes checks of licences, insurances and annual checks on each builder's financial viability in relation to a specific value of works. **Schedule 1.2**
 - [Redacted]
 - The checks also assist in managing the risks to Government such as reputation (insolvent builders, poor quality work), financial (builders seeking to defraud/game the Scheme or inflate prices), safety (poor WHS practices from unprofessional operations), and environmental (attention to recycling and general damage to environment).

4. **Schedule 1.2** [REDACTED]
5. **Schedule 1.2** [REDACTED] Utilising the prequalification process provides a rigorous vetting process and Government maintains direct control of its greatest risks.
6. **Schedule 1.2** [REDACTED] a legal disclaimer gateway will be created requiring all members of owners corporations or strata managers representing owners corporations to acknowledge that they have understood and accept the disclaimer, to disclose their role on the owners corporation, and their building details before they are able to access the Register of Potential Suppliers. It is also envisaged that owners corporations approved for concessional loans will sign deeds acknowledging that they must take steps to ensure the suitability of all service providers for their projects.
7. As is currently required from owners corporations accessing the Register, all owners corporations choosing a builder from the Register will be required to negotiate the terms and conditions (including cost) of building services directly with the builder as a commercial arrangement between those parties.

The RFP

8. Following the finalisation of the RFP package of documents, it is timely to provide an update on the key elements of the RFP:
 - (a) Given the maximum loan term of ten years, the loan provider will need to provide services until the date on which the last loan agreement ends. This could mean that the loan management services will be needed from at least the Scheme opening date, plus the application period (18 months), the draw down period (24 months) and the ten year loan period. The proposed Term of the Contract is from the commencement date up to 31 December 2035. **Schedule 1.6** [REDACTED]
 - (b) The Territory will administer a hardship scheme for owner occupiers with genuine long term financial hardship. The details of that Scheme are to be developed by Treasury in conjunction with the loan provider, and will be administered by Treasury.
 - (c) The requirement for the successful loan provider to develop a detailed transition plan with a proposed 'Go Live' date 6 weeks post contract execution (Go Live is therefore planned for mid August 2022).

- (d) The successful loan provider will undertake loan assessments and loan management services and repatriate interest and loan repayments to the Territory on a monthly basis.
 - (e) Applications for loans will be open for 18 months. Funds will be required to be drawn down within 24 months of loan approval. During the draw down period only interest may be charged. Principal and interest repayments will need to be paid at the end of the draw down period. Interest will be fixed at the Government rate of borrowing which is between 2-3%.
 - (f) Owners Corporations who have already taken out a commercial loan for their works (post the Government's announcement of the loan scheme on 27 August 2020) will be able to move across to the concessional loan scheme.
 - (g) There will be no application fees to owners corporations and no fees for early repayment. The maximum loan amount will be \$15m per owners corporation unless otherwise approved by the Treasurer.
9. The RFP was published on Tenders ACT on 24 March 2022 for a period of five weeks, closing 26 April 2022.

Financial Implications

Not applicable

Consultation

Internal

- 10. MPC Contracts and Prequalification Team.

Cross Directorate

- 11. Government Solicitor's Office; and
- 12. Treasury, CMTEDD.

Benefits/Sensitivities

- 13. As outlined in the body of the brief.

Communications, media and engagement implications

- 14. If you approve the addition of builders on the Register, we will contact the Master Builders Association of the ACT and encourage them to advise their members of the Register.

Signatory Name: Adrian Piani, EGM, IDP

Action Officer: Di Stewart, Project Director, Cladding

To: Chief Minister

Through: Duncan Edghill, Chief Projects Officer, MPC
Damon Hall, EGM, Project Development and Support, MPC

From: Jeff Hart, Senior Director Project Development, MPC

Subject: Infrastructure Australia Report - Delivering Outcomes: A Roadmap to improve infrastructure industry productivity and innovation

Critical Date: In the normal course of business

Issue

- In March 2022, Infrastructure Australia (IA) released the *Delivering Outcomes: a roadmap to improve infrastructure productivity and innovation report* (Roadmap).
- The report is publicly available on the Infrastructure Australia website.

