

Our reference: **CHSFOI25-26.21**

Dear [REDACTED],

DECISION ON YOUR ACCESS APPLICATION

I refer to your application under section 30 of the *Freedom of Information Act 2016* (FOI Act), received by Canberra Health Services (the Directorate) on Tuesday 25 of November 2025 and then rescoped on **Friday 28 October 2025**.

This application requested access to:

'I request access under the Freedom of Information Act 2016 (ACT) to the subject line of all final Ministerial briefs between the 1st of November 2025 and 28th of November 2025 generated for or directed to any ACT Government Minister. This request includes, wherever possible, the date of the brief, the internal reference, position of authority it was written by, and which Minister it was addressed to. Please include briefs prepared for Question Time and Annual Reports hearings.'

I am an Information Officer appointed by the Chief Executive Officer of the Directorate under section 18 of the FOI Act to deal with access applications made under Part 5 of the Act. The Directorate was required to provide a decision on your access application by **Wednesday 14 January 2026**.

The information has been extracted into one document holding the information within the scope of your access application. The document was created for the purpose of your request and captures information sourced from HPE Content Manager (Record Management System). This document does not contain any Question Time Briefs or briefs prepared for Annual Reports hearings as the Directorate did not prepare any.

I have identified additional information that is a health record for the purposes of the *Health Records (Privacy and Access) Act 1997*. The identified information is directly related to correspondence to the Health Minister and Minister for Mental Health regarding the treatment, health, illness, or disability of consumers of the Directorate. Section 12 of the FOI Act specifies that the FOI Act does not apply to health records. This information has not been assessed in this response.

Decisions

I have decided to grant partial access to the one document.

My access decisions are detailed further in the following statement of reasons and the documents released to you are provided as Attachment A to this letter.

In reaching my access decision, I have taken the following into account:

- The FOI Act;
- The contents of the documents that fall within the scope of your request; and
- The *Human Rights Act 2004*.

Partial Access

The document is partially comprised of information that I consider, on balance, to be contrary to the public interest to disclose under the test set out in section 17 of the Act regarding personal information.

Public Interest Factors Favouring Disclosure

The following factors were considered relevant in favour of the disclosure of the documents:

- Schedule 2, 2.1 (a)(i) promote open discussion of public affairs and enhance the government's accountability; and
- Schedule 2, 2.1 (a)(ii) contribute to positive and informed debate on important issues or matters of public interest.

Public Interest Factors Favouring Non-Disclosure

The following factors were considered relevant in favour of the non-disclosure of the documents:

- Schedule 2, 2.2 (a)(ii) prejudice the protection of an individual's right to privacy or any other right under the Human Rights Act 2004.

On balance, the factors favouring disclosure did not outweigh the factor favouring non-disclosure as the redacted information contains names of constituents that are non-ACT Government employees. Therefore, I determined the information identified is contrary to the public interest and I have decided not to disclose this information.

Charges

Processing charges are not applicable to this request.

Disclosure Log

Under section 28 of the FOI Act, the Directorate maintains an online record of access applications called a disclosure log. The scope of your access application, my decision and documents released to you will be published in the disclosure log not less than three days but not more than 10 days after the date of this decision.

Please be aware that no personal information will be included in the published information all other information will be published on <https://www.act.gov.au/open/foi-disclosure-logs/act-health-directorate-and-canberra-health-services-disclosure-logs>.

Ombudsman review

My decision on your access request is a reviewable decision as identified in Schedule 3 of the FOI Act. You have the right to seek Ombudsman review of this outcome under section 73 of the Act within 20 working days from the day that my decision is published on the Directorate's disclosure log, or a longer period allowed by the Ombudsman.

If you wish to request a review of my decision you may write to the Ombudsman at:

The ACT Ombudsman
GPO Box 442
CANBERRA ACT 2601
Via email: ACTFOI@ombudsman.gov.au
Website: ombudsman.act.gov.au

ACT Civil and Administrative Tribunal (ACAT) review

Under section 84 of the Act, if a decision is made under section 82(1) on an Ombudsman review, you may apply to the ACAT for review of the Ombudsman decision. Further information may be obtained from the ACAT at:

ACT Civil and Administrative Tribunal
Allara House
15 Constitution Avenue
GPO Box 370
Canberra City ACT 2601
Telephone: (02) 6207 1740
<http://www.acat.act.gov.au/>

Further assistance

Should you have any queries in relation to your request, please do not hesitate to contact the FOI Coordinator on (02) 5124 9831 or email HealthFOI@act.gov.au.

