



## FREEDOM OF INFORMATION REQUEST SCHEDULE

Please be aware that under the *Freedom of Information Act 2016*, some of the information provided to you will be released to the public through the ACT Government’s Open Access Scheme. The Open Access release status column of the table below indicates what documents are intended for release online through open access.

Personal information or business affairs information will not be made available under this policy. If you think the content of your request would contain such information, please inform the contact officer immediately.

Information about what is published on open access is available online at: <https://www.act.gov.au/infrastructurecanberra/about/freedom-of-information>

NAME	WHAT ARE THE PARAMETERS OF THE REQUEST
iCBRFOI2025/36	<p><b><i>For tender reference: 39037-RFT-001 Ibbott Lane - Raised Zebra Crossing – Construction</i></b></p> <ul style="list-style-type: none"> <li>• <i>All records of ministerial intervention on the tender process;</i></li> <li>• <i>Any documentation or correspondence to project managers or any other ACT government employee or contractor which directs them to not provide scoring to tenderers in debriefs;</i></li> <li>• <i>All correspondence, including emails, between the agency and 2.2(a)(ii), 28(6)(b) and Excavation;</i></li> <li>• <i>All records with 2.2(a)(ii) in relation to the tender process of this project, including but not limited to phone call records, meeting minutes, emails and evaluation reports, recommended contractors (Formal or otherwise);</i></li> <li>• <i>2.2(a)(xi), 28(6)(b)</i></li> <li>• <i>Internal memos/emails, reports, meeting minutes, or briefings prepared in relation to this tender process in particular the requirement to speed up the process due to Ministerial invention;</i></li> <li>• <i>Any other documentation not listed above that was taken into account when determining the successful tenderer; and</i></li> <li>• <i>The final decision documentation, including the recommendation and approval of the successful tenderer.</i></li> </ul>



Section Ref No	Pages	Description	Date	Status	Reason for non-release or deferral	Open Access release status
1.	not numbered	Release Schedule	29/08/2025			Yes
2.	5 – 8	Decision Letter	29/08/2025			Yes
3.	9 - 55	<b>2.2(a)(ii), 2.2(a)(xi), 28(6)(b)</b>				No
4.	56 - 69					No
5.	70 - 72	Correspondence 1	09/04/2025 – 10/04/2025	Partial	Schedule 2.2(a)(ii)	Yes
6.	73 - 76	Correspondence 2	12/06/2025 – 16/06/2025	Partial	Schedule 2.2(a)(ii)	Yes
7.	77 - 79	Correspondence 3	16/06/2025	Full release	-	Yes
8.	80 - 84	Correspondence 4	08/04/2025 – 12/06/2025	Full release		Yes
9.	85 - 86	Correspondence 5	16/04/2025	Partial	Schedule 2.2(a)(ii)	Yes
10.	87 - 88	Correspondence 6	07/03/2025	Partial	Schedule 2.2(a)(ii) Out of scope	Yes
11.	89	Toolbox Training Presentation <i>Slides 1-12 &amp; 19 - 24 not for release as out of scope</i>	11/07/2025	Partial	Out of scope	Yes



Our Ref: iCBRFOI2025/36

2.2(a)(ii)

Dear 2.2(a)(ii)

### FREEDOM OF INFORMATION REQUEST

I refer to your application under section 30 of the *Freedom of Information Act 2016* (the Act), received by Infrastructure Canberra (iCBR) on 03 JULY 2025.

In your information access request, you sought access to:

**For tender reference: 39037-RFT-001 Ibbott Lane - Raised Zebra Crossing – Construction**

- All records of ministerial intervention on the tender process;
- Any documentation or correspondence to project managers or any other ACT government employee or contractor which directs them to not provide scoring to tenderers in debriefs;
- All correspondence, including emails, between the agency and 2.2(a)(ii), 2.2(a)(xi), 28(6)(b)
- All records with 2.2(a)(ii) in relation to the tender process of this project, including but not limited to phone call records, meeting minutes, emails and evaluation reports, recommended contractors (Formal or otherwise);
- 2.2(a)(ii), 2.2(a)(xi), 28(6)(b)
- Internal memos/emails, reports, meeting minutes, or briefings prepared in relation to this tender process in particular the requirement to speed up the process due to Ministerial invention;
- Any other documentation not listed above that was taken into account when determining the successful tenderer; and
- The final decision documentation, including the recommendation and approval of the successful tenderer.

