

FREEDOM OF INFORMATION REQUEST SCHEDULE

Please be aware that under the [Freedom of Information Act 2016](#), some of the information provided to you will be released to the public through the ACT Government’s Open Access Scheme. The Open Access release status column of the table below indicates what documents are intended for release online through open access.

Personal information or business affairs information will **not** be made available under this policy. If you think the content of your request would contain such information, please inform the contact officer immediately.

Information about what is published on open access is available online at: <https://www.act.gov.au/iCBR/home>

REFERENCE NUMBER	WHAT ARE THE PARAMETERS OF THE REQUEST (SCOPE)
iCBRFOI2025/05	<p><i>“Information below from 1 Jan 2020 to 11 Feb 2025:</i></p> <ul style="list-style-type: none"> - <i>Dilapidation report(s) as it relates to the Garran Primary School Modernisation regarding the Garran Scout Group primary building and shed.</i> - <i>Structural and engineering assessment(s) as it relates to the Garran Primary School Modernisation regarding the Garran Scout Group primary building and shed.</i> - <i>Occupational Health Safety assessment(s) as it relates to the Garran Primary School Modernisation regarding the Garran Scout Group primary building and shed.</i> - <i>Traffic management plan(s) as it relates to the Garran Primary School Modernisation regarding the Garran Scout Group primary building and shed.</i> - <i>Any and all site photography as it relates to the Garran Primary School Modernisation regarding the Garran Scout Group primary building and shed.</i> - <i>Any correspondence to the offices of ACT Ministers Chris Steel, Ms Rachel Stephen-Smith MLA, Yvette Berry MLA, Andrew Barr MLA as it relates to the Garran Primary School Modernisation regarding the Garran Scout Group”.</i>

Section Ref No	Pages	Description	Date	Status	Reason for non-release or deferral	Open Access release status
1.	1 – 2	Release Schedule	DD/04/2025	Full	-	Yes
2.	3 – 7	Decision Letter	DD/04/2025	Full	-	Yes
3.	8 – 82	Dilapidation Report	19/09/2023	Partial	Schedule 2.2(a)(ii)	Yes
4.	83 – 98	Traffic Management Plan	18/09/2023	Partial	Schedule 2.2(a)(ii) Schedule 2.2(a)(xi)	Yes
5.	99 – 121	Correspondence	2023/2024/ 2025	Partial	Schedule 2.2(a)(ii) Out of scope	Yes
Total						
5						

Our Ref: iCBRFOI2025/05

Schedule 2.2(a)(ii)

Dear Schedule 2.2(a)(ii)

FREEDOM OF INFORMATION REQUEST

I refer to your application under section 30 of the *Freedom of Information Act 2016* (the Act), received by Infrastructure Canberra (iCBR), via partial transfer from Chief Minister, Treasury and Economic Development Directorate (CMTEDD) on 17 February 2025.

In your information access request, you sought access to:

“Information below from 1 Jan 2020 to 11 Feb 2025:

- *Dilapidation report(s) as it relates to the Garran Primary School Modernisation regarding the Garran Scout Group primary building and shed.*
- *Structural and engineering assessment(s) as it relates to the Garran Primary School Modernisation regarding the Garran Scout Group primary building and shed.*
- *Occupational Health Safety assessment(s) as it relates to the Garran Primary School Modernisation regarding the Garran Scout Group primary building and shed.*
- *Traffic management plan(s) as it relates to the Garran Primary School Modernisation regarding the Garran Scout Group primary building and shed.*
- *Any and all site photography as it relates to the Garran Primary School Modernisation regarding the Garran Scout Group primary building and shed.*
- *Any correspondence to the offices of ACT Ministers Chris Steel, Ms Rachel Stephen-Smith MLA, Yvette Berry MLA, Andrew Barr MLA as it relates to the Garran Primary School Modernisation regarding the Garran Scout Group”.*

Authority

I am an Information Officer appointed by the Director General under section 18 of the Act to deal with access applications made under Part 5 of the Act.

