

ACT 491 / 190 Nomination Guidelines

Overseas Resident – April 2023

ACT nomination

The Department of Home Affairs allows us to nominate applicants for two types of skilled migration visas in the ACT:

- Skilled Work Regional Visa (subclass 491) (provisional)
- Skilled Nominated Visa (subclass 190)

Carefully check the details on the Department of Home Affairs website for each visa type to make sure that you:

- choose the right visa for your situation.
- meet all of Department of Home Affairs' eligibility criteria for that visa.

SkillSelect EOI

Before you start the ACT nomination process, you must submit a valid expression of interest (EOI) via SkillSelect. This is an online application process administered by the Department of Home Affairs. If you do not meet the Home Affairs visa criteria you cannot apply for ACT nomination.

If you are invited to apply for ACT nomination, you must continue to meet the Department of Home Affairs visa criteria until your application for ACT nomination is assessed. The ACT cannot confirm a nomination on SkillSelect if you do not meet the Department of Home Affairs visa criteria.

We manage the ACT nomination process, but the Department of Home Affairs manages the visa application process. Please note, we cannot answer any questions about visa criteria, applying for your visa or the current visa processing time.

ACT Nomination Pathways

You must carefully read the eligibility criteria for the ACT nomination pathway that you are interested in. If you do not meet the eligibility criteria, you cannot submit a Canberra Matrix.

Overseas Applicants

To follow this pathway, you and any dependents cannot be in Australia (*except children enrolled in an ACT school*). Read the eligibility carefully. You cannot apply for ACT nomination if you do not meet the eligibility criteria outlined below.

You cannot apply under this pathway if you are living in Australia. If you live in the ACT, please refer to the guidelines for ACT residents published on [our website](#).

Doctorate Streamlined Nomination

To follow this pathway, you must meet the following criteria:

- Canberra resident: you are living in Canberra, and you completed a research or professional Doctoral degree at an ACT university.
- Interstate / overseas applicant: you were awarded a research or professional Doctoral degree from an ACT university within the last two years.

You cannot apply under this pathway if you did not study at an ACT university.

Significant Economic Benefit

You may be invited to apply for ACT nomination if we think your employment is of significant economic benefit to the Territory, and you do not meet the current eligibility criteria. You cannot request or apply for this pathway. The invitation can **ONLY** be initiated by the ACT government.

About the ACT nomination process

Expression of Interest for ACT Nomination

You must be invited to apply for ACT nomination. Read the eligibility criteria carefully for your chosen nomination pathway. Once you are satisfied that you meet the eligibility criteria, you can express your interest in ACT nomination by completing the [Canberra Matrix](#). We use the Matrix to fairly manage the nomination process and select applicants who will best contribute to the Canberra region.

The Matrix is a merit-based assessment tool where you can score points for your (potential) economic and / or social contribution to Canberra e.g., length of ACT residence, occupation, business activity, employment, English, study, investment, and close family ties.

We will rank your Matrix based on your residency, occupation, and the number of points you have claimed. Those who rank high enough will receive an invitation email to apply for ACT nomination with a web link to the online application.

Remember your supporting documents must prove that you meet the eligibility criteria and any Matrix score claimed at the date you submit the Matrix.

Please note: *the demand for ACT nomination may exceed the annual allocation of nomination places. There is no guarantee that your Matrix score will be ranked, even if you meet the eligibility criteria.*

One Nomination Place per Person

We only offer one nomination place per person. If you are successfully nominated for a 491 or 190 visa, you cannot apply for another ACT nomination place. The ACT Government reserves the right to make an exception at its discretion and in exceptional circumstances. You can only reapply for ACT nomination if you meet the eligibility criteria and if you are applying for **the same visa subclass**.

We have a fixed number of nomination places available each year to help support the ACT economy. Once nominated, we do not get that nomination place back. It would therefore be unfair if applicants were given two or more nomination places.

ACT Nomination Process

Once you've submitted a valid Department of Home Affairs SkillSelect *EOI*, follow the process below to apply for ACT nomination.