### Authority

I am an Information Officer appointed by the Director General under section 18 of the Act to deal with access applications made under Part 5 of the Act.



### Decision on access

Searches were completed and the information was evaluated against applicability, duplication, and exemption under the Act. No documents were identified in relation to ministerial correspondence or intervention.

I have included the following as attachments to this Release Pack:

- Attachment A: Schedule of relevant documents;
- Attachment B: Decision letter;
- **2.2(a)(ii), 2.2(a)(xi), 28(6)(b)**
- Attachment C: Information for release - Correspondence; and
- Attachment C: Information for release – Toolbox Training.

The schedule of relevant documents provides a brief description of each item that falls within the scope of your request and the decision of release for each of item.

My decision in relation to the documents relevant to your request summarised as follows:

- Partial access to Attachment C

My decision is detailed further in the following Statement of Reasons.

### Statement of Reasons

In making my decision on disclosing government information, I must identify all relevant factors in Schedule 2 of the Act and determine, on balance, where the public interest lies.

In reaching my access decision, I have taken the following into account:

#### **Factors favouring disclosure in the public interest (Schedule 2, Section 2.1)**

- *Section 2.1(a)(i) – promote open discussion of public affairs and enhance the government’s accountability,*
- *Section 2.1(a)(iii) – inform the community of the government’s operations, including the policies, guidelines and codes of conduct followed by the government in its dealings with members of the community,*
- *Section 2.1(a)(iv) – ensure effective oversight of expenditure of public funds, and*
- *Section 2.1(a)(viii) – reveal the reason for a government decision and any background or contextual information that informed the decision.*

The release of this information may help promote transparency in government procurement and the use of public funds. I consider that disclosing the requested documents could reasonably contribute to open discussion of public affairs, informed debate on matters of public interest, and effective oversight of expenditure. I am satisfied that these factors enhance accountability and public confidence in the decision-making process, and I afford them significant weight.

### Factors favouring non-disclosure in the public interest (Schedule 2, Section 2.2)

- Section 2.2(a)(ii) – prejudice the protection of an individual’s right to privacy or any other right under the Human Rights Act 2004; and
- Section 2.2(a)(xi) – prejudice trade secrets, business affairs or research of an agency or person.

I have considered that the information contains personal contact details and commercially sensitive material. In addition, the scope of your request is limited to information relating to 2.2(a)(ii), 2.2(a)(xi), 28(6)(b)

Accordingly, any information that concerns other tenderers is outside the scope and will not be disclosed. Disclosure of such information could prejudice the protection of individuals’ privacy and may reasonably be expected to impact the business affairs of the entities involved. I consider that these non-disclosure factors carry significant weight and outweigh the benefit of releasing this part of the material.

### Charges

I have decided to waive any charges in relation to this Freedom of Information application.

### Online Publishing – Disclosure Log

Under section 28 of the Act, iCBR maintains an official online record of access applications called a Disclosure Log. Your original access application, my decision and documents released to you in response to your access application will be published on the iCBR Disclosure Log within three to ten working days after the date of the decision.

Your personal details will not be published.

You may view the iCBR Disclosure Log at: [Disclosure log - Infrastructure Canberra \(act.gov.au\)](https://act.gov.au/disclosure-log).

### Ombudsman Review

My decision on your access request is a reviewable decision as identified in Schedule 3 of the Act. You have the right to seek ombudsman review of this outcome under section 73 of the Act within 20 working days from the day that my decision is published on the iCBR Disclosure Log, or a longer period allowed by the Ombudsman.

