

Our reference: **CHSFOI25-26.14**

Dear [REDACTED],

DECISION ON YOUR ACCESS APPLICATION

I refer to your application under section 30 of the *Freedom of Information Act 2016* (FOI Act), received by Canberra Health Services (the Directorate) via partial transfer from the Chief Minister, Treasury and Economic Development Directorate on **Thursday 2 October 2025**.

This application requested access to:

'Ministerial Brief Titles and Question Time Briefing Titles from 19 August 2025 to 30 September 2025 provided to all applicable Ministers.'

I am an Information Officer appointed by the Chief Executive Officer of the Directorate under section 18 of the FOI Act to deal with access applications made under Part 5 of the Act. The Directorate was required to provide a decision on your access application by **Friday 14 November 2025**.

The information has been extracted into one document holding the information within the scope of your access application. The document was created for the purpose of your request and captures information sourced from HPE Content Manager (Record Management System).

Decisions

I have decided to grant partial access to the one document.

My access decisions are detailed further in the following statement of reasons and the documents released to you are provided as Attachment A to this letter.

In reaching my access decision, I have taken the following into account:

- The FOI Act;
- The contents of the documents that fall within the scope of your request; and
- The *Human Rights Act 2004*.

Partial Access

The document is partially comprised of information that I consider, on balance, to be contrary to the public interest to disclose under the test set out in section 17 of the Act regarding personal information.

Public Interest Factors Favouring Disclosure

The following factors were considered relevant in favour of the disclosure of the documents:

- Schedule 2, 2.1 (a)(i) promote open discussion of public affairs and enhance the government's accountability; and
- Schedule 2, 2.1 (a)(ii) contribute to positive and informed debate on important issues or matters of public interest.

Public Interest Factors Favouring Non-Disclosure

The following factors were considered relevant in favour of the non-disclosure of the documents:

- Schedule 2, 2.2 (a)(ii) prejudice the protection of an individual's right to privacy or any other right under the Human Rights Act 2004.

On balance, the factors favouring disclosure did not outweigh the factor favouring non-disclosure as the redacted information contains names of constituents that are non-ACT Government employees. Therefore, I determined the information identified is contrary to the public interest and I have decided not to disclose this information.

Charges

Processing charges are not applicable to this request.

Disclosure Log

Under section 28 of the FOI Act, the Directorate maintains an online record of access applications called a disclosure log. The scope of your access application, my decision and documents released to you will be published in the disclosure log not less than three days but not more than 10 days after the date of this decision.

Please be aware that no personal information will be included in the published information all other information will be published on <https://www.act.gov.au/open/foi-disclosure-logs/act-health-directorate-and-canberra-health-services-disclosure-logs>.

Ombudsman review

My decision on your access request is a reviewable decision as identified in Schedule 3 of the FOI Act. You have the right to seek Ombudsman review of this outcome under section 73 of the Act within 20 working days from the day that my decision is published on the Directorate's disclosure log, or a longer period allowed by the Ombudsman.

If you wish to request a review of my decision you may write to the Ombudsman at:

The ACT Ombudsman
GPO Box 442
CANBERRA ACT 2601
Via email: ACTFOI@ombudsman.gov.au
Website: ombudsman.act.gov.au

ACT Civil and Administrative Tribunal (ACAT) review

Under section 84 of the Act, if a decision is made under section 82(1) on an Ombudsman review, you may apply to the ACAT for review of the Ombudsman decision. Further information may be obtained from the ACAT at:

ACT Civil and Administrative Tribunal
Allara House
15 Constitution Avenue
GPO Box 370
Canberra City ACT 2601
Telephone: (02) 6207 1740
<http://www.acat.act.gov.au/>

Further assistance

Should you have any queries in relation to your request, please do not hesitate to contact the FOI Coordinator on (02) 5124 9831 or email HealthFOI@act.gov.au.

Yours sincerely

A handwritten signature in black ink, appearing to read 'Nicole Stevenson'.

Nicole Stevenson
Senior Director
Office of the Chief Executive Officer
Canberra Health Services

5 November 2025

CHSFOI25-26.14 - Ministerial Brief Titles from 19 August 2025 to 30 September 2025 provided by CHS to applicable Ministers

Record Number	Title	Date Packaged to Ministers Office	Which Minister Addressed to
MCHS25/472	Initiated Brief: Canberra Health Services recommendations for plans and strategies led by the previous ACT Health Directorate (now HCSD)	21/08/2025	Minister for Health
MCHS25/498	Meeting Brief - Insourcing of Cleaning and Food Services - United Workers Union - 4 September 2025	28/08/2025	Minister for Health
GBCHS25/142	Initiated Brief: Government Commitment Tracking Update - July 2025	02/09/2025	Minister for Health
MCHS25/512	Caveat Brief - Minister for Health - Detection of Blood Results Anomaly	03/09/2025	Minister for Health
MCHS25/502	Initiated Brief: Health Centre Naming Convention - Expanding Health Centres Across the ACT	03/09/2025	Minister for Health
MCHS25/503	Initiated Brief: Freedom of Information (FOI) Application from [REDACTED] - Children Born Since 2020 in CHS facilities with at Least One Parent of Nepalese Background (CHSFOI25-26.02)	03/09/2025	Minister for Health
MCHS25/514	Initiated Brief: Weekly Brief - Minister for Health and Minister for Mental Health - 1 to 5 September 2025	04/09/2025	Minister for Health Minister for Mental Health
MCHS25/530	Initiated Brief: Weekly Brief - Minister for Health and Minister for Mental Health - 8 to 12 September 2025	12/09/2025	Minister for Health Minister for Mental Health
MCHS25/535	Initiated Brief: Caveat Brief - UPS Battery Overheating – Building 1, Canberra Hospital	15/09/2025	Minister for Health
MCHS25/544	Caveat Brief - Minister for Health - Canberra Hospital Emergency Department Occupational Violence Incident	19/09/2025	Minister for Health
MCHS25/505	Initiated Brief: Freedom of Information (FOI) Application from [REDACTED] - Ministerial Brief Titles from 22 May 2025 to 18 August 2025 provided by CHS to all applicable Ministers (CHSFOI25-26.05)	19/09/2025	Minister for Health
MCHS25/548	Initiated Brief: Variation in Sex Characteristics Psychosocial Service	23/09/2025	Minister for Health
MCHS25/409	Initiated Brief - Minister for Health - 2024-25 Quality Assurance Committee (QAC) Annual Reports and Briefing	23/09/2025	Minister for Health
MCHS25/545	Meeting Brief - Minister + Royal Australasian College of Surgeons (RACS) - Friday 26 September 2025, 4.00pm	25/09/2025	Minister for Health
MCHS25/549	Initiated Brief: Weekly Brief - Minister for Health and Minister for Mental Health - 22 to 26 September 2025	26/09/2025	Minister for Health Minister for Mental Health
MCHS25/552	Initiated Brief: Freedom of Information (FOI) Application from [REDACTED] - Correspondence between CHS and any ACT Minister relating to individual constituent queries between 13/09/2024 and 06/11/2024 (CHSFOI24-25.22)	26/09/2025	Minister for Health
MCHS25/556	Caveat Brief: Infant Death of Perinatal and Infant Mental Health Consultation Services (PIMHCS) Client	29/09/2025	Minister for Mental Health
MCHS25/559	Caveat Brief: Incident involving light rail - 27 September 2025	30/09/2025	Minister for Mental Health
MCHS25/468	Initiated Brief: Minister for Mental Health - Perinatal Mother and Baby Unit Update	30/09/2025	Minister for Mental Health