



FREEDOM OF INFORMATION REQUEST SCHEDULE

Please be aware that under the *Freedom of Information Act 2016*, some of the information provided to you will be released to the public through the ACT Government’s Open Access Scheme. The Open Access release status column of the table below indicates what documents are intended for release online through open access.

Personal information or business affairs information will not be made available under this policy. If you think the content of your request would contain such information, please inform the contact officer immediately.

Information about what is published on open access is available online at: <https://www.act.gov.au/infrastructurecanberra/about/freedom-of-information>

NAME	WHAT ARE THE PARAMETERS OF THE REQUEST
iCBRFOI2526/59	<p><i>I request access to the following categories of documents, covering the period from 1 December 2023 to 12 March 2026:</i></p> <p>Compliance certifications and assessments: any building certifications, accessibility audits, or compliance sign-offs issued under the Disability Discrimination Act 1992 (Cth), the Disability (Access to Premises - Buildings) Standards 2010 (Cth), the National Construction Code, or relevant ACT legislation and standards.</p> <p>Consultation records: any minutes, notes, or correspondence documenting consultation with people with disability, disability advocacy organisations, or accessibility advisors during the design, construction, or fit-out phases.</p> <p>Internal correspondence: any emails, memos, or briefing notes discussing accessibility compliance obligations, identified gaps, or remediation actions in relation to the Woden campus.</p> <p>Reports and assessments: any disability access reports, universal design assessments, or post-occupancy reviews conducted in relation to the Woden campus.</p> <p>Approvals and sign-offs: any documents from the ACT Government, certifiers, or CIT executive approving the campus as compliant with accessibility requirements prior to or following opening.</p> <p>Complaints and remediation: any records of disability access complaints received relating to the Woden campus and any documentation of steps taken in response.</p> <p>Additional context: For reference, my application concerns documents relating to the construction, fit-out and opening of the CIT Woden campus, specifically as they relate to disability and accessibility compliance, for the period 1 December 2023 to 12 March 2026.</p>



Section Ref No	Pages	Description	Date	Status	Reason for non-release or deferral	Open Access release status
1.	-	Release Schedule	05/06/2026	-	-	Yes
2.	-	Decision Letter	05/06/2026	-	-	Yes
3.	1 – 3	Document 1: e-mail correspondence	03/05/2024	Partial	<i>Schedule 2.2(a)(ii)</i>	Yes
4.	4 – 6	Document 2: certificate of compliance	03/04/2025	Partial	<i>Schedule 2.2(a)(ii)</i>	Yes
5.	7 – 11	Document 3: e-mail correspondence	11/06/2024	Partial	<i>Schedule 2.2(a)(ii)</i>	Yes
6.	12 – 14	Document 4: e-mail correspondence	28/03/2026	Partial	<i>Schedule 2.2(a)(ii)</i>	Yes
7.	15 – 17	Document 5: compendium	13/05/2026	Full	-	Yes
8.	18 – 29	Document 6: access and mobility compliance certification	31/03/2025	Partial	<i>Schedule 2.2(a)(ii)</i>	Yes
9.	30 – 35	Document 7: correspondence	11/01/2024	Partial	<i>Schedule 2.2(a)(ii)</i>	Yes
10.	36 – 37	Document 8: disability access compliance certification	21/09/2024	Partial	<i>Schedule 2.2(a)(ii)</i>	Yes
11.	38 – 58	Document 9: proposed cit woden & youth foyer - access & mobility afc design development fitout	01/03/2024	Partial	<i>Schedule 2.2(a)(ii)</i>	Yes
12.	59	Document 10: compliance letter	06/05/2025	Partial	<i>Schedule 2.2(a)(ii)</i>	Yes
13.	60	Document 11: basement ramp – architecture drawing	02/04/2025	Partial	<i>Schedule 2.2(a)(ii)</i>	Yes
14.	61 – 122	Document 12: presentation slides	17/06/2024	Full	-	Yes



Section Ref No	Pages	Description	Date	Status	Reason for non-release or deferral	Open Access release status
Total						
14						

From: Schedule 2.2(a)(ii)
To: [CIT Campus Woden](#)
Subject: RE: YourSay enquiry
Date: Friday, 3 May 2024 1:52:31 PM
Attachments: [image001.png](#)

Schedule 2.2(a)(ii)

Caution: This email originated from outside of the ACT Government. Do not click links or open attachments unless you recognise the sender and know the content is safe.

[Learn why this is important](#)

Hi Sarah

Thanks for the email back.

Can I check there will be a changing places bathroom at the campus?

Thanks

Schedule 2

From: Illy, Sarah **On Behalf Of** CIT Campus Woden

Sent: Friday, May 3, 2024 1:50 PM

Schedule 2.2(a)(ii)

Cc: CIT Campus Woden

Subject: RE: YourSay enquiry

OFFICIAL

Dear Schedule 2.2

Thank you for your feedback regarding the absence of people with physical disability in the mock-up images used for the CIT Woden Campus place naming engagement.

The ACT Government and their construction partners recognise the importance of accessibility and have made changes throughout the CIT Woden Campus design process to ensure a full integration of people with disabilities in the external and internal spaces.

For the external CIT Woden campus area this means:

- Equitable dignified and safe access to and through the CIT site and buildings
- Tactile ground surface indicators throughout external urban areas
- Off street parking for people with a disability along Bowes/Bradley Street Connection
- Ramps
- Statutory & non-statutory signage
- Wayfinding and lighting throughout the urban realm

For the internal spaces this means:

- Braille and tactile signage to identify accessible and ambulant sanitary facilities, fire exits, areas with Hearing Augmentation and the location of accessible entrances and toilets
- Hearing augmentation system
- Access available from building entrance to all floors via lift or stairs
- Vertical transport, provision of lifts within the CIT Building and Youth Foyer
- All gender facilities throughout the CIT Building and on ground level of the Youth Foyer
- Accessible toilets within the CIT Building, Transport Interchange and Youth Foyer ground level

- Two dedicated Accessible Units within the Youth Foyer with accessible path of travel
- Wheelchair seating spaces within student common including the bleachers
- Accessible parking in CIT Building basement

These changes have been informed by extensive community consultations in the early project phases and are being further refined through regular meetings with the ACT Government Accessibility Reference Group to deliver a fully accessible campus. For example, the project team recently spoke with representatives from Vision Australia to gain a ‘lived experience’ of the latest designs from the perspective of a person with a seeing disability.

With regards to the images used in the CIT Woden Campus place naming engagement, these have been taken from the latest [fly-through video](#) which shows a range of people including cyclists, wheelchair users and other pedestrians interacting with the external spaces across the campus. Going forward we will ensure that any CIT Woden mock-ups used in community engagements and communications are more inclusive and better represent the accessibility of the future campus.