If you wish to request a review of my decision you may write to the Ombudsman at:

The ACT Ombudsman  
GPO Box 442  
CANBERRA ACT 2601  
Via email: [actfoi@ombudsman.gov.au](mailto:actfoi@ombudsman.gov.au)

### ACT Civil and Administrative Tribunal (ACAT) Review

Under section 84 of the Act, if a decision is made under Section 82(2) on an Ombudsman review, you may apply to ACAT for review of the Ombudsman decision.



Further information may be obtained from the ACAT at:

ACT Civil and Administrative Tribunal

Level 4, 1 Moore Street

GPO Box 370

CANBERRA CITY ACT 2601

Telephone: (02) 6207 1740

<http://www.acat.act.gov.au>

Should you have any queries in relation to your request, please contact me via email

[iCBR.FOI@act.gov.au](mailto:iCBR.FOI@act.gov.au).

Please ensure you quote your reference number: iCBRFOI2025/36

Yours sincerely,

**2.2(a)(ii)**

Information Officer

Infrastructure Canberra

29/08/2025

**From:** [Price, Adam](#)  
**To:** [Vasudevan, Uma](#); [Gopallawa, Dinushika](#)  
**Subject:** 39037-Ibbott Lane Zebra Crossing Tender Evaluation discussions  
**Start:** Tuesday, 15 April 2025 2:00:00 PM  
**End:** Tuesday, 15 April 2025 3:00:00 PM  
**Location:** Microsoft Teams Meeting

---

Hi Team,

Tender evaluation discussions for the Ibbott lane construction project.

If meeting time needs to be amended, do not hesitate to contact me.

Regards,

Adam.

---

Microsoft Teams Need help? <<https://aka.ms/JoinTeamsMeeting?omkt=en-US>>

Join the meeting now <[https://teams.microsoft.com/l/meetup-join/19%3ameeting\\_Yzg5Y2U1MTUtMWVhYy00NzY1LThiZjYtZTA1M2QxZGY5MmFm%40thread.v2/0?context=%7b%22Tid%22%3a%22b46c1908-0334-4236-b978-585ee88e4199%22%2c%22Oid%22%3a%22b6455533-f8ea-40d9-b308-d57643e7d933%22%7d](https://teams.microsoft.com/l/meetup-join/19%3ameeting_Yzg5Y2U1MTUtMWVhYy00NzY1LThiZjYtZTA1M2QxZGY5MmFm%40thread.v2/0?context=%7b%22Tid%22%3a%22b46c1908-0334-4236-b978-585ee88e4199%22%2c%22Oid%22%3a%22b6455533-f8ea-40d9-b308-d57643e7d933%22%7d)>

Meeting ID: 411 167 417 578

Passcode: 6LY3K63U

---

For organizers: Meeting options <[https://teams.microsoft.com/meetingOptions/?organizerId=b6455533-f8ea-40d9-b308-d57643e7d933&tenantId=b46c1908-0334-4236-b978-585ee88e4199&threadId=19\\_meeting\\_Yzg5Y2U1MTUtMWVhYy00NzY1LThiZjYtZTA1M2QxZGY5MmFm@thread.v2&messageId=0&language=en-US](https://teams.microsoft.com/meetingOptions/?organizerId=b6455533-f8ea-40d9-b308-d57643e7d933&tenantId=b46c1908-0334-4236-b978-585ee88e4199&threadId=19_meeting_Yzg5Y2U1MTUtMWVhYy00NzY1LThiZjYtZTA1M2QxZGY5MmFm@thread.v2&messageId=0&language=en-US)>

<[https://www.act.gov.au/\\_data/assets/image/0004/492997/actgovlogoprint.png](https://www.act.gov.au/_data/assets/image/0004/492997/actgovlogoprint.png)>

Org help <<https://www.act.gov.au/help>> | Privacy and security <<https://www.act.gov.au/privacy>>

---

**Lin, Mandy**

---

**From:** McCann, Matthew  
**Sent:** Thursday, 10 April 2025 11:30 AM  
**To:** Price, Adam  
**Subject:** RE: 39037 WHS Evaluation.  
**Attachments:** out of scope [REDACTED]

OFFICIAL

Hi Adam,  
Thanks for sending this through. Attached are the signed probity docs from me. When available send through the tender submissions folders.