Step 1 - Meet the ACT nomination eligibility criteria

Read the ACT nomination guidelines carefully and make sure that you are eligible to apply for ACT [491 nomination](#) or ACT [190 nomination](#).

Step 2 - Complete the Canberra Matrix

Once you are satisfied that you are eligible to apply for ACT nomination, you can complete the [Canberra Matrix](#). There is a different Matrix for [Canberra residents](#) and [overseas applicants](#). By submitting a Canberra Matrix, you are confirming you are eligible to apply for your visa, you meet ACT nomination eligibility criteria, and you can demonstrate your Canberra Matrix claims.

You can check your Canberra Matrix score using the [Matrix calculator](#).

Once you have checked your score, complete the [Canberra Matrix](#), select the points you can claim in each category. You will receive an email with a summary of the Matrix scores claimed. The Matrix **cannot be updated or withdrawn** once it is submitted. If the claimed Matrix points increase or decrease due to an error or change in circumstances, you must complete a new Matrix; noting that your submission date/time will also change.

Remember, unless otherwise indicated in the eligibility criteria or Canberra Matrix, your [supporting documents](#) must prove that your claims for Matrix points are true at the date you submitted the Canberra Matrix. While you wait for an invitation, you must continue to meet Department of Home Affairs visa criteria.

Step 3: Wait for your Matrix to be selected and ranked

Canberra Residents and Overseas residents may be ranked separately, as the Canberra Matrix differs depending on your residency status.

Canberra Matrix submissions with a nominated occupation in a critical sector may be prioritised. Critical sectors include the health care, education, social assistance, construction, and IT sectors.

For Overseas Applicants only Matrix submissions with a nominated occupation on the latest *ACT Critical Skills List* will be selected and, if ranked, invited to apply for ACT nomination.

- 491 Matrix submissions will be selected first. The highest ranked Matrix will be invited to apply for ACT nomination. The cut-off for selection will depend on the occupation cap and demand.
- If there are too many Matrices with the same score, then selection may be based on the date and time you submitted the Matrix.
- Your 190 Matrix (if any) will not be ranked and selected if you have an active invitation issued for a 491 Matrix.

Important note: you will not be invited if you have previously received ACT nomination or if you have an active application in the system.

Requests for ranking information

Invitations are not guaranteed. We will not respond to requests for information on ranking or the likelihood of receiving an invitation. Matrix submissions will not be prioritised, nor will invitations be issued based on personal circumstances. This includes, but is not limited to, visa expiry dates or a change in circumstances including critical birthdays. Matrix submissions will automatically lapse after six months if an invitation is not issued.

Step 4: If invited, apply for ACT nomination

If your Matrix score is ranked, you will receive an invitation email with the weblink to the online application form. Once the invitation is issued, it cannot be withdrawn or ceased. The invitation will lapse after 14 days if the application is not submitted.

You will not receive another invitation to apply for ACT nomination while you have an active application in the system.

Accepting the invitation

Before you accept the invitation, check that the information in your SkillSelect EOI and the SkillSelect EOI responses are correct as they cannot be updated if ACT nomination is approved and confirmed on SkillSelect.

If you are at all concerned about the accuracy of your SkillSelect EOI, seek advice from a registered migration agent before you submit your application for ACT Nomination. If you only find out after submitting your application (but before you receive ACT nomination) that there is an error on your SkillSelect EOI, contact us **immediately**.

Think carefully before accepting the invitation. The ACT only offers one nomination place per person. You cannot apply for 190 nomination if your 491 nomination is already approved.

Important note: by accepting the invitation for ACT nomination and submitting your application, you are confirming:

- all the responses on your SkillSelect EOI are correct,
- you can demonstrate that you meet ACT nomination and Department of Home Affairs visa criteria now and at date of Canberra Matrix submission, and
- you can demonstrate all your Canberra Matrix claims.

Submitting the application

The application for ACT nomination is active for 14 days. You must submit the application and pay the service fee within this time. Once the service fee payment is confirmed, your application will be queued for processing.

Step 5: Assessing your application

We will process all applications in the order they are submitted. We will not consider requests to prioritise applications due to personal circumstances. This includes, but is not limited to, visa expiry dates or a change in circumstances including critical birthdays.