Thank you again for taking the time to email the CIT Woden Campus project team with your thoughts and suggestions.

Kind regards,

Sarah



Sarah Illy | Communications & Engagement

Schedule 2.2(a)(i)

E: sarah.illy@act.gov.au

CIT Woden Campus | Major Projects Canberra | ACT Government

GPO Box 158 Canberra City ACT 2601 | www.act.gov.au/majorprojectscanberra

Schedule 2.2(a)(i)

Sent: Monday, April 15, 2024 6:00 PM

To: CIT Campus Woden <citcampuswoden@act.gov.au>

Subject: YourSay enquiry

Schedule 2.2(a)(ii)

[Learn why this is important](#)

Caution: This email originated from outside of the ACT Government. Do not click links or open attachments unless you recognise the sender and know the content is safe.

[Learn why this is important](#)

Hello

I was looking at the have yoursay for Woden campus as it is in my local community. In the mock ups of the spaces did you realise there are no people with physical disability in your pictures? The east boulevard has some tables where wheelchair users could sit with peers but the other spaces just looked like rows of bench seats and in one a groovy raised architecturally designed area but no way for wheelchair users or probably those with mobility issues to access. I also

noticed in the preliminary pictures, stairs with some integrated seating and some study stacks, although I love the architecture and design I am sure we can have cool architecture/spaces/interior design that is also accessible to everyone or even equally cool blend of accessible and inaccessible spaces together.

When you can't see ALL the people who may use this facility and the ways they have been considered, it does make me think that other aspects of the campus and culture is only for able bodied people....which I am sure it is not. Also, if everyone is represented and the bits for people with disability look lame in comparison then we'll all know it is just an add on and not universally designed for all people.

Food for thought considering the ACT disability strategy.

Cheers

Schedule 2

This email, and any attachments, may be confidential and also privileged. If you are not the intended recipient, please notify the sender and delete all copies of this transmission along with any attachments immediately. You should not copy or use it for any purpose, nor disclose its contents to any other person.

out of scope²¹

Certificate of Compliance

CIT WODEN

Access Canberra Reference Numbers (B20241235 & B20241022)

BLOCK 4, SECTION 35 PHILLIP ACT 2606

CALLAM STREET, PHILLIP ACT 2606 ACT 2606

out of scope

out of scope

The installation complies with the requirement of Australian Standard AS2455.2:2007 – Textile Floor Coverings – Installation Practice and also,

Building Act 2004

The installation complies with:

Specification 7 of the BCA 2022

NCC Volume One, 2022, C2D11

Fire Hazard Properties of ALL materials installed comply with specification 7 of the BCA 2022

Carpet located in accessible paths of travel has a pile height or pile thickness not exceeding 11mm, and the carpet backing thickness does not exceed 4mm

Slip Resistance of Ramp, Stair, Landing and Accessible Paths of Travel and Toilets. Table D3D15 of the BCA 2022 when tested in accordance with AS1428.1-2009

Performance Solution 20250314-CA200095 R1.6

Interested Party

ACT Government

CIT Woden

Lend Lease Construction Pty Ltd

Level 14, Tower Three, International Towers, Sydney, Exchange Place, 300 Barangaroo Avenue, Barangaroo NSW 2000 (ABN: 97 000 098 162)

PLEASE NOTE:

On the following page, Fire Test Results and Slip Test results for each product used.

Also location of each floor finish

We trust that this meets with your approval, however if you require any additional information please contact the writer

Yours faithfully

Schedule 2.2(a)(ii)

Floor Finish	Manufacturer	Product Code	Location	Fire Test
CA01	Interface Australia Pty Ltd	Upon Common Ground Undulating Water, Custom Colour 054873-001 Cushion Backed	Multiple Areas - Ground Level, . Level 01, Level 02, Level 03, Level 04 and Level 05	R23-014 30/01/2023
				Slip Test
				EP153410 01/05/2020
CA02	Gibbon Group Australia Pty Ltd	Tretford Colour Saddle 713	Ground Floor	Fire Test
				159205 10/10/2015
CA04	Interface Australia Pty Ltd	Upon Common Ground Escarpment, Colour Spinifex Neutral Cushion Backed	Multiple Areas - Ground. Level 01, Level 02, Level 03, Level 04 and Level 05	Fire Test
				R23-045 31/03/2023
				Slip Test
CA05	Interface Australia Pty Ltd	Upon Common Ground Escarpment, Colour Rainforest Neutral Cushion Backed	Multiple Areas - Level 01	Fire Test
				R23-045 31/03/2023
				Slip Test
CA06	Interface Australia Pty Ltd	Upon Common Ground Dry Bark, Colour Freshwater Gorge Cushion Backed	Multiple Areas - Level 01	Fire Test
				R23-020 14/02/2023
				Slip Test
CA07	Interface Australia Pty Ltd	Upon Common Ground Escarpment, Colour Rainforest Canopy Cushion Backed	Multiple Areas - Level 02	Fire Test
				R23-045 31/03/2023
				Slip Test
CA08	Interface Australia Pty Ltd	Upon Common Ground Undulating Water, Colour Freshwater Cushion Backed	Multiple Areas - Level 02, Level 03, Level 04 and Level 05	Fire Test
				R23-014 30/01/2023
				Slip Test
CA09	Interface Australia Pty Ltd	Upon Common Ground Dry Bark, Colour Rainforest Canopy Cushion Backed	Multiple Areas - Level 02	Fire Test
				R23-020 14/02/2023
				Slip Test
CA10	Interface Australia Pty Ltd	Composure II, Colour Terracotta Cushion Backed	Multiple Areas - Level 03	Fire Test
				R21-110A2 27/05/2022
				Slip Test
CA11	Interface Australia Pty Ltd	Upon Common Ground Dry Bark, Colour Desert Sands Cushion Backed	Multiple Areas - Level 03	Fire Test
				R23-020 14/02/2023