Matt McCann – Director – Work Health and Safety - Construction  
Schedule 2.2(a)(ii) | E: [matthew.mccann@act.gov.au](mailto:matthew.mccann@act.gov.au)  
Infrastructure Canberra | ACT Government  
GPO Box 158 Canberra City ACT 2601 | [www.act.gov.au/majorprojectscanberra](http://www.act.gov.au/majorprojectscanberra)



We acknowledge the Ngunnawal people as the traditional custodians of the land and recognise any other people or families with connection to the lands of the ACT and region.

*This email and any of its attachments may be confidential. If you are not the intended recipient please notify the sender and delete immediately. You should not copy or use it for any purpose, nor disclose its contents to any other person.*

---

**From:** Price, Adam <Adam.Price@act.gov.au>  
**Sent:** Thursday, 10 April 2025 11:27 AM  
**To:** McCann, Matthew <Matthew.McCann@act.gov.au>  
**Subject:** RE: 39037 WHS Evaluation.

OFFICIAL

Hi Matt,

Procurement was for a 3 select tender process with the nominated suppliers below.

[REDACTED]

Please see below WHS Weighted Criteria used in the Request for Tender.

<p><b>WC5</b></p>	<p><b>Work Health and Safety</b></p> <p><b>A - 15%</b>  <b>Implementation of a WHS site management system</b>  Tenderers demonstrate that they have the resources and nominated personnel to successfully implement a suitable WHS Management System, and that they have implemented a WHS site management plan (SMP) for a similar project within the last five years.</p> <p><b>B -15%</b>  <b>Consideration of Site-Specific Requirements</b>  Tenderers are to provide examples of WHS lessons learnt on similar projects, both in value and complexity, within the last five years, and how these lessons learnt will be applied to and benefit the project.</p>	<p>30'</p>
-------------------	---	------------

**Adam Price**

Project Manager | Delivery – Transport and Civil

Phone: (02) 6207 2678 | E [Adam.price@act.gov.au](mailto:Adam.price@act.gov.au)

Infrastructure Canberra | ACT Government

GPO Box 158, Canberra ACT 2601



**ACT**  
Government

Infrastructure Canberra

**From:** McCann, Matthew <[Matthew.McCann@act.gov.au](mailto:Matthew.McCann@act.gov.au)>

**Sent:** Thursday, 10 April 2025 11:03 AM

**To:** iCBR WHS <[iCBRWHS@act.gov.au](mailto:iCBRWHS@act.gov.au)>

**Cc:** Price, Adam <[Adam.Price@act.gov.au](mailto:Adam.Price@act.gov.au)>

**Subject:** RE: 39037 WHS Evaluation.

**OFFICIAL**

Hi Adam,

Before I send through the signed probity documents can you send me the list of tenderers so that I can accurately reflect the correct box checked on the form. Also, can you please send through the WHS criteria used for this RFT, cheers.

**Matt McCann – Director – Work Health and Safety - Construction**

| E: [matthew.mccann@act.gov.au](mailto:matthew.mccann@act.gov.au)

Infrastructure Canberra | ACT Government

GPO Box 158 Canberra City ACT 2601 | [www.act.gov.au/majorprojectscanberra](http://www.act.gov.au/majorprojectscanberra)



**ACT**  
Government

Infrastructure Canberra

We acknowledge the Ngunnawal people as the traditional custodians

of the land and recognise any other people or families with connection to the lands of the ACT and region.