Decision on access

Searches were completed and the information was evaluated against applicability, duplication, and exemption under the *Freedom of Information Act 2016*.

I have included the following as 'attachments' to this Release Pack:

- Attachment A: Schedule of relevant documents,
- Attachment B: Decision letter,
- Attachment C: Information for release – Dilapidation Report Zone 3,
- Attachment C: Information for release – Traffic Management Plan, and
- Attachment C: Information for release – Correspondence.

The schedule of relevant documents provides a brief description of each item that falls within the scope of your request and the decision of release for each of item.

My decision in relation to the documents relevant to your request summarised as follows:

- Partial access to Attachment C, and
- Full access to Appendix A: Table 1 of this decision letter

My decision is detailed further in the following Statement of Reasons.

Statement of Reasons

In making my decision on disclosing government information, I must identify all relevant factors in Schedule 2 of the Act and determine, on balance, where the public interest lies.

In reaching my access decision, I have taken the following into account:

Factors favouring disclosure in the public interest (Schedule 2, Section 2.1)

- Section 2.1(a)(i) – promote open discussion of public affairs and enhance the governments accountability, and
- Section 2.1(a)(iii) – inform the community of government operations.

Factors favouring non-disclosure in the public interest (Schedule 2, Section 2.2)

- Section 2.2(a)(ii) – prejudice the protection of an individual's right to privacy or any other right under the *Human Rights Act 2004*.
- Section 2.2(a)(xi) – prejudice trade secrets, business affairs or research

Licence plate details captured through the reports provide no discernible benefit for public release and are considered personal information. Similarly, constituent details and signatures are considered as private and of no value for public release in this instance. Additionally, revealing maximum amount of insurance coverage could be reasonably expected to impact risk management.

I am satisfied that these are relevant considerations favouring disclosure in this case, and in the interests of enhancing open discussion, I afford them significant weight.



Charges

I have decided to waive any charges in relation to this Freedom of Information application.

Online Publishing – Disclosure Log

Under section 28 of the Act, iCBR maintains an official online record of access applications called a disclosure log. Your original access application, my decision and documents released to you in response to your access application will be published on the iCBR Disclosure Log within three to ten working days after the date of the decision. Your personal details will not be published.

You may view the iCBR Disclosure Log at: [Disclosure log - Infrastructure Canberra \(act.gov.au\)](https://act.gov.au/disclosure-log).

Ombudsman Review

My decision on your access request is a reviewable decision as identified in Schedule 3 of the Act. You have the right to seek Ombudsman review of this outcome under section 73 of the Act within 20 working days from the day that my decision is published on the iCBR Disclosure Log, or a longer period allowed by the Ombudsman.

If you wish to request a review of my decision you may write to the Ombudsman at:

The ACT Ombudsman
GPO Box 442
CANBERRA ACT 2601
Via email: actfoi@ombudsman.gov.au

ACT Civil and Administrative Tribunal (ACAT) Review

Under section 84 of the Act, if a decision is made under Section 82(2) on an Ombudsman review, you may apply to ACAT for review of the Ombudsman decision.

Further information may be obtained from the ACAT at:

ACT Civil and Administrative Tribunal
Level 4, 1 Moore Street
GPO Box 370
CANBERRA CITY ACT 2601
Telephone: (02) 6207 1740
<http://www.acat.act.gov.au>

Should you have any queries in relation to your request, please contact our FOI team by via email iCBR.FOI@act.gov.au



Please ensure you quote your reference number: **ICBRFOI2025/05**

Yours sincerely,

Schedule 2.2(a)(ii)