When we assess your application, we will look at your:

1. SkillSelect EOI: to check that you are eligible to apply for the visa, your claims, and make sure you have sufficient points on SkillSelect to apply for the visa.
2. Supporting documents: Your supporting documentation must evidence your eligibility to apply for ACT nomination, any Canberra Matrix points you have claimed, and that you continue to meet Department of Home Affairs criteria. A decision may solely be based on the documents in the application. We are not required to look at any documents other than the ones that you attached to the application. It is the responsibility of the applicant, or their agent, to ensure all documents are uploaded, accurate, and up to date at the date the application is submitted.

If your application is approved, we will confirm ACT nomination on your SkillSelect EOI, which triggers the invitation from the Department of Home Affairs to apply for the visa.

ACT nomination does not guarantee that the visa will be granted.

What happens if your application is refused?

If your application is refused, we will tell you why you were unsuccessful. You can ask us to reconsider this decision if an error was made by the case officer. Any request for reconsideration must be in writing, explaining why you consider the decision is wrong. The review may solely be based on the original documents attached to the application.

You can submit a new Canberra Matrix if you are satisfied that your documents now support your eligibility and Matrix claims.

Step 6: Apply for your visa

You have 60 days to apply for the ACT nominated visa. The offer of ACT nomination expires after 60 days.

If you can't / decide not to apply for the visa, the nomination place is lost – we don't get it back from the Department of Home Affairs. Therefore, we **only offer one nomination place per person**. It is not fair to other applicants if you are given two or more nomination places.

Reapplying for ACT nomination

The ACT Government reserves the right to allow applicants to reapply for ACT nomination at its discretion and in exceptional circumstances. You must be able to demonstrate that you have a **genuine reason** for reapplying for ACT Nomination. You can only reapply for ACT nomination if you meet the eligibility criteria and if you are applying for **the same visa subclass**.

To request the ability to reapply for ACT nomination, please submit a new Canberra Matrix in the same visa subclass and email migration@act.gov.au with the Canberra Matrix reference number requesting the duplicate bar to be lifted. In your email, you must explain the exceptional circumstances that meant you could not apply for ACT nomination and include supporting documentation where relevant. Your request must address the criteria identified below.

Your case will only be considered if we are satisfied you have taken all reasonable steps to avoid the necessity for renomination. Bear in mind, it is always the applicant's responsibility to ensure the ACT Nomination application, SkillSelect EOI, and visa application are accurate.

We will remove the duplicate application flag from your Matrix and place it in the queue for ranking if we are satisfied that your request meets the following criteria:

- You were unable to apply for your visa due to exceptional circumstances.
- You have taken all possible steps to avoid the necessity for renomination and to ensure your application will be successful if you were to be renominated.
- The impact on other applicants is minimal.
- Renomination would be of benefit to the Territory.

The outcome of your request may solely be based on the demand for nomination places in your nominated occupation or visa subclass as well as the overall remaining allocation in that financial year.

If your application for renomination is rejected based on the demand for nomination places and the impact on other applicants, you may reapply for ACT nomination six months after that decision was made.

Please note: If your application for an ACT nominated visa is refused by the Department of Home Affairs, the ACT Government will not, under any circumstances, appeal to the Administrative Appeals Tribunal on your behalf.

Disclaimer

The ACT Critical Skills List, nomination guidelines and eligibility criteria are subject to change without notice at any time.

The Australian Migration Program does not guarantee a migration outcome for any temporary resident / international student in Australia, neither does the ACT guarantee a nomination pathway even if applicants meet the eligibility criteria. The demand for ACT nomination exceeds the Department of Home Affairs allocation of nomination places. Submitting a Canberra Matrix is therefore no guarantee of an invitation. A Canberra Matrix score may not rank highly enough to be selected and invited to apply for ACT nomination.

The ACT Government and its employees are not liable for any inaccuracies or omissions in the information provided to the applicant in the context of their application for ACT nomination. The ACT Government is not responsible for finding employment, accommodation or providing financial incentive or assistance to ACT nominated skilled visa holders or other migrants. The ACT Critical Skills List, nomination guidelines and eligibility criteria are subject to change without notice at any time.