				Slip Test EP153410 01/05/2020
CA12	Interface Australia Pty Ltd	Upon Common Ground Escarpment, Colour Salt Water Cliff Cushion Backed	Multiple Areas - Level 04	Fire Test R23-045 31/03/2023
				Slip Test EP153410 01/05/2020
CA13	Interface Australia Pty Ltd	Upon Common Ground Dry Bark, Colour Rainforest Neutral Cushion Backed	Multiple Areas - Level 04	Fire Test R23-020 14/02/2023
				Slip Test EP153410 01/05/2020
CA14	Interface Australia Pty Ltd	Upon Common Ground Escarpment, Colour Saltwater Neutral Cushion Backed	Multiple Areas - Level 05	Fire Test R23-045 31/03/2023
				Slip Test EP153410 01/05/2020
CA15	Interface Australia Pty Ltd	Upon Common Ground Dry Bark, Colour Saltwater Neutral Cushion Backed	Multiple Areas - Level 05	Fire Test R23-020 14/02/2023
				Slip Test EP153410 01/05/2020
CA16	Interface Australia Pty Ltd	Composure II, Colour Sapphire 2484001	Multiple Areas - Level 01	Fire Test R21-110A2 27/05/2022
				Slip Test EP153410 01/05/2020
CA17	Interface Australia Pty Ltd	Composure II, Colour Mustard 2484001 Cushion Backed	Multiple Areas - Level 05	Fire Test R21-110A2 27/05/2022
				Slip Test EP153410 01/05/2020
CA01 Youth Building	Interface Australia Pty Ltd	Upon Common Ground Undulating Water, Custom Colour 054735-001 Cushion Backed	Ground Level	Fire Test R23-014 30/01/2023
				Slip Test EP153410 01/05/2020
CA020 Youth Building	Interface Australia Pty Ltd	Open Air, Colour 402-054735-003 Cushion Backed	Ground Level	Fire Test R22-302 07/07/2022
				Slip Test EP153410 01/05/2020
CA03 Youth Building	Interface Australia Pty Ltd	Open Air, Colour 402-054735-004 Cushion Backed Carpet	Level 01 and Level 02	Fire Test R22-302 07/07/2022
				Slip Test EP153410 01/05/2020

From: [schedule 2.2\(a\)\(ii\)](#)
To: [Tabor, Helene](#)
Cc: [Chartres, Hamish](#)
Subject: RE: CIT Woden Project - Designing with Dignity/Stakeholder Input
Date: Tuesday, 11 June 2024 7:07:55 PM
Attachments: [image001.jpg](#)
[image002.png](#)
[image003.png](#)
[image004.png](#)
[image005.png](#)
[image006.png](#)
[image007.png](#)

You don't often get email from [schedule 2.2\(a\)\(ii\)](#) [Learn why this is important](#)

OFFICIAL

Caution: This email originated from outside of the ACT Government. Do not click links or open attachments unless you recognise the sender and know the content is safe. [Learn why this is important](#)

Hi Helene,

I plan to travel out to Woden mid-morning on Friday to have a look at the site (before travelling back to Sydney). Will I be able to see anything from walking around the area or is it barricaded? If barricaded, I'll leave it until Monday when I can join the session (virtually) - unfortunately only for the first hour. As mentioned, two of my colleagues will attend the workshop on person.

Kind regards,

[schedule 2.2\(a\)\(ii\)](#)

From: Tabor, Helene
Sent: Tuesday, June 11, 2024 12:43 PM

[schedule 2.2\(a\)\(ii\)](#)

Cc: Chartres, Hamish
Subject: RE: CIT Woden Project - Designing with Dignity/Stakeholder Input

OFFICIAL

Hi [schedule](#)

A Teams link has been added to the workshop's calendar invite so you now also have an option to dial in. It would be great to have you part of the session.

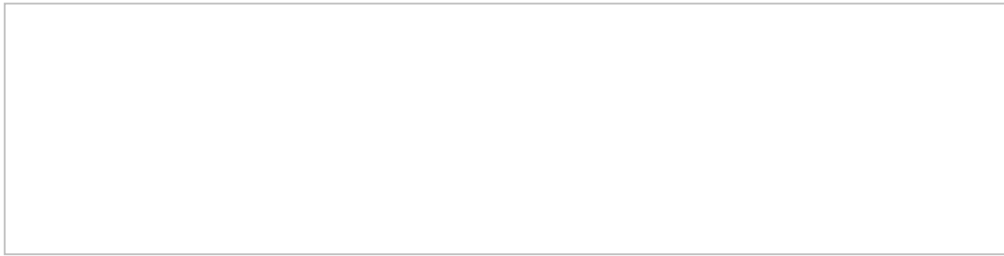
If you're still not able to join the workshop though, please feel free to extend the meeting invite your colleague/s. The more perspectives & feedback we have the better to ensure nothing has been missed. Regarding the f2f meeting this Friday in Canberra, this potentially may not be required noting the workshop now has a dial in option. Please let me know if this is something you'd still like to be arranged? I unfortunately won't be available, however the Project Director Hamish (cc'd) may have some availability. Kind regards

Hélène Tabor | Senior Project Manager Spatial

Ngunnawal Country

Ph: 6207 1813 **Email:** Helene.tabor@act.gov.au

CIT Woden Campus Project | Major Projects Canberra | ACT Government



Please note that whilst some of my email correspondence may be sent outside of standard working hours, that does not immediately translate to the recipient/s being required to respond outside of standard working hours.

From: schedule 2.2(a)(ii)

Sent: Tuesday, June 11, 2024 10:59 AM

To: Tabor, Helene <Helene.Tabor@act.gov.au>

Subject: RE: CIT Woden Project - Designing with Dignity/Stakeholder Input

OFFICIAL

Caution: This email originated from outside of the ACT Government. Do not click links or open attachments unless you recognise the sender and know the content is safe. [Learn why this is important](#)

Hi Helene,

Unfortunately, I won't be able to attend this workshop as I'll be back in Sydney next week. Coincidentally I am travelling to Canberra this afternoon and will be there for the remainder of the week. If you have any time mid-morning this Friday, I'm happy to chat with you about the project. I can also see if any of my Canberra colleagues are available to attend the workshop in my absence on June 17th – unless the session has a virtual option too?

Kind regards,

schedule 2.2(a)(ii)

Level 1, 7-9 Albany Street, St Leonards NSW 2065 |



We acknowledge Aboriginal and Torres Strait Islander Peoples as the First Peoples and the Traditional Owners and Custodians of the lands and waters on which we live and work. We pay our respects to their Elders, Knowledge Holders and Leaders, past, present and

emerging and extend
that respect to all Aboriginal and Torres Strait Islander Peoples.

—

This e-mail is for the use of the intended recipient(s) only. If you have received this e-mail in error, please notify the sender immediately and then delete it. If you are not the intended recipient, you must not use, disclose or distribute this e-mail without the author's permission. We have taken precautions to minimise the risk of transmitting software viruses, but we advise you to carry out your own virus checks on any attachment to this e-mail. We cannot accept liability for any loss or damage caused by software viruses.

[Guide Dogs Privacy Policy](#)

From: Tabor, Helene <Helene.Tabor@act.gov.au>

Sent: Monday, June 3, 2024 9:52 PM

schedule 2.2(a)(ii)

Cc: Chartres, Hamish <Hamish.Chartres@act.gov.au>

Subject: CIT Woden Project - Designing with Dignity/Stakeholder Input

CAUTION: This email originated from outside Guide Dogs NSW/ACT. Please exercise careful judgement before clicking on links or opening attachments. Even though the email may seem legitimate, the senders email account may have been compromised.

OFFICIAL

Dear all

As you would have noticed if visiting the Woden area recently, the CIT Woden Project is well underway onsite, with design reaching a stage where we'd like to show this group aspects of the design, to obtain your feedback from a lived experience perspective, and/or from your view point in providing support services.