Information Officer
Infrastructure Canberra
09/04/2025

Appendix A

Table 1: No information held by iCBR

Requested Item	Release Status
<i>Structural and engineering assessment(s) as it relates to the Garran Primary School Modernisation regarding the Garran Scout Group primary building and shed.</i>	Date range out of scope
<i>Occupational Health Safety assessment(s) as it relates to the Garran Primary School Modernisation regarding the Garran Scout Group primary building and shed.</i>	Captured within the Traffic Management Plan and Dilapidation Report. No specific report as it relates to the Garran Scout Group primary building and shed.
<i>Traffic management plan(s) as it relates to the Garran Primary School Modernisation regarding the Garran Scout Group primary building and shed.</i>	Date range out of scope



DILAPIDATION REPORT
BLOCK 1 SECTION 33, GARRAN, ACT

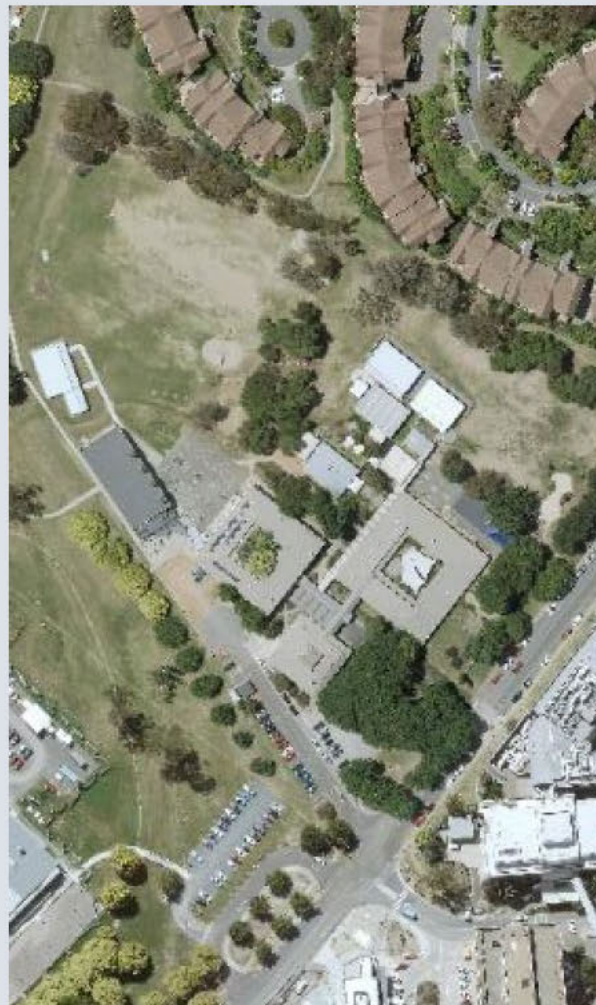
Design (to the extent specified) & Construction of Garran P-6 School

DILAPIDATION REPORT

BLOCK 1 SECTION 33, GARRAN ACT

DATE: 19 SEPTEMBER 2023

PROJECT INFORMATION



**DESIGN & CONSTRUCTION
OF GARRAN P-6 SCHOOL**

CONTRACT NAME

Design (to the extent specified) &
Construction of Garran P-6 School

CONTRACT NUMBER

GC-21 (Edition 2)
81057-NCT-002

SITE ADDRESS

Block 1 Section 33
136 Gilmore Crescent,
Garran ACT 2605



SITE PLAN LEGEND

- EXISTING SITE BOUNDARY
- PROPOSED SITE BOUNDARY
- EXISTING MAJOR CONTOUR
- EXISTING BUILDING (OUT OF SCOPE)
- PROPOSED BUILDING
- NEW PAVING & CARPARKING
- PLANTING
- EXISTING TREE - REGULATED
- PROPOSED TREE - NON REGULATED
- PROPOSED TREE

NOTES:
 - REFER TO SURVEY FOR FURTHER INFORMATION ON SITE CONDITION
 - REFER TO TREE ASSESSMENT OF EXISTING TREES AND OTHER SITE ASSESSMENTS PROVIDED IN RFT DOCUMENTATION