*This email and any of its attachments may be confidential. If you are not the intended recipient please notify the sender and delete immediately. You should not copy or use it for any purpose, nor disclose its contents to any other person.*

---

**From:** Goodwin, Elly <[Elly.Goodwin@act.gov.au](mailto:Elly.Goodwin@act.gov.au)> **On Behalf Of** iCBR WHS  
**Sent:** Wednesday, 9 April 2025 10:18 AM  
**To:** McCann, Matthew <[Matthew.McCann@act.gov.au](mailto:Matthew.McCann@act.gov.au)>  
**Cc:** Price, Adam <[Adam.Price@act.gov.au](mailto:Adam.Price@act.gov.au)>  
**Subject:** FW: 39037 WHS Evaluation.

OFFICIAL

---

**From:** Price, Adam <[Adam.Price@act.gov.au](mailto:Adam.Price@act.gov.au)>  
**Sent:** Wednesday, 9 April 2025 10:17 AM  
**To:** iCBR WHS <[iCBRWHS@act.gov.au](mailto:iCBRWHS@act.gov.au)>  
**Subject:** 39037 WHS Evaluation.

OFFICIAL

Hi Team.

The tender for 39037-RFT-001 - Ibbott Lane - Raised Zebra Crossing - Construction has closed as of the 08<sup>th</sup> with a construction value under 180k.

Can you please provide the project officers name I can send tender submissions to for evaluation. I have also attached Appendix G & H for signing and return to me for record keeping.

If there are any questions, do not hesitate to contact me.

Regards.

**Adam Price**

Project Manager | Delivery – Transport and Civil  
Phone: (02) 6207 2678 | E [Adam.price@act.gov.au](mailto:Adam.price@act.gov.au)

**Infrastructure Canberra** | ACT Government  
GPO Box 158, Canberra ACT 2601



**Lin, Mandy**

---

**From:** 2.2(a)(ii), 2.2(a)(xi), 28(6)(b)  
**Sent:** Friday, 13 June 2025 12:31 PM  
**To:** Price, Adam  
**Subject:** Re: 39037-RFT-001-Letter of Decline

**Caution:** This email originated from outside of the ACT Government. Do not click links or open attachments unless you recognise the sender and know the content is safe.

Hi Adam

Monday if possible, after midday.

Regards

2.2(a)(ii), 2.2(a)(xi), 28(6)(b)

---

**From:** Price, Adam <Adam.Price@act.gov.au>

**Sent:** Thursday, June 12, 2025 12:10:17 PM

2.2(a)(ii), 2.2(a)(xi), 28(6)(b)

**Subject:** 39037-RFT-001-Letter of Decline

**OFFICIAL**

H 2.2(a)(ii), 2.2(a)(xi), 28(6)(b)

Please find attached Letter of Decline for:

**Approach to Market 39037-RFT-001 - Ibbott Lane - Raised Zebra Crossing - Construction**

The Awarded contract is now published on the Tenders ACT Contracts Register.

If you would like to schedule a debrief, please provide preferred available times and dates.

Thank you

**Adam Price**

Project Manager | Delivery – Transport and Civil

Phone: (02) 6207 2678 | E [Adam.price@act.gov.au](mailto:Adam.price@act.gov.au)

**Infrastructure Canberra** | ACT Government

GPO Box 158, Canberra ACT 2601



**ACT**  
Government

Infrastructure Canberra

---

This email, and any attachments, may be confidential and also privileged. If you are not the intended

recipient, please notify the sender and delete all copies of this transmission along with any attachments immediately. You should not copy or use it for any purpose, nor disclose its contents to any other person.

-----

**Lin, Mandy**

---

**Subject:** 2.2(a)(ii), 2.2(a)(xi), 28(6)(b)

**Location:** Microsoft Teams Meeting

**Start:** Mon 16/06/2025 11:00 AM

**End:** Mon 16/06/2025 12:00 PM

**Show Time As:** Tentative

**Recurrence:** (none)

**Meeting Status:** Not yet responded

**Organizer:** Price, Adam

**Required Attendees** Vasudevan, Uma; 2.2(a)(ii), 2.2(a)(xi), 28(6)(b)

2.2(a)(ii), 2.2(a)(xi), 28(6)(b)

**39037-RFT-001 - Ibbott Lane - Raised Zebra Crossing – Construction**

If additional parties require attending, feel free to forward meeting invite.