Yours sincerely



Nic Stevenson
Senior Director
Office of the Chief Executive Officer
Canberra Health Services

11 December 2025

Date provided to MO	Record Number	Title	Position of Signatory	Minister Addressed to
04/11/2025	MCHS25/632	Caveat Brief: No PET Scan service in ACT and region - 3 November 2025	Chief Executive Officer	Minister for Health
04/11/2025	MCHS25/609	Initiated Brief: Freedom of Information (FOI) application relating to correspondence from 11 September 2025 to 16 September 2025 inclusive relating to the WHS Entry Permit lodged on 11 September 2025 (CHSFOI25-26.12)	Senior Director, Health Services Support Unit	Minister for Health
04/11/2025	MCHS25/564	Initiated Brief: Freedom of Information (FOI) Application from [REDACTED] - Named Ministerial Briefs and attachments from CHSFOI25-26.05 (CHSFOI25-26.11)	Senior Director, Health Services Support Unit	Minister for Health
05/11/2025	MCHS25/640	Initiated Brief: Considerations for insourcing North Canberra Hospital cleaning and food services	Interim Deputy Chief Executive Officer	Minister for Health, Minister for Mental Health
06/11/2025	MCHS25/610	Initiated Brief: Freedom of Information (FOI) Application from [REDACTED] - Ministerial Brief Titles and Question Time Briefing Titles from 19 August 2025 to 30 September 2025 provided to all applicable Ministers (CHSFOI25-26.14)	Senior Director, Health Services Support Unit	Minister for Health, Minister for Mental Health
07/11/2025	MCHS25/642	Initiated Brief: Weekly Brief - Minister for Health and Minister for Mental Health - 3 to 7 November 2025	Deputy Chief Executive Officer	Minister for Health, Minister for Mental Health
12/11/2025	MCHS25/619	Ministerial Brief - Minister for Health - Health Professional Enterprise Agreement Bargaining – Response to Claims from Bargaining Representatives	Interim Deputy Chief Executive Officer	Minister for Health
13/11/2025	MCHS25/669	Initiated Brief: Weekly Brief - Minister for Health and Minister for Mental Health - 10 to 14 November 2025	Acting Deputy Chief Executive Officer	Minister for Health, Minister for Mental Health
14/11/2025	MCHS25/678	Arrangements Brief - 16 December 2025 - Canberra Hospitals Foundation Governor General Event, 10:30am - 12:00pm	Chief Executive Officer	Health
14/11/2025	MCHS25/674	Caveat Brief: Asbestos Contaminated Decorative Sand	Deputy Chief Executive Officer	Minister for Health
14/11/2025	MCHS25/625	Arrangements Brief - 9 December 2025 - Site Visit: Spiritual Support Services, 11:30am	Chief Executive Officer	Minister for Health, Minister for Mental Health
20/11/2025	MCHS25/683	Initiated Brief: Weekly Brief - Minister for Health and Minister for Mental Health - 17 to 21 November 2025	Deputy Chief Executive Officer	Minister for Mental Health
20/11/2025	MCHS25/682	Initiated Brief: Canberra Health Services response to the recall of sand products containing asbestos	Deputy Chief Executive Officer	Minister for Health
25/11/2025	MCHS25/586	Initiated Brief: North Canberra Hospital Accommodation Audit Findings	Executive Group Manager, Campus Modernisation	Minister for Health
25/11/2025	MCHS25/574	Arrangements Brief - Canberra Health Services Chief Executive Officer Awards - 4 December 2025 at 5:00pm	Chief Executive Officer	Minister for Health, Minister for Mental Health
28/11/2025	MCHS25/694	Initiated Brief: Weekly Brief - Minister for Health and Minister for Mental Health - 24 to 28 November 2025	Deputy Chief Executive Officer	Minister for Health, Minister for Mental Health