Project Title
 Garran Primary School
 Gilmore Crescent, Garran ACT 2605



Melbourne Level 1
 250 Flinders Lane
 Melbourne VIC 3000
 T +61 3 9699 3644

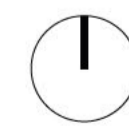
Sydney Ground Floor
 11-17 Buckingham Street
 Surry Hills NSW 2010
 T +61 2 9660 9329

Brisbane Level 5
 293 Queen Street
 Brisbane QLD 4000
 T +61 7 3211 9821

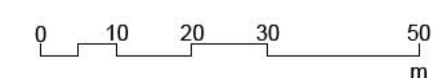
Canberra Level 1
 33 Alara Street
 Canberra ACT 2601
 T +61 2 9660 9329

ABN: 84206394261 NSW Nominated Architects: Tom Jordan 7521, Richard Leonard 7522, David Toroff 9026, Fiona Young 7014

Drawn By EB
Checked By JV
Date Printed 19/09/2023 12:38:26 PM
Scale 1 : 1000 @ A1



Rev 1
Date 19/09/2023
Description PSP MILESTONE 1 SUBMISSION



Drawing Title
 PROPOSED SITE PLAN

Status
 PRELIMINARY ISSUE

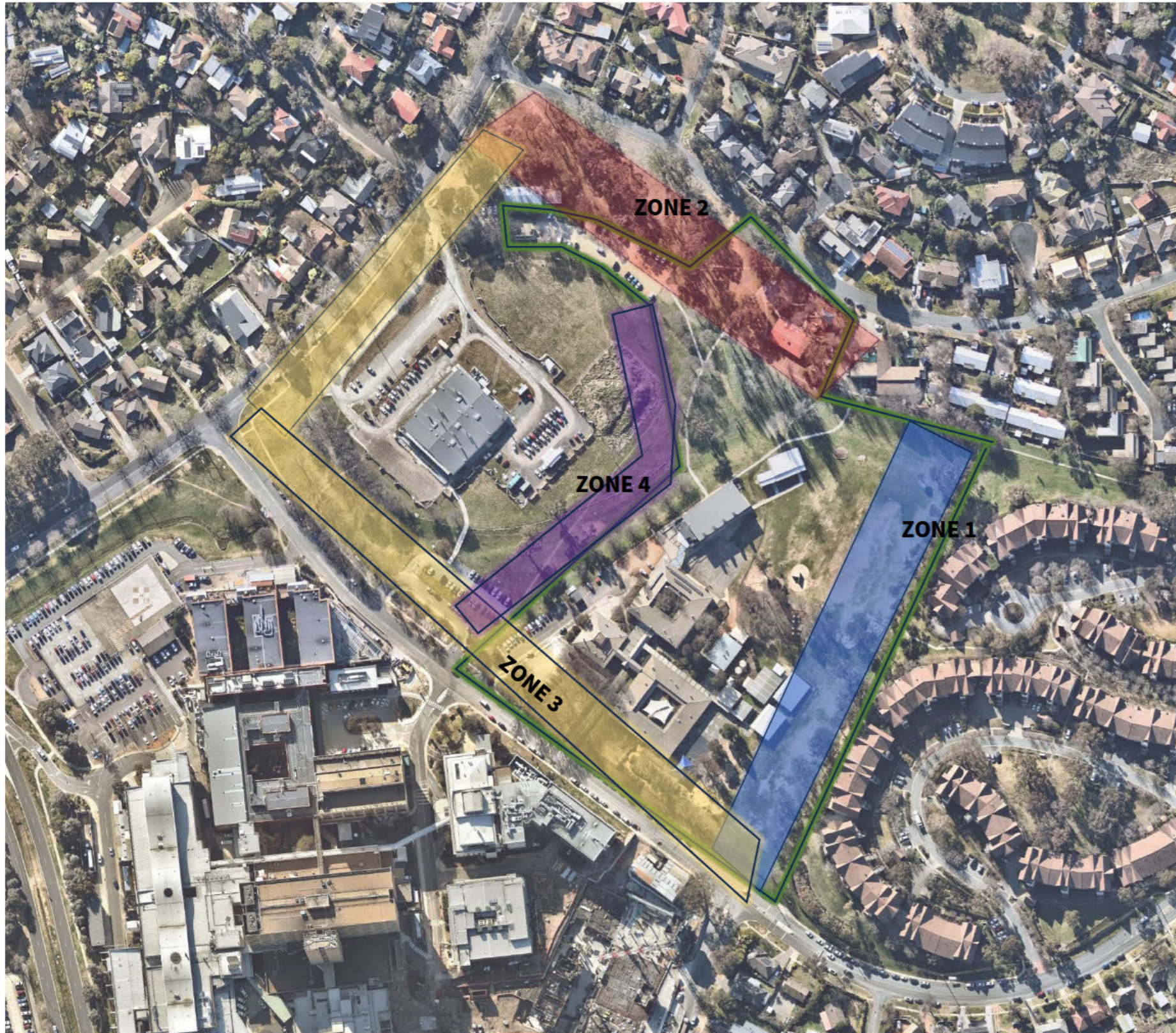
Project No 2642
Drawing No AA01.02
Revision 1

