

Research Proposal

2026 Research to Improve VET Completions Grant Program

Applicant: _____

Project title: _____

Please read the 2026 Research to Improve VET Completions Program Guidelines (the Guidelines) before completing this template. Contact Skills Canberra's Grants and Projects team at skills.projects@act.gov.au or (02) 6205 4006 if you have any questions or require further information about this project plan template.

Project Overview *

Provide background and context for the proposed research project, including the policy problem or research gap being addressed. You may attach tables/figures where necessary and relevant.

(Max 500 words)

Assessment Criteria (see Section 8 in the Guidelines)

Relevance (weighting: 20%) *

Describe how the proposed research aligns with the Program objectives and addresses VET completion challenges in the ACT. Clearly define the research question(s) and explain the intended contribution to the evidence base. You may attach tables / figures where necessary and relevant.

(Max 1,000 words)

Impact (weighting: 30%) *

Describe the expected impact of the research. This should include how the findings will inform policy and practice, and the expected benefits for learners, the VET system and the ACT community. Clearly outline pathways from evidence to application and demonstrate how the project represents value for money. You may attach tables / figures where necessary and relevant.

(Max 1,000 words)

Methodology (weighting: 30%) *

Describe the research design, including methods and analytical approach, data sources and key assumptions and limitations. Explain how the methodology is appropriate, rigorous and feasible to the research question. You may attach tables / figures where necessary and relevant.

(Max 1,000 words)

Capability (weighting: 20%) *

Describe the capability of the research team and the capacity of the administering organisation to deliver the project successfully. This may include relevant experience, track record in policy-relevant research, project management arrangements and collaboration approach (where applicable). You may attach tables / figures where necessary and relevant.

(Max 1,000 words)