



Canberra Health Services

Clinical and Non-Clinical Placement Procedure

Purpose

The ACT Health Directorate has developed a Clinical and Non-clinical Placement procedure that relates to placements within ACT public health service facilities, including Canberra Health Services.

The ACT Health Directorate procedure establishes the requirements, roles and responsibilities of ACT Government public health service staff (ACT Health Directorate (AHD), Canberra Health Service (CHS) and Calvary Public Hospital Bruce (CPHB)), education institutions, interstate public sector health organisations and students/trainees who are subject to the provisions of the executed Placement in ACT Public Health Facilities Deed (Deed) and Schedule.

CHS follows the Clinical and Non-clinical Placement Procedure for all clinical and non-clinical placements of students and trainees.

Scope

This document applies to all CHS staff involved in the establishment, supervision and/or management of clinical and non-clinical placements.

The provision of safe, effective management and delivery of clinical care for health care consumers at CHS is the priority in service delivery. Placements are secondary to this responsibility.

This procedure does not cover individuals seeking work experience or students from secondary school and college programs.

Which area in Canberra Health Services can I contact for more information?

For Nursing placements contact:

Executive Office – Nursing & Midwifery and Patient Support Services

Ph: 5124 8129

Email: CHS.NMPSS@act.gov.au

For Allied Health placements contact:

Executive Office – Allied Health

Ph: 5124 0004

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Email: CHS.ExecutiveDirectorofAlliedHealthOffice@act.gov.au

For Medical Officer placements contact:

Executive Office – Medical Services

Ph: 5124 43596

Email: Edms@act.gov.au

How can I access the document?

The ACT Health Directorate Clinical and Non-clinical Placement procedure is available on the ACT Health Policy Register via the following link:

<https://actgovernment.sharepoint.com/:w:/r/sites/intranet-ACTHealth/PolicyRegister/layouts/15/Doc.aspx?sourcedoc=%7B1B092B60-D093-4242-BF22-68325740F9E6%7D&file=Clinical%20and%20Non-clinical%20Placement%20Procedure.docx&action=default&mobileredirect=true&DefaultItemOpen=1>

Search Terms

Placement, Education provider, Student, Trainee, Deed, Schedule, clinical, non-clinical, nursing, medical, allied health

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Policy Team ONLY to complete the following:

Date Amended	Section Amended	Divisional Approval	Final Approval
19/01/2021	Complete Review	Daniel Wood, ED NMPSS	CHS Policy Committee

This document supersedes the following:

Document Number	Document Name
CHHS17/301	Clinical Placement

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