If meeting time requires amending, do not hesitate to contact me.

Regards,  
Adam.

---

**Microsoft Teams** [Need help?](#)

**[Join the meeting now](#)**

Meeting ID: 478 441 801 257 0

Passcode: dd6QD7uK

---

For organizers: [Meeting options](#)



[Org help](#) | [Privacy and security](#)

---



**Lin, Mandy**

---

**From:** 2.2(a)(ii), 2.2(a)(xi), 28(6)(b)  
**Sent:** Monday, 16 June 2025 9:13 AM  
**To:** Price, Adam  
**Subject:** 2.2(a)(ii), 2.2(a)(xi), 28(6)(b)

**Caution:** This email originated from outside of the ACT Government. Do not click links or open attachments unless you recognise the sender and know the content is safe.

Please note change to 11.15am please as we have another meeting ending at 11am

**Lin, Mandy**

---

**Subject:** 2.2(a)(ii), 2.2(a)(xi), 28(6)(b)  
**Location:** Microsoft Teams Meeting  
**Start:** Mon 16/06/2025 11:15 AM  
**End:** Mon 16/06/2025 12:15 PM  
**Show Time As:** Tentative  
**Recurrence:** (none)  
**Meeting Status:** Not yet responded  
**Organizer:** Price, Adam  
**Required Attendees** Vasudevan, Uma; 2.2(a)(ii), 2.2(a)(xi), 28(6)(b)

2.2(a)(ii), 2.2(a)(xi), 28(6)(b)  
**39037-RFT-001 - Ibbott Lane - Raised Zebra Crossing – Construction**

If additional parties require attending, feel free to forward meeting invite.

If meeting time requires amending, do not hesitate to contact me.

Regards,  
Adam.

---

## Microsoft Teams [Need help?](#)

### [Join the meeting now](#)

Meeting ID: 478 441 801 257 0

Passcode: dd6QD7uK

---

For organizers: [Meeting options](#)



[Org help](#) | [Privacy and security](#)

---



**Lin, Mandy**

---

**From:** tendersACT  
**Sent:** Thursday, 12 June 2025 11:45 AM  
**To:** Price, Adam  
**Cc:** Alaiek, Haytham  
**Subject:** FW: 39037-RFT-001 Ibbott Lane - Raised Zebra Crossing – Construction

**OFFICIAL**

Hi Adam / Haytham,

Please see the email below for your response/ action.

Kind regards,

**Tenders ACT Team**

Phone: (02) 6207 9000 (option 7)

Email: [tendersACT@act.gov.au](mailto:tendersACT@act.gov.au)

Please consider the environment before printing this email. If printing is necessary, print double-sided and black and white

---

**From:** 2.2(a)(ii), 2.2(a)(xi), 28(6)(b)  
**Sent:** Wednesday, 11 June 2025 6:12 PM  
**To:** tendersACT <tendersACT@act.gov.au>  
**Subject:** 39037-RFT-001 Ibbott Lane - Raised Zebra Crossing – Construction

**Caution:** This email originated from outside of the ACT Government. Do not click links or open attachments unless you recognise the sender and know the content is safe.

Good Afternoon

39037-RFT-001 Ibbott Lane - Raised Zebra Crossing – Construction

**2.2(a)(ii), 2.2(a)(xi), 28(6)(b)**

Can you please forward this email to the contact officer for action please.

Regards

2.2(a)(ii), 2.2(a)(xi), 28(6)(b)

From: Tenders ACT <[noreply@tenders.act.gov.au](mailto:noreply@tenders.act.gov.au)>

Sent: Tuesday, April 8, 2025 7:46:02 AM

To: 2.2(a)(ii), 2.2(a)(xi), 28(6)(b)

Subject: Tender Response Receipt from Tenders ACT



Tenders ACT

Request No. (Status) & Type	Request Summary	Dates
39037-RFT-001 (Open) By Invitation Only - Select Tender	<a href="#">Ibbott Lane - Raised Zebra Crossing - Construction</a> Tender Issued by ACT Government for Transport Canberra and City Services	Opened 13 Mar 2025 14:00:00 Closing 8 Apr 2025 14:00:00

2.2(a)(ii), 2.2(a)(xi), 28(6)(b)

response to the tender "Ibbott Lane - Raised Zebra Crossing - Construction" (39037-RFT-001) (shown above).

