

Our reference: **CHSFOI25-26.19**

Dear [REDACTED],

DECISION ON YOUR ACCESS APPLICATION

I refer to your application under section 30 of the *Freedom of Information Act 2016* (FOI Act), received by Canberra Health Services (the Directorate) via partial transfer from the Chief Minister, Treasury and Economic Development Directorate on **Friday 31 October 2025**.

This application requested access to:

'All Ministerial Brief Titles and Question Time Briefings from 1 to 31 October 2025 provided to all applicable Ministers by the following directorates: CMTEDD; CED; Canberra Health Services; and HCSD.'

I am an Information Officer appointed by the Chief Executive Officer of the Directorate under section 18 of the FOI Act to deal with access applications made under Part 5 of the Act. The Directorate was required to provide a decision on your access application by **Friday 12 December 2025**.

The information has been extracted into one document holding the information within the scope of your access application. The document was created for the purpose of your request and captures information sourced from HPE Content Manager (Record Management System). This document does not contain any Question Time Briefings as the Directorate did not prepare within the date range of the scope of the request.

Decisions

I have decided to grant partial access to the one document.

My access decisions are detailed further in the following statement of reasons and the documents released to you are provided as Attachment A to this letter.

In reaching my access decision, I have taken the following into account:

- The FOI Act;
- The contents of the documents that fall within the scope of your request; and
- The *Human Rights Act 2004*.

Partial Access

The document is partially comprised of information that I consider, on balance, to be contrary to the public interest to disclose under the test set out in section 17 of the Act regarding personal information.

Public Interest Factors Favouring Disclosure

The following factors were considered relevant in favour of the disclosure of the documents:

- Schedule 2, 2.1 (a)(i) promote open discussion of public affairs and enhance the government's accountability; and
- Schedule 2, 2.1 (a)(ii) contribute to positive and informed debate on important issues or matters of public interest.

Public Interest Factors Favouring Non-Disclosure

The following factors were considered relevant in favour of the non-disclosure of the documents:

- Schedule 2, 2.2 (a)(ii) prejudice the protection of an individual's right to privacy or any other right under the Human Rights Act 2004.

On balance, the factors favouring disclosure did not outweigh the factor favouring non-disclosure as the redacted information contains names of constituents that are non-ACT Government employees. Therefore, I determined the information identified is contrary to the public interest and I have decided not to disclose this information.

Charges

Processing charges are not applicable to this request.

Disclosure Log

Under section 28 of the FOI Act, the Directorate maintains an online record of access applications called a disclosure log. The scope of your access application, my decision and documents released to you will be published in the disclosure log not less than three days but not more than 10 days after the date of this decision.

Please be aware that no personal information will be included in the published information all other information will be published on <https://www.act.gov.au/open/foi-disclosure-logs/act-health-directorate-and-canberra-health-services-disclosure-logs>.

Ombudsman review

My decision on your access request is a reviewable decision as identified in Schedule 3 of the FOI Act. You have the right to seek Ombudsman review of this outcome under section 73 of the Act within 20 working days from the day that my decision is published on the Directorate's disclosure log, or a longer period allowed by the Ombudsman.

If you wish to request a review of my decision you may write to the Ombudsman at:

The ACT Ombudsman
GPO Box 442
CANBERRA ACT 2601
Via email: ACTFOI@ombudsman.gov.au
Website: ombudsman.act.gov.au

ACT Civil and Administrative Tribunal (ACAT) review

Under section 84 of the Act, if a decision is made under section 82(1) on an Ombudsman review, you may apply to the ACAT for review of the Ombudsman decision. Further information may be obtained from the ACAT at:

ACT Civil and Administrative Tribunal
Allara House
15 Constitution Avenue
GPO Box 370
Canberra City ACT 2601
Telephone: (02) 6207 1740
<http://www.acat.act.gov.au/>

Further assistance

Should you have any queries in relation to your request, please do not hesitate to contact the FOI Coordinator on (02) 5124 9831 or email HealthFOI@act.gov.au.

Yours sincerely

A handwritten signature in black ink, appearing to read 'Nic Stevenson'.

Nic Stevenson
Senior Director
Office of the Chief Executive Officer
Canberra Health Services

5 December 2025

CHSFOI25-26.19 - Ministerial Brief Titles from 1 October to 31 October 2025 provided by CHS to applicable Ministers

Record Number	Title	Date Packaged to Ministers Office	Which Minister Addressed to
MCHS25/563	Initiated Brief: Freedom of Information (FOI) Application from [REDACTED] - All Question Time briefs prepared for any Minister by Canberra Health Services between 1 June 2025 and 10 September 2025 (CHSFOI25-26.10)	02/10/2025	Minister for Health
MCHS25/328	Initiated Brief: Management of Paediatric Allergy referrals and current Outpatient waiting list	03/10/2025	Minister for Health
GBCHS25/157	Initiated Brief: Annual Report 2024-25	03/10/2025	Minister for Health/Minister for Mental Health
MCHS25/565	Initiated Brief: Weekly Brief - Minister for Health and Minister for Mental Health - 29 September to 3 October 2025	03/10/2025	Minister for Health/Minister for Mental Health
MCHS25/555	Caveat Brief - Minister for Health - Goulburn Base Hospital Prevocational Doctor Accreditation	03/10/2025	Minister for Health
MCHS25/575	Arrangements Brief - 10 October - Woden Mental Health: Phillip Community Health Centre	08/10/2025	Mnister for Mental Health
MCHS25/568	Arrangements Brief - 14 October 2025 - Mental Health Site Visit: Dhulwa	10/10/2025	Mnister for Mental Health
MCHS25/579	Initiated Brief: Weekly Brief - Minister for Health and Minister for Mental Health - 6 to 10 October 2025	10/10/2025	Minister for Health/Minister for Mental Health
MCHS25/591	Initiated Brief - Update on the Insourcing of Cleaning Services - October 2025	15/10/2025	Minister for Health/Minister for Mental Health
MCHS25/604	Caveat Brief: Incident at Canberra Hospital (16 October 2025)	16/10/2025	Minister for Health
MCHS25/562	Initiated Brief: Freedom of Information (FOI) Application from [REDACTED] - Final draft version of answers to questions on notice and questions taken on notice concerning any ACT Public Service Directorate from the 2025-26 budget estimates hearings (CHSFOI25-26.09)	17/10/2025	Minister for Health
MCHS25/602	Initiated Brief: Weekly Brief - Minister for Health and Minister for Mental Health - 13 to 17 October 2025	17/10/2025	Minister for Health/Minister for Mental Health
MCHS25/608	Initiated Caveat Brief - Printed Patient List	22/10/2025	Minister for Health