DILAPIDATION REPORT

BLOCK 1 SECTION 33, GARRAN ACT

DATE: 19 SEPTEMBER 2023

OVERALL SITE AREA



OVERALL SITE: REFERENCE ZONING AREA

- ZONE 1**
 - East: Existing trees inside the site boundary

- ZONE 2**
 - North: Robson Street

- ZONE 3**
 - West: Kitchener Street
 - South: Gilmore Crescent

- ZONE 4**
 - West: Adjacent to Hospital Surge Centre

DILAPIDATION REPORT

BLOCK 1 SECTION 33, GARRAN ACT

DATE: 19 SEPTEMBER 2023

PROPOSE SITE PLAN



**PROPOSE SITE PLAN:
REFERENCE ZONING AREA**

- ZONE 1**
 - East: Existing trees inside the site boundary

- ZONE 2**
 - North: Robson Street

- ZONE 3**
 - West: Kitchener Street
 - South: Gilmore Crescent

- ZONE 4**
 - West: Adjacent to Hospital Surge Centre

DILAPIDATION REPORT

BLOCK 1 SECTION 33, GARRAN ACT

DATE: 19 SEPTEMBER 2023

ZONE 3 – ADJACENT TO SITE BOUNDARY

- WEST: KITCHENER STREET
- SOUTH: GILMORE CRESCENT



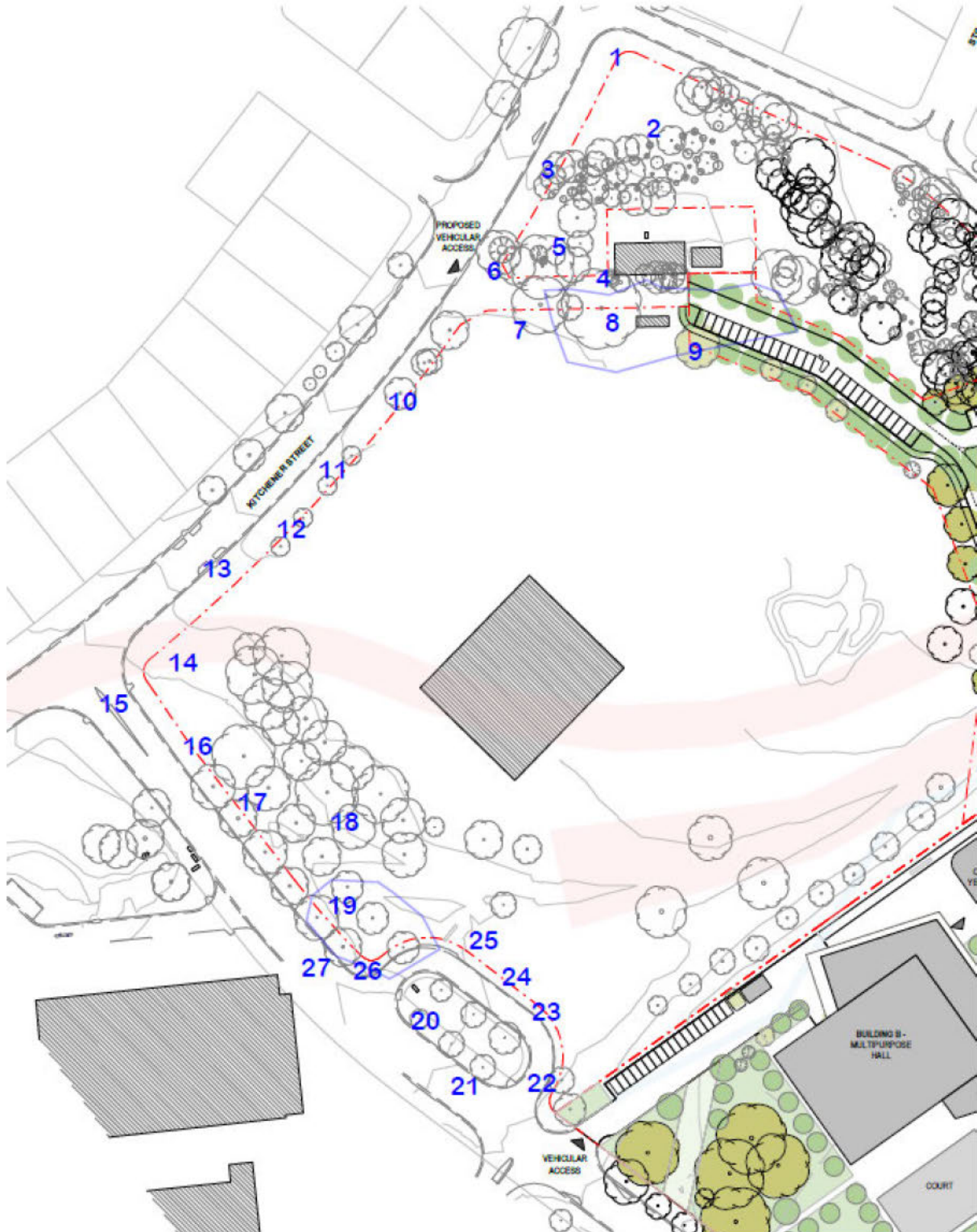
DILAPIDATION REPORT

BLOCK 1 SECTION 33, GARRAN ACT

DATE: 19 SEPTEMBER 2023

REFERENCE NUMBER ZONE 3 : WEST KITCHENER STREET

(outside construction zone : adjacent to site boundary)



DILAPIDATION REPORT

BLOCK 1 SECTION 33, GARRAN ACT

DATE: 19 SEPTEMBER 2023

REF 3.1



Corner of Kitchener and Robson Street moderate condition of foot path.