2.2(a)(ii), 2.2(a)(xi), 28(6)(b)

The following description has been submitted:

2.2(a)(ii), 2.2(a)(xi), 28(6)(b)

**Please do not reply to this email.**

Any enquiries related to a tender should be directed to the contact person shown on the information for the tender.

If you have any questions or require further information about the operation of this site, please contact:

**Tenders ACT Team**

Email: [tendersACT@act.gov.au](mailto:tendersACT@act.gov.au)

Ph: 02 6207 9000 (option 7)

**DISCLAIMER:**

This email, and any attachments, may be confidential and also privileged. If you are not the intended recipient, please notify the sender and delete all copies of this transmission along with any attachments immediately. You should not copy or use it for any purpose, nor disclose its contents to any other person. The Territory does not accept liability for any damage caused by this email or its attachments due to viruses, corruption, delay, interruption, unauthorised access or use.

**This notice should not be removed.**

**Lin, Mandy**

---

**From:** McCann, Matthew  
**Sent:** Wednesday, 16 April 2025 11:33 AM  
**To:** Price, Adam  
**Subject:** Ibbott Lane Raised Zebra Crossing - 39307-RFT-001  
**Attachments:** WHS Weighted Tender Assessment Report - 39037- RFT-001- Ibbott Lane Raised Zebra Crossing (A51589395).pdf; [REDACTED] [REDACTED]

**OFFICIAL: Sensitive**

Hi Adam,

Sorry for the slight delay in getting this to you. A few issues popped up yesterday afternoon. Attached is the WHS Assessment report and the individual scores. There wasn't anything that really separated them from a WHS Management System perspective. It came down to their responses to part B which were kind of average at best.

**Matt McCann – Director – Work Health and Safety - Construction**

M: [REDACTED] E: [matthew.mccann@act.gov.au](mailto:matthew.mccann@act.gov.au)

**Infrastructure Canberra | ACT Government**

GPO Box 158 Canberra City ACT 2601 | [www.act.gov.au/majorprojectscanberra](http://www.act.gov.au/majorprojectscanberra)



We acknowledge the Ngunnawal people as the traditional custodians of the land and recognise any other people or families with connection to the lands of the ACT and region.

*This email and any of its attachments may be confidential. If you are not the intended recipient please notify the sender and delete immediately. You should not copy or use it for any purpose, nor disclose its contents to any other person.*

**Lin, Mandy**

---

**From:** Price, Adam  
**Sent:** Friday, 7 March 2025 8:56 AM  
**To:** [Redacted]  
**Cc:** Vasudevan, Uma; Vernon, Gary  
**Subject:** RE: Ibbot lane - select tenderers

Hi [Redacted]

I am happy with this approach.

**2.2(a)(ii), 2.2(a)(xi), 28(6)(b)**

Can I request that all tender documentation be finalised by Tuesday the 11<sup>th</sup> so iCBR and TCCS have time for reviews and submission to TendersACT.

There should be no impact to tender close date of the 8<sup>th</sup> of April provided I can submit tender request before 2pm Wednesday the 12<sup>th</sup>.

Regards.

**Adam Price** | Project Manager – Civil & Urban Infrastructure  
Infrastructure Project Solutions | **Infrastructure Canberra** | ACT Government  
Phone: (02) 6207 2678 | [Adam.Price@act.gov.au](mailto:Adam.Price@act.gov.au)  
GPO Box 158, Canberra ACT 2601



---

**From:** [Redacted]  
**Sent:** Friday, 7 March 2025 8:43 AM  
**To:** Vasudevan, Uma <Uma.Vasudevan@act.gov.au>; Price, Adam <Adam.Price@act.gov.au>; [Redacted]  
**Subject:** Ibbot lane - select tenderers

**Caution:** This email originated from outside of the ACT Government. Do not click links or open attachments unless you recognise the sender and know the content is safe.