This follows MPC's project update at the Accessibility Reference Group meeting in March this year, where some of you were in attendance.

MPC would like to invite you to an in-person workshop, where there will be in attendance our construction partner Lendlease, the project architect Gray Puksand, DDA consultant, and members of the MPC project team. The design team will provide a presentation on the design, focusing on public facing aspects of the CIT building, transport interchange, and urban realm.

[Workshop details:](#)

Date: 17 June 2024

Time: 2:00pm to 3:30pm

Location: Construction Hub, Woden Plaza

A meeting invitation confirming final details will be circulated shortly.

If you have any questions, please don't hesitate to contact me.

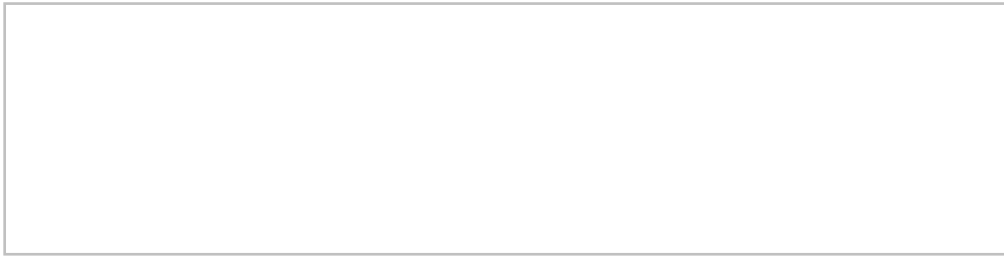
Kind regards

Hélène Tabor | Senior Project Manager Spatial

Ngunnawal Country

Ph: 6207 1813 **Email:** Helene.tabor@act.gov.au

CIT Woden Campus Project | Major Projects Canberra | ACT Government



Please note that whilst some of my email correspondence may be sent outside of standard working hours, that does not immediately translate to the recipient/s being required to respond outside of standard working hours.

This email, and any attachments, may be confidential and also privileged. If you are not the intended recipient, please notify the sender and delete all copies of this transmission along with any attachments immediately. You should not copy or use it for any purpose, nor disclose its contents to any other person.

schedule 2.2(a)(ii)

To: [Chartres, Hamish](#)
Subject: RE: Contact: Jennifer Moon - Guide Dogs NSW/ACT
Date: Thursday, 28 March 2024 10:11:25 AM
Attachments: [image007.jpg](#)
[image008.png](#)
[image009.png](#)
[image010.png](#)
[image011.png](#)
[image012.png](#)
[image013.png](#)

You don't often get email from jmoon@guidedogs.com.au. [Learn why this is important](#)

Caution: This email originated from outside of the ACT Government. Do not click links or open attachments unless you recognise the sender and know the content is safe. [Learn why this is important](#)

Hi Hamish,

I wasn't sure if it was the Hamish in the ARG meeting – great to know it's you!

Guide Dogs NSW/ACT would love to be involved in a workshop to review the designs for CIT Woden and the new Woden transport interchange. I'm just flagging that I will be on leave from April 8 until early May so if it's held during this time, I would ask my ACT colleagues to join you in my absence. I'm hoping to make the next ARG meeting in person (date yet to be determined) so perhaps we could tie a workshop around that date if it's not time dependent.

Thank you for considering the needs of people who are blind or have low vision with your designs.

Kind regards,

schedule 2.2(a)(ii)

From: Chartres, Hamish

Sent: Wednesday, March 27, 2024 11:47 PM

schedule 2.2(a)(ii)

Subject: RE: Contact: Jennifer Moon - Guide Dogs NSW/ACT

CAUTION: This email originated from outside Guide Dogs NSW/ACT. Please exercise careful judgement before clicking on links or opening attachments. Even though the email may seem legitimate, the senders email account may have been compromised.

OFFICIAL

Hi schedule 2.2(a)(ii)

I believe we have meet virtually at the ACT Accessibility Reference Group Meeting on the 29th February. Following that meeting myself and some members of my team meet with Graham on site in the Woden Temporary Bus Interchange to discuss some of challenges that the temporary interchange posed to him and other vision impaired users.

That conversation lead onto the design of the new CIT Woden campus the Woden transport interchange which is currently under construction. This project has significant public realm areas and of course a large number of people will use the interchange on a daily basis. We are very keen to make sure that the design is as accessible and equitable as possible for all members of the public. While our design and delivery partners, Lendlease, have access and DDA consultants involved on the project, it would be idea if we could present the design to people with lived experience or in-depth knowledge of ways to improve accessibility for users with disabilities.

If this is something that you would be interested in I would like to arrange an in person presentation and workshop to review the designs for CIT Woden and the new Woden transport interchange.

Please let me know your thoughts.

Regards

Hamish Chartres | Deputy Project Director

Ngunnawal Country

schedule 2.2(a)(ii)

Email: hamish.chartres@act.gov.au

CIT Campus - Woden Project | Major Projects Canberra | ACT Government



Please note that whilst some of my email correspondence may be sent outside of standard working hours, that does not immediately translate to the recipient/s being required to respond outside of standard working hours.

schedule 2.2(a)(ii)

Sent: Wednesday, March 27, 2024 6:37 PM

To: Chartres, Hamish <Hamish.Chartres@act.gov.au>

Subject: **schedule 2.2(a)(ii)** Guide Dogs NSW/ACT

You don't often get email from **schedule 2.2(a)(ii)**. [Learn why this is important](#)

Caution: This email originated from outside of the ACT Government. Do not click links or open attachments unless you recognise the sender and know the content is safe. [Learn why this is important](#)