ACT Nomination Eligibility Criteria

To apply for ACT nomination, you must meet certain criteria at the date you submit the Canberra Matrix. The criteria that apply to you depend on the visa subclass and your residency status. Below are the ACT nomination eligibility criteria for Overseas residents per visa subclass.

Skilled Regional Work Visa (subclass 491)

If you want to apply for ACT nomination for a Skilled Regional Work (Provisional) visa (subclass 491) as an *Overseas resident*, you must meet the *following criteria* at the date you submit the Canberra Matrix:

- **Department of Home Affairs Criteria:** you meet the relevant Department of Home Affairs Criteria and can apply for your visa. You must meet this criterion when you submit your Canberra Matrix and continue to do so until you receive ACT nomination. This includes having a valid English test and Skills assessment.
 - Your English test and Skills assessment must be valid at date of Canberra Matrix submission and at date of ACT nomination.
- **Nominated occupation:** your nominated occupation is on the latest ACT Critical Skills List.
- **Relevant overseas work experience:** you have at least one year full time, post graduate work experience in your nominated occupation in the last five years. The work experience must be assessed as relevant by the assessing body in your points tested skills assessment (*if the points advice service is provided by the assessing body*).
 - Your skills and experience in the nominated occupation are relevant to the ACT economy.
 - If required, you hold the relevant Australian registration or licence for your nominated occupation.
- **English:** You meet the Department of Home Affairs requirement for 'competent' English unless a higher level is required by your assessing authority.
- **ACT employability:** you have researched the ACT labour market and you are satisfied that you are employable in Canberra and that your background is relevant to the ACT economy. *Please note, you may not be eligible to apply for positions within the Australian Government due to citizenship / security clearance requirements.*

- You must attach an employment statement explaining the research undertaken and confirming that you are employable in Canberra. The statement should include recent job vacancies you are eligible for.
- **Commitment to Canberra:** you have researched Canberra and you are committed to living in the ACT.
 - You must attach a commitment statement to the application, explaining in your own words why you want to live in Canberra.
 - You must sign a declaration committing to living and working in Canberra for at least two years from the date of arrival in Australia.
- **Residency:** you and any migrating dependents (*except children enrolled at school in the ACT*):
 - are living overseas.
 - have not lived in Australia for the last 12 months.
 - do not hold a current Australian visa (or bridging visa) with the exception of an Australian visitor visa.
- **Settlement funds:** you have access to sufficient money to fund your migration and settlement in Canberra.
- If you have a **Spouse / Partner** and you wish to claim Canberra Matrix points in a spouse or partner category:
 - You must have proof of the relationship: either a marriage certificate or civil partnership/union certificate. For ACT nomination purposes, we do not accept a de facto relationship without a relationship certificate unless you cannot legally obtain a relationship certificate in your country of residence.
 - When claiming Matrix points in the spouse / partner employment category, they must meet the Department of Home Affairs requirement for 'competent' English; or hold an Australian passport.
- **Service fee:** \$300

Skilled Nominated Visa (subclass 190)

If you want to apply for ACT nomination for a Skilled Nominated (Permanent) visa (subclass 190) as an *Overseas resident*, you must meet the *following criteria* at the date you submit the Canberra Matrix:

