

MyDHR PROXY ACCESS INFORMATION

MyDHR proxy access allows a person to access information in another person's medical record via MyDHR.

Patients may wish to grant access to a family member and/or friend when they need assistance managing their appointments and other medical needs.

In any Proxy relationship, two people are involved. One of these is the person whose medical record is being accessed ("Patient"). The other is the person who needs access to the medical record ("Proxy").

DEFINITIONS:

Patient Type	Who may act as Proxy	Who must provide authorisation / signature	Withdrawal / termination
<p>Competent Adult</p>	<p>The Patient may designate any other adult to have Proxy access to the Patient's MyDHR account.</p>	<p>The patient can grant and revoke proxy access at will from their own MyDHR account.</p> <p>If the adult patient does not have or want their own personal MyDHR account, the patient must co-sign this form approving the Proxy's access to the Patient's account.</p>	<p>The Patient may revoke Proxy access at any time via the "Revoke Access" option provided in MyDHR or by contacting the MyDHR team.</p>
<p>Incompetent Adult</p>	<p>A person acting as an incompetent patient's representative may designate himself/herself (or another competent adult) to have Proxy access to the patient's MyDHR Account. A patient's representative must be the patient's legal guardian or designated as the patient's durable power of attorney for healthcare, as evidenced by the appropriate legal documentation provided.</p>	<p>The Patient's representative must sign this form, authorising the individual listed to have access to the Patient's account.</p>	<p>The Patient's representative may revoke Proxy access at any time. In addition, in the event that the Patient's representative no longer acts in that capacity (e.g., power of attorney revoked), the Patient's representative agrees to notify ACT Health promptly. Upon such notification, access to the Patient's MyDHR account will be terminated. In the interim period, the Patient's representative agrees to not access the Patient's MyDHR account and understands that doing so constitutes unauthorised access of private medical information.</p>
<p>Minors Age 0-13 years</p>	<p>A parent or legal guardian may designate himself/herself (or another competent adult) to have Proxy access to the Patient's MyDHR account. A Patient's legal guardian seeking access to a Patient's MyDHR account must provide the</p>	<p>The minor's parent or legal guardian must sign this form, authorising the individual listed to have access to the Patient's account.</p>	<p>The Patient's parent or legal guardian may revoke Proxy access at any time.</p> <p>On the Patient's 14th birthday, Proxies' access to the minor's medical information is limited.</p>

	<p>appropriate legal documentation.</p> <p>Foster Parents: ACT Health does not allow foster parents to have Proxy access to their foster child's MyDHR account.</p>		
Minors Age 14 - 15 years	<p>Patients between the ages of 14 to 15 years, can obtain their own MyDHR account. Parents may request Teen Proxy Access and will have limited viewing of medical records.</p>	<p>Patients ages 14-15 years are eligible for their own MyDHR account. They can grant and revoke proxy access directly from their personal MyDHR account.</p>	<p>On the Patient's 14th birthday, Proxies' access to the minor's medical information is limited.</p> <p>On the patient's 15th birthday, Proxies' access to patient's chart is automatically terminated.</p>

Completed forms can be emailed to:

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