Hi Hamish,

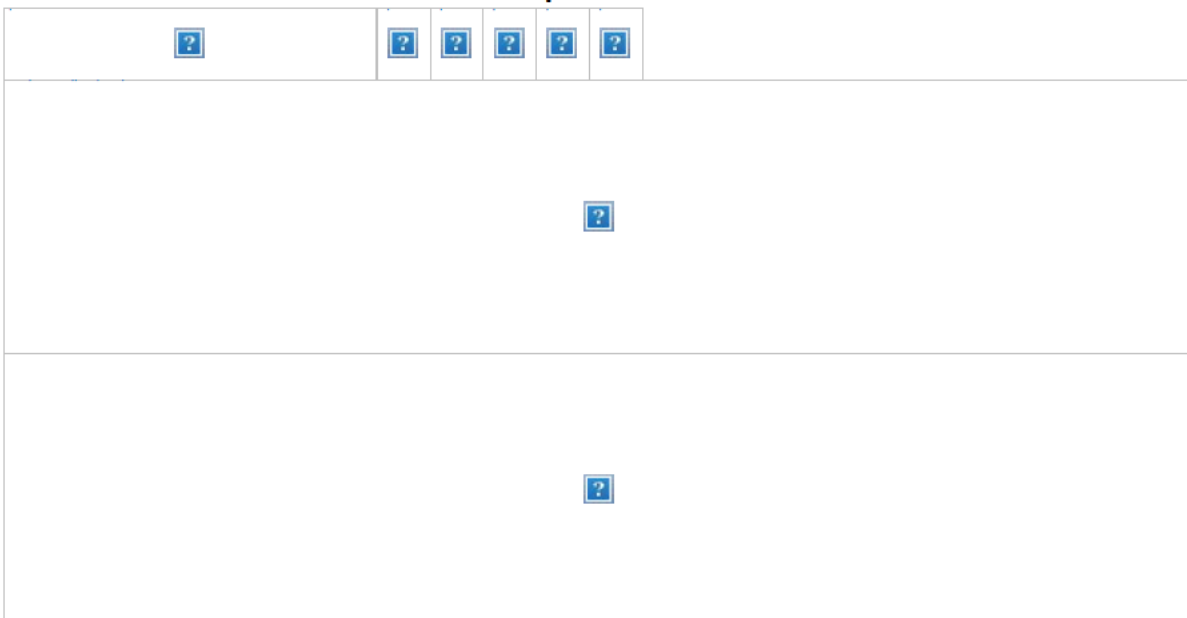
Graham Downie has passed on your contact details to me.

Please don't hesitate to get in touch so we can chat about ways to help improve accessibility for people who are blind or have low vision.

Kind regards,

schedule 2.2(a)(ii)

Level 1, 7-9 Albany Street, St Leonards NSW 2065 |



Custodians of the lands and waters on which we live and work. We pay our respects to their Elders, Knowledge Holders and Leaders, past, present and emerging and extend that respect to all Aboriginal and Torres Strait Islander Peoples.

—

This e-mail is for the use of the intended recipient(s) only. If you have received this e-mail in error, please notify the sender immediately and then delete it. If you are not the intended recipient, you must not use, disclose or distribute this e-mail without the author's permission. We have taken precautions to minimise the risk of transmitting software viruses, but we advise you to carry out your own virus checks on any attachment to this e-mail. We cannot accept liability for any loss or damage caused by software viruses.

[Guide Dogs Privacy Policy](#)

This email, and any attachments, may be confidential and also privileged. If you are not the intended recipient, please notify the sender and delete all copies of this transmission along with any attachments immediately. You should not copy or use it for any purpose, nor disclose its contents to any other person.



CIT WODEN CAMPUS PROJECT

COMMS. COMPENDIUM

INFRASTRUCTURE CANBERRA | CIT WODEN CAMPUS
JULY 2025

NOTE: IF PRINTED, CONTENT IS ONLY AS UP TO DATE AS THE REVISION NUMBER.

CIT Woden Campus – Project Compendium – Rev. 2.5

Contents

out of scope

ACCESSIBILITY	10
Design Principles.....	10

out of scope

CIT Woden Campus – Project Compendium – Rev. 2.5

out of scope

ACCESSIBILITY

Design Principles

- CIT Woden Campus has been designed as an accessible campus with dignified access for a person with disability. This means that the design process enables:
 - Independent access to premises, goods, and services (it doesn't assume assistance is required)
 - Equitable or fair access (it doesn't take longer or make you go further)
 - Participation of people experiencing a disability as a natural and expected thing
 - A place where people feel at ease, safe, certain and connected
- For the external / urban realm this means:
 - Equitable dignified and safe access to and through the CIT site and buildings
 - Tactile ground surface indicators throughout external urban areas
 - Off street parking for people with a disability along Bowes/Bradley Street Connection
 - Ramps
 - Statutory & non-statutory signage
 - Wayfinding and lighting throughout the urban realm
- For the internal spaces this means:
 - Braille and tactile signage to identify accessible and ambulant sanitary facilities, fire exits, areas with Hearing Augmentation and the location of accessible entrances and toilets
 - Hearing augmentation system
 - Access available from building entrance to all floors via lift or stairs
 - Vertical transport, provision of lifts within the CIT Building and Youth Foyer
 - All gender facilities throughout the CIT Building and on ground level of the Youth Foyer
 - Accessible toilets within the CIT Building, Transport Interchange and Youth Foyer ground level
 - Two dedicated Accessible Units within the Youth Foyer with accessible path of travel
 - Wheelchair seating spaces within student common including the bleachers
 - Accessible parking in CIT Building basement
- A Designing with Dignity stakeholder workshop was held on 17 June 2024. The presentation is saved [here](#).

13/05/2026

31 March 2025

Architecture

Interiors

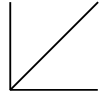
Access

Heritage

Access Installation - Bottle Trap to DDA Basin

PROJECT:	CIT Woden, Youth Foyer	PROJECT NO:	22736		
PROJECT ADDRESS:	Callum Street, Phillip, ACT, 2606				
BLOCK:	1 & 4	SECTION:	35	DIVISION	Phillip
SCOPE:	Access and Mobility				

schedule 2.2(a)(ii)



NCC 2022 – Relevant Clauses

- Clause F4D5 Accessible sanitary facilities
 - Part (e) the circulation spaces, fixtures and fittings of all accessible sanitary facilities provided in accordance with F4D6 and F4D7 must comply with the requirements of AS 1428.1

Referenced Australian Standards

- AS 1428.1–2009 – Design for Access and Mobility – General Requirements for Access in Building Work

Performance Solutions

- There have been no Performance Solutions prepared by SQC Group for this project

Referenced Access Canberra Number

- B20241235 – CIT Building Works to Completion
- B20241022 – YF Building Works to Completion

Statement of Access Compliance

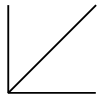
In accordance with NCC 2022 Volume One – Clause F4D5(e), all accessible sanitary facilities must meet the provisions of AS 1428.1–2009 – Design for Access and Mobility. As referenced in Figure 44(B) of AS 1428.1–2009, relating to wall-mounted washbasin installations (other than for sole-occupancy units), the required knee and toe clearance zones are as follows:

- A minimum 440mm clear space from the back wall forward
- A minimum toe clearance of 200mm deep x 300mm high, continuing at an angled line to a height of 720mm above FFL

Following a site inspection and physical measurement, I confirm that the installed bottle traps within the accessible sanitary facilities provide compliant knee and toe clearance in accordance with the dimensional requirements of Figure 44(B). The bottle trap installation does not impede access for seated users and maintains required circulation and clearance envelopes.

Furthermore, the use of bottle traps in accessible toilet facilities is a consistent and accepted approach, provided clearances are verified to meet the above standards.

Therefore, in my professional opinion, the accessible washbasin installations on site are compliant with Clause F4D5 of NCC 2022 and the referenced provisions of AS 1428.1–2009.