- **Department of Home Affairs Criteria:** you meet the relevant Department of Home Affairs Criteria and can apply for your visa. You must meet this criterion when you submit your Canberra Matrix and continue to do so until you receive ACT nomination. This includes having a valid English test and Skills assessment.
 - Your English test and Skills assessment must be valid at date of Canberra Matrix submission and at date of ACT nomination.
- **Nominated occupation:** your nominated occupation is on the latest ACT Critical Skills List.
- **Relevant overseas work experience:** you have at least three years full time, post graduate work experience in your nominated occupation in the last five years. The work experience must be assessed as relevant by the assessing body in your points tested skills assessment (*if the points advice service is provided by the assessing body*).
 - Your skills and experience in the nominated occupation are relevant to the ACT economy.
 - If required, you hold the relevant Australian registration or licence for your nominated occupation.
- **ACT employability:** you have researched the ACT labour market and you are satisfied that you are employable in Canberra and that your background is relevant to the ACT economy. *Please note, you may not be eligible to apply for positions within the Australian Government due to citizenship / security clearance requirements.*
 - You must attach an employment statement explaining the research undertaken and confirming that you are employable in Canberra. The statement should include recent job vacancies you are eligible for.
- **English:** You meet the Department of Home Affairs requirement for ‘Proficient’ or ‘Superior’ English unless your nominated occupation:
 - Is Chef 351311; or,
 - Has an ANZSCO skill level of 3 to 5.
- **Residency:** You and any migrating dependents (*except children enrolled at school in the ACT*):
 - are living overseas.

- have not lived in Australia for the last year.
 - do not hold a current Australian visa (or bridging visa), except an Australian visitor visa.
- **Commitment to Canberra:** you have researched Canberra and you are committed to living in the ACT:
 - You must attach a commitment statement to the application, explaining why you want to live in Canberra. The statement must be written in your own words.
 - You must sign a declaration committing to living and working in Canberra for at least two years from the date of permanent arrival in Australia.
- **Settlement funds:** you have access to sufficient money to fund your migration and settlement in Canberra.
- If you have a **Spouse / Partner** and you wish to claim Canberra Matrix points in a spouse or partner category:
 - You must have proof of the relationship: either a marriage certificate or civil partnership/union certificate. For ACT nomination purposes, we do not accept a de facto relationship without a relationship certificate unless you cannot legally obtain a relationship certificate in your country of residence.
 - When claiming Matrix points in the spouse / partner employment category, they must meet the Department of Home Affairs requirement for 'competent' English; or hold an Australian passport.
- **Service Fee:** \$300

Your supporting documentation must evidence your eligibility to apply for ACT nomination and any Matrix score claimed.

Canberra Matrix

Introduction

You can express an interest in applying for ACT nomination by completing a score-based 'Canberra Matrix' where points can be claimed against specific criteria including skilled employment, English proficiency, formal qualifications, length of ACT residence / study, investment activity and close family ties, etc.

The Canberra Matrix is weighted to ensure that applicants who will make/have made a positive economic contribution to the Territory and/or have demonstrated a genuine commitment to the ACT are more likely to be invited to apply for ACT nomination.

Read the eligibility criteria for ACT nomination carefully. Once you are satisfied that you meet all the criteria, you can submit the Canberra Matrix. We will rank your Matrix based on points you have claimed. Those who rank high enough will receive an invitation to apply for ACT nomination.

If you are invited to apply for ACT nomination and your supporting documents do not prove that you meet the eligibility criteria for ACT nomination or the Matrix score claimed, the application will be refused.

Please note: there is no guarantee that your Matrix score will be ranked, even if you meet the eligibility criteria.

How to submit the Canberra Matrix

The Canberra Matrix is completed for both ACT 491 nomination and ACT 190 nomination.

1. Read the criteria carefully and make sure you are eligible to claim Matrix points.
2. Enter your personal information.
3. Select either ACT 491 nomination or ACT 190 nomination.
4. Select Canberra resident or overseas applicant.
5. Select yes/no 'Doctorate Streamlined nomination'
6. Select one option in the drop-down menu for each Matrix category.

Remember, your supporting documentation must prove that your claims for Matrix points are true at the date you submit the Matrix.

Submitting the Matrix

Migration agents acting on behalf of a client must register and create an agent's account. The Canberra Matrix can be accessed from your agent portal. When submitting an

application on behalf of your client, you must always include their personal email address in the application.

Individual applicants not using a migration agent are not required to create an account.

Once you submit the Canberra Matrix, you will receive an email with a summary of the Matrix score claimed. The Matrix cannot be updated or withdrawn once it is submitted.

If your circumstances change and your claimed points increase/decrease, you must complete a new Matrix; noting that your submission date/time will also change.

The Matrix will automatically expire six (6) months after date of submission if an invitation is not issued. Once a Matrix has lapsed, it cannot be reactivated.