Response

- The Roadmap comprises a number of key themes that are relevant to the ACT context and are summarised below.
- **Focus on outcomes** – the Roadmap recommends a transition to outcomes-based procurement and delivery models that embed wellbeing, and diversity objectives.
- The ACT Government has introduced initiatives consistent with these proposed reforms, including the outcome-based Charter of Procurement Values which requires consideration of environment, social and economic costs, and non-cost factors.
- **Whole of system approach** – the Roadmap adopts a ‘whole of ecosystem approach’ to infrastructure investment pipelines that recognises interdependencies and information sharing among portfolios of projects and programs.
- The ACT Infrastructure Plan provides a comprehensive, multidecade pipeline of ACT Government projects and priority works. Closer collaboration with the Commonwealth Government and industry will be required to implement a ‘whole of system approach’ in the ACT and address the short to medium term challenges in relation to skills and labour shortages.
- **Digital transformation** – The Roadmap recognises this area is key to driving productivity and innovation in infrastructure delivery and recommends that agencies adopt a common information and implementation framework for infrastructure assets to drive interoperability and sharing of data across assets and jurisdictions.

- **Collaboration**- The Roadmap stresses the importance of collaborative relationships with suppliers and increased use of co-located, integrated delivery teams.
- MPC is in a unique position to facilitate both an increased 'whole of system approach' and improved collaboration in project development and delivery through increased engagement with Partner Directorates, especially during project planning.
- **Governance and increased standardisation** – the Roadmap acknowledges the importance of effective governance and recommends streamlining governance processes across jurisdictions and standardisation of procurement processes.
- MPC is implementing a Project Delivery Framework to standardise procurement and delivery of infrastructure projects, which, in tandem with the current review of the Capital Framework, is expected to support these proposed reforms.
- **Innovation** – The Roadmap recommends transitioning to a greater use of modern methods of construction such as the design for manufacture and assembly (DfMA) in construction of assets such as schools to save time, provide greater delivery certainty, and minimise impact on the environment, communities, and operations.
- **People wellbeing and resilience** – The Roadmap recommends establishing equality, diversity, inclusion and wellbeing objectives across the infrastructure sector.
- The Charter of Procurement Values and MPC's approach to project delivery embed these objectives within procurement and contract management activities.

Next Steps

- Infrastructure Australia is currently seeking comments on the Roadmap, with a revised Roadmap to be released later in 2022.

Noted/Please Discuss



Andrew Barr MLA
Chief Minister

12/4/22

Objective Reference: 22/36626

To: Minister for Sustainable Building and Construction

Through: Chief Projects Officer

From: Executive Group Manager, Infrastructure Delivery Partners

Subject: 2022-23 Budget - MPC E01 – Combustible Cladding Rectification Scheme – ACT Government Owned Buildings

Critical Date: 12 April – **Schedule 1.6** [REDACTED]

- The August 2020 Economic and Fiscal Update established a \$19m provision to develop a program of remediation works to remove potentially combustible cladding on ACT Government buildings:
 - \$3m in 2020-21;
 - \$10m in 2021-22; and
 - \$6m in 2022-23.
- Major Projects Canberra (Major Projects Canberra) has now procured contracts and completed works at a number of sites. Appropriation of \$16.733m has been provided to MPC to undertake these activities:
 - \$2.7m in 2020-21; and
 - \$14.033m in 2021-22.
- A further provision of \$1.007m was maintained in the Territory’s budget to be accessed in the event that cost expectations increased following the undertaking of pilot works. Savings of Schedule 2.2(a)(iii) [REDACTED] have been realised against the original \$19m provision.
- **Schedule 1.6** [REDACTED]
- **Schedule 1.6** [REDACTED]
- **Schedule 1.6** [REDACTED]

- **Schedule 1.6** [REDACTED]
- [REDACTED]
- A draft letter seeking approval to defer consideration of this initiative to the 2022-23 mid-year Budget process is contained in Attachment A for your consideration and signature.

Noted/Please Discuss



**Rebecca Vassarotti MLA
Minister for Sustainable Building and Construction**

7.4.2022
..../..../....

Major Projects Canberra

OFFICIAL

To: Treasurer

Tracking No.: 22/22807

Date: 16/03/2022

Through: Duncan Edghill, Chief Projects Officer

From: Adrian Piani, ACT Chief Engineer

Subject: For information: Updated ACT Chief Engineer Strategic Directions for public release.

Recommendation

That you:

- 1. Note the ACT Chief Engineer Strategic Directions 2022-25 (Attachment A) for public release.

Noted / Please Discuss

- 2. Note the the information contained in this brief.

Noted / Please Discuss

Andrew Barr MLA

21 / 3 / 22

Minister's Office Feedback

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Background

1. The ACT Chief Engineer was appointed in 2019 to develop a workforce plan for engineers in the ACT Government and provide strategic advice on infrastructure planning and processes.
2. The role of the Chief Engineer has evolved over the last two years. Design quality, digital engineering and environmentally sustainable infrastructure have emerged as priority actions that require a whole of government focus.
3. The ACT Chief Engineer Strategic Directions 2019-21 (Attachment B) has been updated to include key focus areas for the whole of ACT government for the period 2022-2025.