Inspection Summary and Comment

SQC Group conducted its most recent onsite inspection on 25 March 2025.

schedule 2.2(a)(ii)



SQC Group
Level 1, 22 Thynne Street
Bruce ACT 2617
02 6278 8500
studio@sqcgroup.com.au

Designing for People
Connecting Communities

sqcgroup.com.au

31 March 2025

Architecture

Interiors

Access

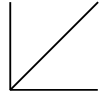
Heritage

Access Installation - Softscape metal kerb edge

PROJECT:	CIT Woden, Urban Realm	PROJECT NO:	22736
PROJECT ADDRESS:	Callum Street, Phillip, ACT, 2606		
BLOCK:	1 & 4	SECTION:	35
		DIVISION	Phillip
SCOPE:	Access and Mobility		

schedule 2.2(a)(ii)





NCC 2022 – Relevant Clauses

- Clause D4D3 Access to buildings

Referenced Australian Standards

- AS 1428.1–2009 – Design for Access and Mobility – General Requirements for Access in Building Work

Performance Solutions

- There have been no Performance Solutions prepared by SQC Group for this project.

Referenced Access Canberra Number

- **B20241235 – CIT Building Works to Completion**
- **B20241022 – YF Building Works to Completion**

Statement of Access Compliance

Continuous Accessible Path of Travel (Plaza – Urban Realm)

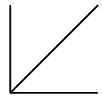
In accordance with NCC 2022 Volume One – Clause D4D3, buildings and their surrounds that are required to be accessible must provide a continuous accessible path of travel to and within the site. An accessible path of travel is defined as a continuous path that does not include a stair, step, escalator, turnstile, revolving door, or any impediment and is usable by a person with a disability using a wheelchair. The technical requirements for such paths are referenced in AS 1428.1–2009 – Design for Access and Mobility.

It is not necessary for all pathways to be fully compliant to this standard, especially if it does not provide access to a facility required to be accessible. Provided there is an accessible pathway through the public domain which provides equitable and dignified access.

As per AS 1428.1–2009, the relevant clauses and figures include:

- Clause 6.3 – A minimum unobstructed width of 1000 mm must be maintained for a continuous accessible path of travel.
- Clause 10.2 – Walkways, which requires:
 - A 600 mm wide firm and level surface of contrasting material at the same level on each side of the path; or
 - One of the following: a kerb (Figure 18), kerb rail and handrail (Figure 19), or a wall not less than 450 mm high.

Following a site inspection and review of the urban realm design documentation, I confirm the following:



- The minimum clear width of the accessible path of travel through the Plaza exceeds 1800 mm, meeting the combined requirement of a 1000 mm accessible path and 600 mm wide adjoining surfaces on both sides.
- The transition between the hard-paved walkway and adjacent softscape (garden beds with metal edging) presents edge variations ranging from approximately 30 mm to 85 mm, with isolated points reaching up to 200 mm. These elements are located outside the required accessible path envelope and do not intrude into the compliant zone.

Therefore, in my professional opinion, the current design of the Plaza satisfies the access requirements set out in Clause D4D3 of NCC 2022 Volume One, and the referenced provisions of AS 1428.1–2009, and does not require the addition of a kerb, kerb rail, or wall, as compliant clear width and edge treatment have been achieved.

Inspection Summary and Comment

SQC Group conducted its most recent onsite inspection on 25 March 2025.

We do note the comment made in a letter that you have provided from Eric Martin and Associates to Martin Roberts from ACT Government following their inspection. The letter identifies a section of serpentine path on the north side of the Plaza as being non-compliant with respect to kerb. We consider that this path is not required to be compliant as it does not form part of the accessible path net work for the CIT. The path does not provide access to or from any accessible facilities. It is a secondary pathway up to the level of the concourse of the adjacent Residential tower. The accessible path for the Plaza goes along its axis and then at Bradley Street turns to the north and south.

schedule 2.2(a)(ii)



SQC Group
Level 1, 22 Thynne Street
Bruce ACT 2617
02 6278 8500
studio@sqcgroup.com.au

Designing for People
Connecting Communities

sqcgroup.com.au

Architecture

Interiors

Access

Heritage

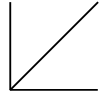
9 May 2025

Access Installation COU Certificate – Disability Access –FINAL Rev 4

PROJECT:	CIT Woden, Youth Foyer and Urban Realm	PROJECT NO:	22736
PROJECT ADDRESS:	Callum Street, Phillip, ACT, 2606		
BLOCK:	1 & 4	SECTION:	35
		DIVISION	Phillip
SCOPE:	Access and Mobility		

schedule 2.2(a)(ii)





Statement

I, [schedule 2.2\(a\)\(ii\)](#) in my capacity as the Accredited Access Consultant with SQC Group, have reviewed the relevant documentation for this project and prepared the applicable Access Assessment Reports and Certificates. This assessment covers the CIT Education Hub, Youth Foyer, and Public Realm areas of the development with respect to access and mobility requirements.

Throughout the construction phase, [schedule 2.2\(a\)\(i\)](#) and I have provided advice to Lend Lease and Grey Puksand to assist in resolving site-based compliance issues. We have also undertaken inspections of the work in progress and completed internal and external works within these areas to confirm compliance with access provisions.

Based on our reviews and inspections, we consider the completed development to be compliant with the Access and Mobility requirements of NCC 2022, Volume 1, along with the relevant standards in effect at the time of the design review, including:

NCC 2022 relevant Parts:

Accessible carparking

- NCC 2022 Volume 1 Clause D4D6

Braille and tactile signage

- NCC 2022 Volume 1 Clause D4D7 and D4D8

Tactile indicators

- NCC 2022 Volume 1 Clause D4D9

Ramps

- NCC 2022 Volume 1 Clause D4D12

Glazing on an accessway

- NCC 2022 Volume 1 Clause D4D13

Sanitary facilities

- NCC 2022 Volume 1 Part F4

Facilities within lifts

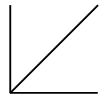
- NCC 2022 9 Volume 1 Part E3

Australian Standards

- AS 1428.1–2009: Design for Access and Mobility – General requirements for access in building works
- AS 1428.2–1992: Design for Access and Mobility – Enhanced and additional requirements for buildings and facilities
- AS 1428.4.1–2009: Design for Access and Mobility – Means to assist the orientation of people with vision impairment – Tactile Ground Surface Indicators (TGSIs)
- AS 1428.5-2010 Communication for people who are deaf or hearing impaired
- AS/NZS 2890.6–2009: Off-Street Parking for People with Disabilities
- AS 1735.12–1999: Lifts, Escalators, and Moving Walkways – Facilities for persons with a disability
- Additionally, the Adaptable Units within the Youth Foyer development have been assessed and confirmed as compliant with AS 4299–1995: Adaptable Housing.