Canberra Matrix Scoring

The Canberra Matrix should be completed for both ACT 190 nomination and ACT 491 nomination. You can only select one option in the dropdown menu for each category. Before you can claim points, you **MUST** meet the category criteria at the date you submit the Matrix. If you are invited to apply for ACT nomination, your supporting documents must evidence any Matrix points claimed.

OVERSEAS APPLICANT		
CATEGORY	OPTION	POINTS
PREVIOUS ACT RESIDENCE, OR TIME SPENT IN THE ACT IN THE LAST EIGHT YEARS? How long did you previously live in Canberra? Your bank statements and International Movement Record from Home Affairs must evidence your claimed date of arrival and previous residence in Canberra. A visit to Canberra is defined as having stayed for at least seven consecutive nights.	More than five years. Three to five years. One to three years. Visited Canberra. Not applicable.	20 15 10 5 0
NOMINATED OCCUPATION Is your nominated occupation on the <u>ACT Critical Skills List</u> ?	Your nominated occupation is on the ACT Critical Skills List. Your nominated occupation is not on the ACT Critical Skills List.	20 0
ENGLISH PROFICIENCY What is your English proficiency level as defined by <u>Home Affairs</u> ? You meet the Home Affairs requirement for the level of English claimed. You must a valid English test result.	Superior. Proficient. Competent.	15 10 0
SPOUSE/PARTNER ENGLISH PROFICIENCY What is your spouse/partner's English proficiency as defined by <u>Home Affairs</u> ? They meet the Home Affairs requirement for the level of English claimed or hold an Australian passport. Note: an Australian passport only equates to 'competent' English. If you wish to claim point in this category, your spouse/partner must meet the Home Affairs requirements for the level of English claimed.	Superior/proficient. Competent. Not Applicable.	5 0 0
ACT JOB OFFER Do you have a full-time genuine ACT job offer in your nominated occupation? The position must be in Canberra and be available for at least six months. The terms of employment must be in accordance with Australian legislation. The employer:	ACT job offer in the nominated occupation. Not applicable.	20 0

<ul style="list-style-type: none"> cannot be trading from a home, online or serviced office. must explain how the position is relevant to the business. must demonstrate that the position has been advertised within the last three months and cannot be filled from the local labour market. 		
RELEVANT WORK EXPERIENCE How long have you worked in your nominated occupation at date of Matrix submission? <ul style="list-style-type: none"> Your work experience must be relevant to the ACT economy. You must have a valid skills assessment with points advice showing dates of the relevant work experience assessed. The assessment must substantiate the number of years of relevant overseas work experience claimed in this category. Your relevant work experience must be recorded on your SkillSelect EOI 	Eight to 10 years. Five to eight years Three to five years	20 15 10
SPOUSE/PARTNER EMPLOYMENT Your spouse/partner must: <ul style="list-style-type: none"> have worked fulltime for at least six in the last 12 months; and meet the Home Affairs requirement for 'competent' English or have an Australian passport. 	They are working in an occupation that is on the <i>ACT Critical Skills List</i> and they hold a valid skills assessment that is relevant to their current occupation. They are working in an ANZSCO Skill Level 1 to 3 occupation, and they have a valid skills assessment which is relevant to their current occupation They are working in an ANZSCO Skill Level 1 to 3 occupation, and they have a relevant tertiary qualification from an Australian or overseas institution. Not applicable.	15 10 5 0
TERTIARY QUALIFICATION What tertiary qualification do you hold from an Australian or international educational institution? <ul style="list-style-type: none"> Your selected qualification must be recorded on your Home Affairs SkillSelect EOI. If the skill assessing body has assessed your selected qualification and it is not equivalent to the same Australian Qualification Framework level, you can only claim the level at which it has been assessed 	Doctoral degree. Master's degree. Bachelor's degree or trade certificate. Diploma qualification - at least two years full-time study. Not applicable.	20 15 10 5 0
STUDY AT AN ACT TERTIARY INSTITUTION In the last eight years, for how many years did you study to complete a CRICOS* registered course at an ACT tertiary institution, and / or undertake a Professional Year (PY) in the ACT? A PY undertaken in the ACT meets the one-year study criteria.	Four academic years or more of study. Three academic years of study. Two academic years of study.	20 15 10