Issues

4. The ACT Chief Engineer Strategic Directions for 2022-25 will focus the action of the Chief Engineer. The Directions include an objective for the Chief Engineer to provide strategic advice on infrastructure projects, to advocate for the role of engineering and to ensure the ACT Government has the relevant engineering skills to deliver high quality engineering outcomes to make Canberra the world's most liveable city.
5. To deliver this objective, the Chief Engineer will:
 - a. support the safe delivery of infrastructure;
 - b. provide leadership on sustainability in the built environment;
 - c. promote the advantages of a digital transformation;
 - d. advocate for engineering in its broadest sense, including engagement with the education sector;
 - e. engage with industry to facilitate collaboration across the infrastructure supply chain; and
 - f. support the engineering cohort of the ACTPS with professional development.
6. The Chief Engineer coordinates and contributes to a number of working groups to support the above objective. These include:
 - a. the Asset Management Working Group, tasked with supporting the major asset owners within the ACT Government to deliver better outcomes; and
 - b. the Utilities Working Group, a strategic and collaborative forum for the ACT Government and utilities providers to share best practice, align activities and develop strategies to overcome common issues.

Financial Implications

7. There are no financial implications associated with the Chief Engineer Strategic Directions.

Consultation

Internal

8. Nil.

Cross Directorate

9. In September 2021, the Chief Engineer held consultations with engineers across the ACTPS seeking feedback on the role of the chief engineer.

External

10. Nil.

Work Health and Safety

11. Nil.

Benefits/Sensitivities

12. Nil.

Communications, media and engagement implications

13. The Strategic Direction will be made publicly available on the Major Projects Canberra website and presented to the engineering cohort of the ACTPS at a regular monthly virtual meeting.

Signatory Name: Adrian Piani, ACT Chief Engineer Phone: 6207 8944
 Action Officer: Paul Sutton Phone: 6207 0270

Attachments

Attachment	Title
Attachment A	ACT Chief Engineer Strategic Directions 2022-25
Attachment B	ACT Chief Engineer Strategic Directions 2019-21

Objective Reference: A33138514

To: Minister for Health
 Minister for Transport and City Services
 Minister for Skills

Through: Chief Projects Officer MPC

From: Tania Navarro, Senior Director Communications and Engagement MPC

Subject: New Construction Employment Hub and Woden Renewal Hub

Critical Date: In the normal course of business

Major Projects Canberra is working on the opening of a Woden Renewal Hub and Construction Employment Hub in the Woden Town Centre. These two spaces are located side by side. They have been designed to operate independently, but with shared access and training rooms between the two areas, there is ability for collaboration and interrelation of the spaces.

Construction Employment Hub

The purpose of the ACT Government Construction Employment Hub is to support partner contractors in attracting and training jobseekers, school leavers, apprentices and trainees to work on ACT Government infrastructure projects through our construction partners and their sub-contractors.

The Hub is a Territory controlled space, with Major Projects Canberra holding the lease and paying the rent. While initially the space will be operationally managed by Multiplex (the head contractor building the new Critical Services Building at the Canberra Hospital), future contractors will share the physical space with Multiplex. Details on how a shared arrangement will work will be confirmed following announcement of the head contractor for the CIT project. This will enable the two contractors to confirm an adequate sharing arrangement.

Contractors (Multiplex/ CIT P3 contractor) will work closely with local entities such as Skills Canberra and other training and employment providers such as CIT. Both Major Projects Canberra and Multiplex have met with Skills Canberra to explore how they can provide input, participate in, and run activations in the Hubs.

If a candidate comes into the Hub seeking work in industries outside of construction, contractors will use their networks to support those individuals into training or employment opportunities. Engagement with Skills Canberra is continuing but for launch, pathways information will be available on its CIT JobTrainer program, and Australian Apprenticeship pathways.

The opening hours for this space will be confirmed in the coming weeks.

Woden Renewal Hub

Opening next door to the Construction Employment Hub is the Woden Renewal Hub managed by Major Projects Canberra. This shopfront will showcase the significant infrastructure projects transforming Woden that are being delivered not only by Major Projects Canberra but also across Government.