Performance Solutions

There have been no Performance Solutions prepared by SQC Group for this project

**Referenced Access Canberra Numbers**

- B20241235 – CIT Building Works to Completion
- B20241022 – YF Building Works to Completion

Comment:

Over several site inspections, a number of minor access items were identified for follow-up. SQC Group has now received photographic evidence on Lendlease letterhead confirming that all items have been rectified. These images were accepted and no further site inspection is required.

- Tactile Ground Surface Indicators (TGSIs) at the Youth Foyer Reception entry stair: Setout had previously been confirmed as compliant with AS 1428.4.1–2009. Installation is now complete and compliant.
- Foyer Stair Handrail (Stair 6): The previously incomplete landing return has been installed. The handrail is now complete and compliant with AS 1428.1–2009.
- Youth Foyer Basement Lift Lobby Door: The door has been repositioned to provide compliant latch-side clearance. The configuration now meets the requirements of AS 1428.1–2009.
- Hearing Augmentation: External and internal signage have been installed and are compliant. Commissioning documentation, including performance criteria such as latency and device compatibility, has been addressed in the separate certification document: *250509-cli-out-22736 CIT WODEN-SQC-Hearing Augmentation System Certification-final R1*.

No further site inspection is required, and this Certificate has been issued on the basis of the documentation received.

Yours faithfully,

schedule 2.2(a)(ii)



SQC Group
Level 1, 22 Thynne Street
Bruce ACT 2617
02 6278 8500
studio@sqcgroup.com.au

Designing for People
Connecting Communities

sqcgroup.com.au

Architecture

Interiors

Access

Heritage

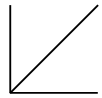
9 May 2025

Access Installation COU Certificate – Hearing Augmentation System Certification - FINAL

PROJECT:	CIT Woden, Youth Foyer	PROJECT NO:	22736
PROJECT ADDRESS:	Callum Street, Phillip, ACT, 2606		
BLOCK:	1 & 4	SECTION:	35
		DIVISION	Phillip
SCOPE:	Access and Mobility		

schedule 2.2(a)(ii)





Statement of Access Compliance

This Certificate is provided to outline for LendLease the information and physical evidence Compliance required for the Hearing Augmentation System in the CIT Woden Building

NCC 2022 – Relevant Clauses

- Clause D4D7 – Braille and Tactile Signage
- Clause D4D8 – Hearing Augmentation Systems

Referenced Australian Standards

- AS 1428.1–2009 – Design for Access and Mobility – General Requirements for Access in Building Work
- AS 1428.5–2010 – Communication for People Who Are Deaf or Hearing Impaired
- AS 1428.5–2021 – Communication for People Who Are Deaf or Hearing Impaired

Performance Solutions

- There have been no Performance Solutions prepared by SQC Group for this project

Proposed Hearing Augmentation system

A Sennheiser MobileConnect hearing augmentation system has been installed in rooms where inbuilt amplification is provided (excluding the Emergency Warning System). This system operates on a BYOD (Bring Your Own Device) model using personal smartphones as receivers, accessed via a dedicated app.

NCC 2022 Clause D4D8 permits systems requiring receivers, provided they cover at least 95% of the room area, and specifies the number of receivers to be made available.

While the system is expected to operate via Wi-Fi, the commissioning documentation does not explicitly confirm:

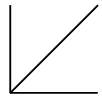
- That the system uses a Wi-Fi transmission method
- The number and models of BYO devices tested
- Latency performance, which is required to be under 40 milliseconds as per Appendix D of AS1428.5–2021

AS1428.5–2010, referenced by NCC 2022, does not formally recognise Wi-Fi-based systems. However, the updated AS1428.5–2021 includes guidance for such systems under Appendix D, provided key performance outcomes are met. SQC Group supports the intent of the installed system as it aligns with emerging best practice and offers a future-ready solution compatible with technologies such as Auracast™.

At this stage, further confirmation is required to determine full alignment with Appendix D, and final acceptance rests with the Building Certifier.

Referenced Access Canberra Number

- B20241235 – CIT Building Works to Completion
- B20241022 – YF Building Works to Completion



Inspection Summary and Comment

Hearing Augmentation Signage:

The installed signage has now been sighted and confirmed as compliant with the approved design drawings. It meets the requirements under NCC Clause D4D7, AS 1428.1–2009, and the Premises Standards, including correct luminance contrast, location, and the use of both Braille/tactile and printed signage where required.

Commissioning Documentation:

Commissioning documentation has been provided for the installed Sennheiser MobileConnect system, confirming that smartphones were used as the receiver device and that functional audio testing was conducted across the listed spaces.

However, the documentation does not mention:

- That the system operates on a Wi-Fi network
- The number and models of personal (BYO) devices tested
- The measured latency (noting Appendix D of AS1428.5–2021 requires latency <40 milliseconds)

While the installed system appears to function effectively and aligns with emerging best practice, additional detail is required to fully assess its compliance with the performance-based guidance in Appendix D of AS1428.5–2021.

Final determination as to whether the provided documentation satisfies the performance requirements of NCC 2022 Clause D4D8 rests with the appointed Building Certifier.

Final Certification

Signage has been installed and verified as compliant with NCC 2022, AS1428.1–2009, and the Premises Standards.

Commissioning documentation confirms installation and functional testing of the Sennheiser MobileConnect system using smartphones. However, it does not confirm Wi-Fi operation, device models tested, or latency performance as outlined in Appendix D of AS1428.5–2021. We are aware the 40ms latency was not achieved in testing.

CIT will be providing 30 assistive listening devices to supplement the system for students who require it. We have sighted an acceptance letter from CIT Management of the testing for that system.

SQC Group defers to the Building Certifier to determine whether the documentation satisfies the requirements of NCC Clause D4D8 (NCC2019 Clause D3.7).

Yours faithfully,

schedule 2.2(a)(ii)

Mehrdad Hosseinbor
INFRASTRUCTURE CANBERRA

EV charging point DSAPT requirements
REQUEST FOR INFORMATION

11/01/2024
MJRPC RFI 000247

schedule 2.2(a)(ii)

Re EV charging point DSAPT requirements
RESPONSE TO RFI

19/01/2024
LL-RTRFI-000967

Re: EV charging point DSAPT requirements
RESPONSE TO RFI

29/05/2024
LL RTRFI 001373

Re EV charging point DSAPT requirements
GENERAL CORRESPONDEN...