<ul style="list-style-type: none"> You must have a letter of course completion from the ACT institution to prove the claimed period of study. You must have been resident in Canberra during your claimed period of study. Distance education or online attendance is not accepted. Two or more courses, including a PY, may be counted to prove the period of ACT study if the courses are not concurrent. The courses do not have to be continuous. <p>*CRICOS - Commonwealth Register of Institutions and Courses for Overseas Students.</p>	<p>One academic year of study.</p> <p>Not applicable.</p>	<p>5</p> <p>0</p>
<p>CLOSE FAMILY TIES</p> <p>Do you have a close family member who has lived in Canberra for the last <u>two</u> years?</p> <p><i>A close family member is defined as a spouse/ partner, child, parent, brother, sister, aunt, uncle or grandparent of the main applicant or their spouse/ partner.</i></p>	<p>Australian citizen/permanent resident</p> <p>Temporary resident visa holder.</p> <p>Not applicable.</p>	<p>20</p> <p>5</p> <p>0</p>
<p>ASSETS IN CANBERRA</p> <p>Have you made a personal cash investment in Canberra to purchase a residential or commercial property (purchase of land only does not meet this criteria)? You must have a Certificate of Title or rates notice to evidence ownership.</p> <p>Have you owned a business in Canberra for the last six months? You are the majority owner (at least 51%) and the business is profitable.</p>	<p>Minimum \$250,000 cash investment in ACT residential or commercial property.</p> <p>A minimum \$100,000 business turnover in the last six months.</p> <p>Not applicable.</p>	<p>10</p> <p>10</p> <p>0</p>

Key documents – Overseas applicant

The following documents must be attached to prove your eligibility to apply for ACT nomination and the Canberra Matrix score claimed. A decision may solely be based on the documents in the application. We are not required to look at any documents other than the ones that you attached to the application. It is the responsibility of the applicant, or their agent, to ensure all documents are uploaded, accurate, and up to date at the date the application is submitted.

- ☐ **Home Affairs SkillSelect EOI summary:** showing personal, education, English and employment details submitted.
- ☐ **Home Affairs *SkillSelect* points advice.**
- ☐ **Current / valid skills assessment in the nominated occupation with points advice showing dates of the relevant work experience assessed:** all pages of the assessment must be attached and the dates on the skills assessment must substantiate your eligibility and Canberra Matrix claim. If your current / valid skills assessment is issued after you submit your Canberra Matrix, you must also attach the skills assessment in your application that was valid at date of Canberra Matrix submission.
- ☐ **Passport bio-data page.**
- ☐ **Curriculum Vitae (CV) or Resume:** which clearly states personal details, educational qualifications, and work experience.
- ☐ **Current Visa Entitlement Verification Online (VEVO):**
 - For you and your partner/spouse (*if applicable*).
- ☐ **Declaration of ACT nomination obligations:** a signed and witnessed declaration that you acknowledge and accept ACT nomination obligations to live and work in Canberra for at least two years from visa grant.
- ☐ **English:**
 - A valid English language test result that meets the Department of Home Affairs requirement for the level of English ability you have claimed (in the Canberra Matrix and / or ACT eligibility criteria). The English test result must be valid at the date of Matrix submission and continue to be valid until the date of nomination.
 - If your current test is taken after you submit Canberra Matrix, you must also attach the previous one in your application.
 - If your current test expires before you receive ACT nomination, it is your responsibility to obtain a valid English test before you are nominated.
 - For competent English only: a valid passport issued by the United Kingdom; Canada; New Zealand; United States of America; or Republic of Ireland.
 - For the spouse/partner only: an Australian passport if claiming competent English


Previous ACT residence (if applicable)

- International Movement Record from the Department of Home Affairs.
- The claimed arrival date in Canberra must be proven by a bank statement/s showing commencement of ACT transaction activity. Note: visits to Canberra do not meet the residence criteria. Your bank statements must reflect that you were living and settled in Canberra.
- Proof of having stayed at least seven consecutive nights in Canberra, including date of arrival and departure, accommodation receipts or evidence of close family ties, and flight itinerary. A statement about staying with friends / family is not considered proof.