Hi Uma and Adam, **out of scope** [Redacted]

Uma, I will ask [Redacted] to chase [Redacted] for the defect repairs and to copy you in. If [Redacted] does not get back to me today, **2.2(a)(ii), 2.2(a)(xi), 28(6)(b)** [Redacted]


[Redacted]



### What to Discuss


Do 

- Acknowledge the suppliers effort in submitting the tender
- Provide an overview of the selection process and evaluation criteria
- Provide feedback about the quality, strength and weaknesses of the suppliers offer in relation to each of the evaluation criteria
- Stick to facts, not feelings or assumptions
- Identify any areas of non-compliance
- The overall presentation of their offer (spelling, ease of reading/ identifying information)
- Listen carefully to the supplier's questions. Try to see their point of view. Let them have their say.





13

### What NOT to Discuss

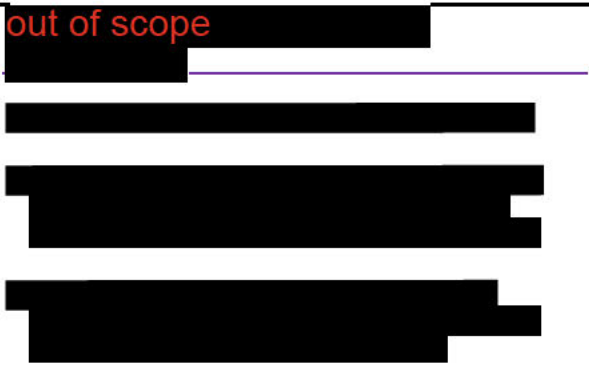
Do Not 


- General or specific comparison of the debriefed supplier's offer to any other single offer.
- Disclose actual scoring results
- Commercial in confidence information
- Details about any other supplier's offer
- The successful supplier's price (unless the contract notice has already been published).

out of scope 



14


out of scope 



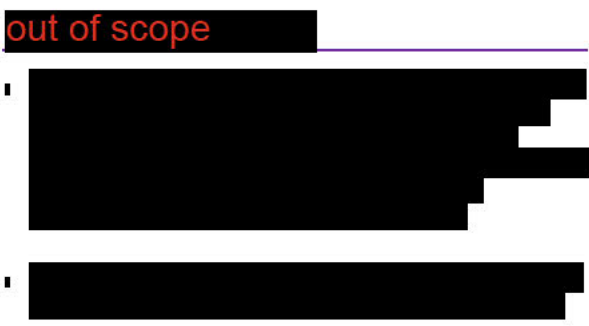
15


### Agenda Item 2 : Purpose of the Debrief

- Outline the purpose of the debriefing, that is, to provide the supplier with information about the evaluation process and feedback about their offer in relation to the evaluation criteria, areas of strength and areas for improvement.
- Describe what will not be discussed during the debrief, such as, ranking, the merits of the evaluation criteria or weighting, commercial in confidence information or specifics or comparison with any other response.

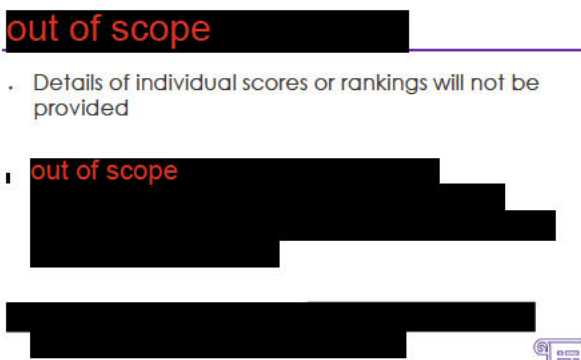


16


out of scope 




17

out of scope 

- Details of individual scores or rankings will not be provided

out of scope 



18