25/01/2024
LL-GCOR-015169

Mehrdad Hosseinbor
INFRASTRUCTURE CANBERRA

Re: EV charging point DSAPT requirements
RESPONSE TO RFI

04/04/2024
MJRPC RTRFI 000579

schedule 2.2(a)(ii)

Re EV charging point DSAPT requirements
RESPONSE TO RFI

05/04/2024
LL-RTRFI-001231

Mehrdad Hosseinbor
INFRASTRUCTURE CANBERRA

Re: EV charging point DSAPT requirements
RESPONSE TO RFI

12/04/2024
MJRPC RTRFI 000585

Andreas Kolding
INFRASTRUCTURE CANBERRA

Re EV charging point DSAPT requirements
RESPONSE TO RFI

03/04/2025
DRAFT-010920

CIT Woden
Callam Street,
Phillip
ACT 2606 Australia



MAIL TYPE
Response to RFI

MAIL NUMBER
LL-RTRFI-001373

REFERENCE NUMBER
MJRPC-RFI-000247

Re: EV charging point DSAPT requirements

From **schedule 2.2(a)(ii)**

To Mr Mehrdad Hosseinbor - Major Projects Canberra

Cc **schedule 2.2(a)(ii)**

Sent Wednesday, 29 May 2024 4:57:03 PM AEST (GMT +10:00)

Status N/A

DETAILS

Building / Zone Project Level Configuration Requirement

Reason for RFI Design Clarification

Priority Low (1 week plus)

Information Required Can you please advise how the design has addressed disabled access to EV charging stations that are located in the basement?

Response to RFI One of the 22kW Chargers will be moved and relocated between two of the disabled spaces giving access to EV charging to both of those disabled car spaces.

ATTRIBUTES

Attribute 1 Package 3 – CIT Building + Urban Realm

Attribute 2 MPC

MESSAGE

Hi Mehrdad,

Regarding your query earlier today Re: EV charger for the Disabled carpark, please see below trail/endorsement from the DDA consultant which was shared with you earlier.

Thank you,

schedule 2.2(a)(ii)

schedule 2.2(a)(ii)

Sent: 19/01/2024 9:03:03 AM AEDT (GMT +11:00)

To: Mehrdad Hosseinbor

schedule 2.2(a)(ii)

Mail Number: LL-RTRFI-000967

Subject: Re: EV charging point DSAPT requirements

Building / Zone:	Project Level Configuration Requirement
Reason for RFI:	Design Clarification
Priority:	Low (1 week plus)
Information Required:	Can you please advise how the design has addressed disabled access to EV charging stations that are located in the basement?
Response to RFI:	One of the 22kW Chargers will be moved and relocated between two of the disabled spaces giving access to EV charging to both of those disabled car spaces.

Hi Mehrdad – please see above and below. I believe this should close this out.

schedule 2.2(a)(ii)

Lend Lease

Level 13, 224 Bunda Street, Canberra ACT 2601, Australia

T +61 2 6276 0600 | F +61 2 6249 6960 | schedule 2.2(a)(ii)

schedule 2.2(a)(ii)

| www.lendlease.com

schedule 2.2(a)(ii)

Sent: 18/01/2024 5: 4:27 PM AEDT (GMT +11:00)

schedule 2.2(a)(ii) Phillip Mitchell

schedule 2.2(a)(ii)

Mail Number: SQCA-GCOR-000115

Subject: Re: EV charging point DSAPT requirements

schedule 2.2(a)

I support the relocation of a standard EV charge point to between the two DAPS as shown on Brendans drawing. I think this is great outcome and (as it is not a specific code requirement to my knowledge to provide EV to DAPS) can be said to demonstrate how Lendlease and the design team have gone above and beyond the Standards to provide an inclusive design.

Regards

schedule 2.2(a)(ii)

SQC Group

schedule 2.2(a)(ii)

Sent: 17/01/2024 4:39:04 PM AEDT (GMT +11:00)

schedule 2.2(a)(ii)

Mail Number: LL-GCOR-014853

Subject: Re: EV charging point DSAPT requirements

schedule 2.2(a)(ii) please let me know if you are satisfied with the proposal from ONBES (Brenden) which provides access to EV Charging adjacent to two of the Disabled spaces in the basement. If so I will forward back to MPC for close out.

schedule 2.2(a)(ii)

Lend Lease

Level 13, 224 Bunda Street, Canberra ACT 2601, Australia

T +61 2 6276 0600 | F +61 2 6249 6960 schedule 2.2(a)(ii)

schedule 2.2(a)(ii) | www.lendlease.com

schedule 2.2(a)(ii)

Sent: 17/01/2024 2:38:41 PM AEDT (GMT +11:00)

schedule 2.2(a)(ii)

Mail Number: ONBE GCOR 000 95

Subject: Re: EV charging point D APT requirements

Hi All,

As requested please see attached proposed relocation of a 22kW charger to close out.

Regards,

schedule 2.2(a)(ii) | **Design Manager**

schedule 2.2(a)(ii) P (02) 6297 2022

schedule 2.2(a)(ii)

A 20 Spongolite Street, Beard, ACT 2620

W oneillandbrown.com.au | onbes.com.au

ONEILL&BROWN

ELECTRICAL SERVICES

Please consider the environment before printing this e-mail.

schedule 2.2(a)(ii)

Sent: 17/01/2024 2:30:03 PM AEDT (GMT +11:00)

schedule 2.2(a)(ii)

Mail Number: LL-GCOR-014835

Subject: Re: EV charging point DSAPT requirements

schedule 2.2(a)(ii) can you do a mark up that shows how we would reshuffle one of the 22kW chargers for this purpose so I can get it agreed upon and we can then close this out.

schedule 2.2(a)(ii)

Lend Lease

Level 13, 224 Bunda Street, Canberra ACT 2601, Australia

T +61 2 6276 0600 | F +61 2 6249 6960 schedule 2.2(a)(ii)

schedule 2.2(a)(ii) | www.lendlease.com

schedule 2.2(a)(ii)

Sent: 11/01/2024 12:19:14 PM AEDT (GMT +11:00)

schedule 2.2(a)(ii)

Mail Number: LL-GCOR-014650

Subject: Re: EV charging point DSAPT requirements

Any objections to making this change to address the NOT briefed query from MPC.

schedule 2.2(a)(ii)

Senior Project Manager, Building (ACT)
Level 13, 224 Bunda Street, Canberra City, ACT, 2600

schedule 2.2(a)(ii)

| lendlease.com



From: M Hosseinbor

Sent: 11/01/2024 11:52:23 AM AEDT (GMT +11:00)

schedule 2.2(a)(ii)

Mail Number: MJRPC-RFI-000247

Subject: EV charging point DSAPT requirements

Reason for RFI:	Action Required (Issues Register)
Priority:	Medium (1 week)
Information Required:	<p>Hi LL team,</p> <p>Can you please advise how the design has addressed disabled access to EV charging stations that are located in the basement?</p> <p>Regards,</p> <p>Mehrdad</p>

Summary:

Disabled access to EV charging

Hi LL team,

Can you please advise how the design has addressed disabled access to EV charging stations that are located in the basement?

Regards,
Mehrdad