Relevant Overseas Work experience

- Current skills assessment with points advice and dates of the relevant work experience assessed (*if this service is provided by the assessing body*). The skills assessment must substantiate your eligibility or Canberra Matrix claim of overseas work experience.
- You can claim relevant overseas work experience in addition to the years specified in your points tested skills assessment, **provided** that the employment has already been positively assessed (e.g. you continued to be employed in the same position that has already been assessed and your skills assessment remains valid). The duration of any relevant employment not included on the skills assessment must be evidenced with an employment reference letter, salary statements, and an employment contract (including duties and responsibilities).
- The SkillSelect EOI must record the relevant work experience.


ACT job offer (if applicable)

- ACT employment contract
- Evidence that the ACT employer has tested the labour market within the last three months and is unable to find an Australian Citizen or permanent resident to fill the position.


Employer statutory declaration (if applicable): your ACT employer MUST declare:

- your position title, position description, duties, salary, and proposed commencement date.
- that you will be employed in a genuine position in Canberra in accordance with Australian legislation.
- the position is relevant to the operations of the business.
- the minimum period of employment is for at least two years.


ACT employability

- Attach an employment statement explaining the research you have undertaken of the ACT labour market and confirm that you are satisfied that your skillset and

experience are relevant to the ACT economy and that you are employable in Canberra in your nominated occupation. *Please note: you may not be eligible to apply for positions within the Australian Government due to citizenship / security clearance requirements.*



Spouse/partner (if applicable):

- Passport bio-data page.
- Proof of relationship: marriage certificate, civil partnership/union registration, or VEVO secondary applicant status for yourself or spouse/partner.
 - If you cannot legally obtain a relationship certificate in your country of residence, you can still claim points provided you request a waiver for this requirement. You must demonstrate that you cannot legally obtain a relationship document, that you are in a de facto relationship, and your partner must be listed as a secondary applicant on your visa.



Spouse/partner employment (if applicable):

- Evidence of six months full time employment e.g., payslips and employer statement of service.
- Proof they meet the Department of Home Affairs requirement for 'competent' English; or hold an Australian passport. If you have claimed points for your partner's English level, they must have an English test at the claimed level.
- Valid skills assessment relevant to their current occupation (if applicable).
- Academic transcript to evidence the claimed period of full-time study (if applicable).



Tertiary qualification

- Academic Transcript: record of your enrolment history, including results received, courses attempted, and awards conferred.
- Letter of course completion from tertiary institution.



Period of completed ACT study (if applicable)

- Academic Transcript from ACT institution: record of your enrolment history, including results received, courses attempted, and awards conferred.
- Letter of course completion from ACT tertiary institution.



Close family members living in Canberra

- Proof of the close familial relationship with the Canberra resident:
 - Spouse/partner: marriage certificate, civil partnership/union certificate; or
 - Birth certificates to prove the familial relationship between you and the ACT family member.
- From your Canberra relative:
 - Proof of two years ACT residence: bank statements, rates notice, utilities bill or PAYG summary; and

- Proof of Australian citizenship or residency.

Please note: statutory declarations will NOT be accepted as proof of relationship.

- ☐ **Commitment statement:** In no more than two pages, explain in your own words why you want to live in Canberra for at least two years from date of arrival.
 - Signed declaration committing to living and working in Canberra for at least two years from the date of permanent arrival in Australia.
- ☐ **Financial capacity:**
 - Signed financial declaration declaring you own sufficient assets to fund your migration to Australia and settlement in Canberra.
- ☐ **ACT assets:**
 - Residential or commercial property: Certificate of Title and/or rates notice; purchase settlement statement; proof of minimum \$250,000 cash investment; letter of mortgage approval (if applicable).
 - Evidence of majority business ownership, ABN, ASIC Current and Historical Australian Registered Body Extract, Business Activity Statements (BAS) for the last six months.
- ☐ **Service fee: \$300**