

Our reference: **CHSFOI25-26.05**

[REDACTED]

Dear [REDACTED]

DECISION ON YOUR ACCESS APPLICATION

I refer to your application under section 30 of the *Freedom of Information Act 2016* (FOI Act), received by Canberra Health Services (the Directorate) on **Monday 18 August 2025**.

This application requested access to:

'Ministerial Brief Titles from 22 May 2025 to 18 August 2025 provided by CHS to all applicable Ministers.'

I am an Information Officer appointed by the Chief Executive Officer of the Directorate under section 18 of the FOI Act to deal with access applications made under Part 5 of the Act. The Directorate was required to provide a decision on your access application by **Monday 29 September 2025**.

The information has been extracted into one document holding the information within the scope of your access application. The document was created for the purpose of your request and captures information sourced from HPE Content Manager (Record Management System).

Decisions

I have decided to grant partial access to the one document.

My access decisions are detailed further in the following statement of reasons and the documents released to you are provided as Attachment A to this letter.

In reaching my access decision, I have taken the following into account:

- The FOI Act;
- The contents of the documents that fall within the scope of your request; and
- The *Human Rights Act 2004*.

Partial Access

The document is partially comprised of information that I consider, on balance, to be contrary to the public interest to disclose under the test set out in section 17 of the Act regarding personal information.

Public Interest Factors Favouring Disclosure

The following factors were considered relevant in favour of the disclosure of the documents:

- Schedule 2, 2.1 (a)(i) promote open discussion of public affairs and enhance the government's accountability; and
- Schedule 2, 2.1 (a)(ii) contribute to positive and informed debate on important issues or matters of public interest.

Public Interest Factors Favouring Non-Disclosure

The following factors were considered relevant in favour of the non-disclosure of the documents:

- Schedule 2, 2.2 (a)(ii) prejudice the protection of an individual's right to privacy or any other right under the Human Rights Act 2004.

On balance, the factors favouring disclosure did not outweigh the factor favouring non-disclosure as the redacted information contains names of constituents that are non-ACT Government employees. Therefore, I determined the information identified is contrary to the public interest and I have decided not to disclose this information

Charges

Processing charges are not applicable to this request.

Disclosure Log

Under section 28 of the FOI Act, the Directorate maintains an online record of access applications called a disclosure log. The scope of your access application, my decision and documents released to you will be published in the disclosure log not less than three days but not more than 10 days after the date of this decision.

Please be aware that no personal information will be included in the published information all other information will be published on <https://www.act.gov.au/open/foi-disclosure-logs/act-health-directorate-and-canberra-health-services-disclosure-logs>.

Ombudsman review

My decision on your access request is a reviewable decision as identified in Schedule 3 of the FOI Act. You have the right to seek Ombudsman review of this outcome under section 73 of the Act within 20 working days from the day that my decision is published on the Directorate's disclosure log, or a longer period allowed by the Ombudsman.

If you wish to request a review of my decision you may write to the Ombudsman at:

The ACT Ombudsman
GPO Box 442
CANBERRA ACT 2601
Via email: ACTFOI@ombudsman.gov.au
Website: ombudsman.act.gov.au

ACT Civil and Administrative Tribunal (ACAT) review

Under section 84 of the Act, if a decision is made under section 82(1) on an Ombudsman review, you may apply to the ACAT for review of the Ombudsman decision. Further information may be obtained from the ACAT at:

ACT Civil and Administrative Tribunal
Allara House
15 Constitution Avenue
GPO Box 370
Canberra City ACT 2601
Telephone: (02) 6207 1740
<http://www.acat.act.gov.au/>

Further assistance

Should you have any queries in relation to your request, please do not hesitate to contact the FOI Coordinator on (02) 5124 9831 or email HealthFOI@act.gov.au.

Yours sincerely



Nicole Stevenson
Senior Director
Office of the Chief Executive Officer
Canberra Health Services

18 September 2025

CHSFOI25-26.05 - Ministerial Brief Titles from 22 May to 18 August 2025 provided by CHS to applicable Ministers