The purpose of this Renewal Hub is to generate interest and raise awareness across the Woden community and key stakeholder groups on the Government's goal to renew and revitalise Woden. The Hub will do this by:

- Featuring project imagery, posters, content and information on MPC's designated projects in, or impacting the Woden region;
- Providing information on other southside infrastructure projects impacting Woden and being delivered by other directorates;
- Hosting meetings, information sessions, engagement activities and special events at the Hub;
- Delivering a Woden Renewal newsletter (2-3 times a year) to the Woden community on Woden projects; and
- Hosting Woden Community Information Sessions as needed.

The Hub will connect with Woden residents, general members of the broader Canberra community, related industry sectors, cultural groups, special interest networks, stakeholders and advocacy groups.

Major Projects Canberra will work across Government on an activation strategy to ensure regular activities are held each week at the Hub to attract people through the doors. Major Projects Canberra will also work with CMTEDD to apply Built for CBR branding to the space and print/digital assets when required.

The Woden Renewal Hub is currently being fitted out with imagery, content and videos for the screens, in preparation for opening day.

The public opening hours are proposed to be Tuesday to Friday 11am to 2pm (TBC) to attract Westfield shoppers and lunchtime traffic. It will also open as needed to accommodate stakeholder meetings and scheduled activities. The opening hours will be reviewed within 6-months.

MPC is currently working on a plan to ensure the space is adequately managed and resourced in compliance with WorkSafeACT regulations.

Launch day 29 March 2022

The opening day launch for both shopfronts will be held onsite at the Woden Town Square and will include a smoking ceremony as part of the proceedings.

The event will be a joint launch by Minister Stephen-Smith and Minister Steel.

Chief Minister Barr and Minister Cheyne will also be invited to attend, as well as representatives from MPC and Multiplex.

An Arrangements Brief will be circulated on 22 March 2022. An event proposal is attached to this Advisory Note at [Attachment A](#)

Noted/Please Discuss

**Rachel Stephen Smith MLA
Minister for Health**

.../.../...

Noted/Please Discuss

**Chris Steel MLA
Minister for Transport and City Services
Minister for Skills**

.../.../...

Event proposal for attendance by Minister

Event title	Construction Employment Hub and Woden Renewal Hub opening
Type of Request	Launch
Proposed time and date	10.30am, Tuesday 29 March 2022
Venue	Woden Renewal Hub, Woden Town Square
Purpose of event and background information	<p>To open the new Construction Employment Hub and Woden Renewal Hub.</p> <p>Located in the Woden Town Square is a new Construction Employment Hub managed by the ACT Government's industry partners. This space will be shared by project contractors to attract and train new workers to the Government's major infrastructure projects. The Canberra Hospital Expansion's construction partner Multiplex is currently using the space to attract trainees, apprentices, school leavers and jobseekers to work on the project through its Connectivity Centre program.</p> <p>Details on how a shared arrangement will work will be confirmed following announcement of the head contractor for the CIT project. This will enable the two contractors to confirm an adequate sharing arrangement.</p> <p>Both Major Projects Canberra and Multiplex have met with Skills Canberra to explore how they can provide input, participate in, and run activations in the Hubs.</p> <p>Opening next door is the Woden Renewal Hub. This shopfront will showcase the significant infrastructure projects transforming Woden that are being delivered not only by Major Projects Canberra but also across Government.</p>
Minister's role	A joint ministerial event between Minister Stephen-Smith and Minister Steel to formally open both spaces.
Speech required	Yes
Lectern/microphone available	No

Target audience	Media, Woden residents, local construction industry, local job seekers, broader Canberra community.
Expected Number of Guests	TBC
Other invitees	<p>Chief Minister, Andrew Barr</p> <p>Minister for Transport and City Services, Chris Steel</p> <p>Assistant Minister for Economic Development, Tara Cheyne</p> <p>Duncan Edghill, Chief Projects Officer, Major Projects Canberra</p> <p>Rebecca Power, Project Director, CIT Campus – Woden, Major Projects Canberra</p> <p>Martin Little, Project Director, Canberra Hospital Expansion, Major Projects Canberra</p> <p>Multiplex representative (TBC several)</p> <p>Other Directorate officials (TBC if required)</p>
Event Organiser's contact details	Duncan Edghill, Chief Projects Officer MPC Schedule 2.2(a)(ii)
<p>Proposed order of proceedings</p> <ul style="list-style-type: none"> • Smoking Ceremony • Tour of Construction Employment Hub and Woden Renewal Hub (30 minutes) • Media stand up • Photo opportunity of Ministers in front of and inside Hubs <p>Event opportunities</p> <ul style="list-style-type: none"> • Trainee and/or apprentices onsite who have already been selected through the Multiplex Connectivity Centre Program to work on CHE. 	