Record Number	Title	Date Packaged to Ministers Office	Which Minister Addressed to
MCHS25/280	Initiated Brief: Proposed Service Profile Mix for the West Belconnen Health Centre, Expanding Health Centres Across the ACT	26/05/2025	Minister for Health
MCHS25/303	Initiated Brief: Update on RANZCOG Accreditation - May 2025	03/06/2025	Minister for Health
MCHS25/317	Initiated Brief: Freedom of Information (FOI) Application from [REDACTED] - Copy of the report for the internal review of planning for the expansion of continuity of care access and increase of continuity of care targets and models of care in midwifery (CHSFOI24-25.32)	04/06/2025	Minister for Health
MCHS25/294	Initiated Brief: Proposal to cease Attention Deficit Hyperactivity Disorder (ADHD) assessments through Adult Community Mental Health Services	04/06/2025	Minster for Mental Health
MCHS25/326	Initiated Brief - Formalising a Territory-wide Neurology Service	05/06/2025	Minster for Health
MCHS25/315	Initiated Brief - Centre for Personalised Medicine	05/06/2025	Minster for Health
MCHS25/305	Initiated Brief: Options for a future dental laboratory and denture service delivery	06/06/2025	Minster for Health
MCHS25/110	Meeting Brief - Minister for Health - ACT Children and Young People Commissioner and Mental Health Official Visitors (19 March 2025, 12:00pm)	11/06/2025	Minister for Mental Health
MCHS25/299	Meeting Brief - Meeting with CPSU Dieticians - Tuesday 17 June 2025, 9:00am	13/06/2025	Minister for Health
MCHS25/251	Initiated Brief: Freedom of Information (FOI) Application from [REDACTED] - Documents relating to a reported WHS incident on 19 March 2025 in Ward 10A Room 5 at Canberra Hospital (CHSFOI24-25.27)	16/06/2025	Minister for Health
MCHS25/316	Initiated Brief: Freedom of Information (FOI) Application from [REDACTED] - Copy of the most recent internal audit or performance review concerning patient discharge delays, hospital bed availability and other ED reports/information (CHSFOI24-25.28)	18/06/2025	Minister for Health
MCHS25/379	Initiated Caveat Brief: Emergency Department Occupational Violence Incident	26/06/2025	Minister for Health
MCHS25/366	Initiated Brief: Weekly Brief - Minister for Health and Minister for Mental Health - 23 to 27 June 2025	27/06/2025	Minister for Health and Minister for Mental Health
MCHS25/318	Initiated Brief: Freedom of Information (FOI) Application from [REDACTED] - The subject lines of all final Ministerial briefs between 19 October 2024 to 22 May 2025 (CHSFOI24-25.33)	30/06/2025	Minister for Health
MCHS25/368	Initiated Caveat Brief - Tuberculosis (TB) Exposure	02/07/2025	Minister for Health
MCHS25/386	Arrangements Brief - Friday 4 July 2025 - Minister for Health - Site Visit: Tuggeranong Health Facilities	03/07/2025	Minister for Health
MCHS25/385	Initiated Brief: Weekly Brief - Minister for Health and Minister for Mental Health - 30 June to 4 July 2025	04/07/2025	Minister for Health and Minister for Mental Health
MCHS25/380	Initiated Brief: Freedom of Information (FOI) Applications from [REDACTED] requesting data from the ACT Government Dental Health Program between 2020 and 2024. (CHSFOI24-25.34 and CHSFOI24-25.35)	11/07/2025	Minister for Health
MCHS25/397	Initiated Brief: Weekly Brief - Minister for Health and Minister for Mental Health - 7 to 11 July 2025	11/07/2025	Minister for Health and Minister for Mental Health
MCHS25/298	Arrangements Brief - Canberra Hospitals Foundation - 24 July 2025	21/07/2025	Minister for Health
MCHS25/412	Initiated Brief: Weekly Brief - Minister for Health and Minister for Mental Health - 21 to 25 July 2025	25/07/2025	Minister for Health and Minister for Mental Health
MCHS25/382	Initiated Brief: Freedom of Information (FOI) Application from [REDACTED] - Information held by CHS relating to WorkSafe ACT from 1 January 2021 until 28 May 2025 (CHSFOI24-25.36)	29/07/2025	Minister for Health
MCHS25/425	Request for Meeting Brief - Minister for Health - [REDACTED] - Friday 1 August 2025	30/07/2025	Minister for Health
MCHS25/408	Arrangements Brief - Minister for Health - One Year of Building 5 - 7 August 2025	01/08/2025	Minister for Health
MCHS25/429	Initiated Brief: Weekly Brief - Minister for Health and Minister for Mental Health - 28 July to 1 August 2025	01/08/2025	Minister for Health and Minister for Mental Health
MCHS25/445	Caveat Brief - Canberra Hospital Alleged Assault	04/08/2025	Minister for Health

MCHS25/444	Caveat Brief - North Canberra Hospital (NCH) allegations	04/08/2025	Minister for Health
MCHS25/452	Caveat Brief - Minister for Health - Canberra Hospital ICU Incident - 5 August 2025	06/08/2025	Minister for Health
MCHS25/411	Initiated Brief: Update on RANZCOG Accreditation - July 2025	06/08/2025	Minister for Health
MCHS25/216	Initiated Brief - Designated Officers for the purpose of post-mortem examinations	06/08/2025	Minister for Health
MCHS25/439	Initiated Brief: Weekly Brief - Minister for Health and Minister for Mental Health - 4 to 8 August 2025	08/08/2025	Minister for Health and Minister for Mental Health
MCHS25/436	Initiated Brief: Addendum - Freedom of Information (FOI) Application from [REDACTED] - Information held by CHS relating to WorkSafe ACT from 1 January 2021 until 28 May 2025 (CHSFOI24-25.36)	13/08/2025	Minister for Health
MCHS25/369	Initiated Brief: (Minister for Health) Canberra Health Services Internal Audits undertaken in 2024-2025	13/08/2025	Minister for Health
MCHS25/461	Initiated Brief: Weekly Brief - Minister for Health and Minister for Mental Health - 11 to 15 August 2025	15/08/2025	Minister for Health and Minister for Mental Health