DILAPIDATION REPORT

BLOCK 1 SECTION 33, GARRAN ACT

DATE: 19 SEPTEMBER 2023



DILAPIDATION REPORT

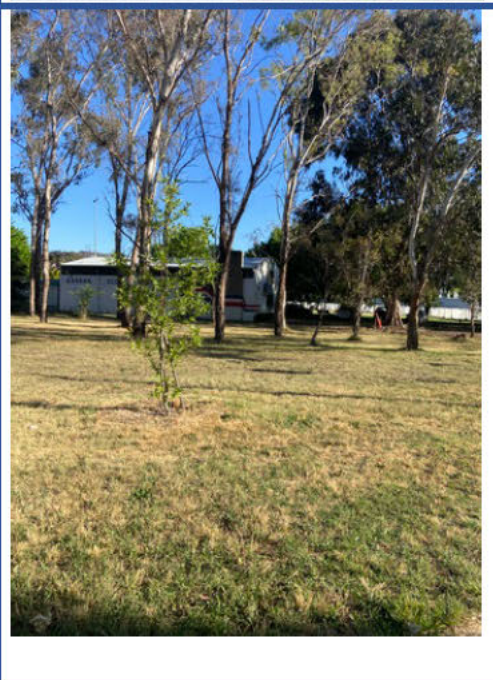
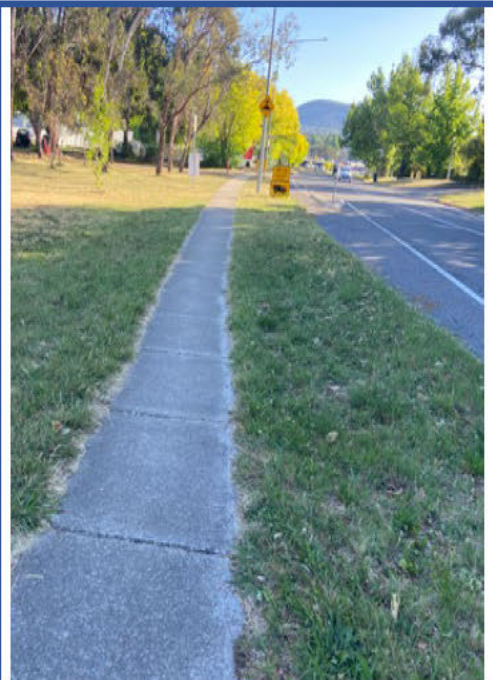
BLOCK 1 SECTION 33, GARRAN ACT

DATE: 19 SEPTEMBER 2023

REF 3.2



Patchy grass and moderate condition of footpath

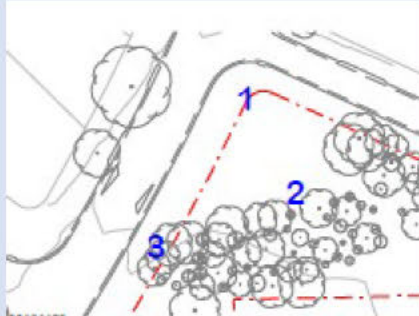


DILAPIDATION REPORT

BLOCK 1 SECTION 33, GARRAN ACT

DATE: 19 SEPTEMBER 2023

REF 3.3



Crack concrete shown on footpath with hairline scratches



DILAPIDATION REPORT

BLOCK 1 SECTION 33, GARRAN ACT

DATE: 19 SEPTEMBER 2023

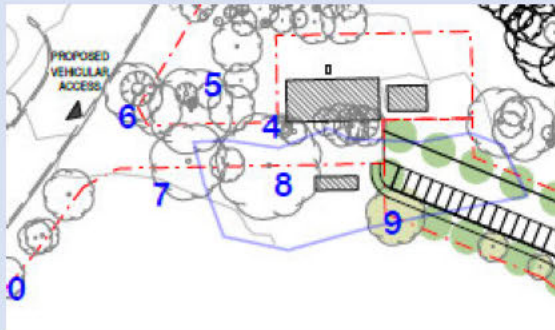


DILAPIDATION REPORT

BLOCK 1 SECTION 33, GARRAN ACT

DATE: 19 SEPTEMBER 2023

REF 3.4



Poor natural grass area back of scout hall

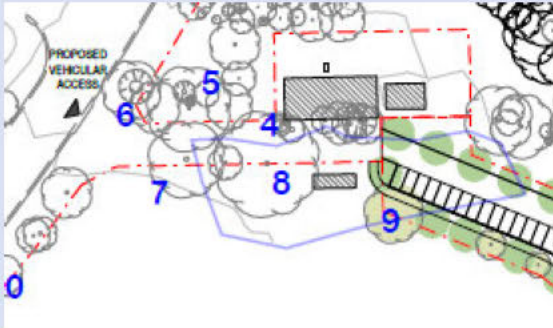


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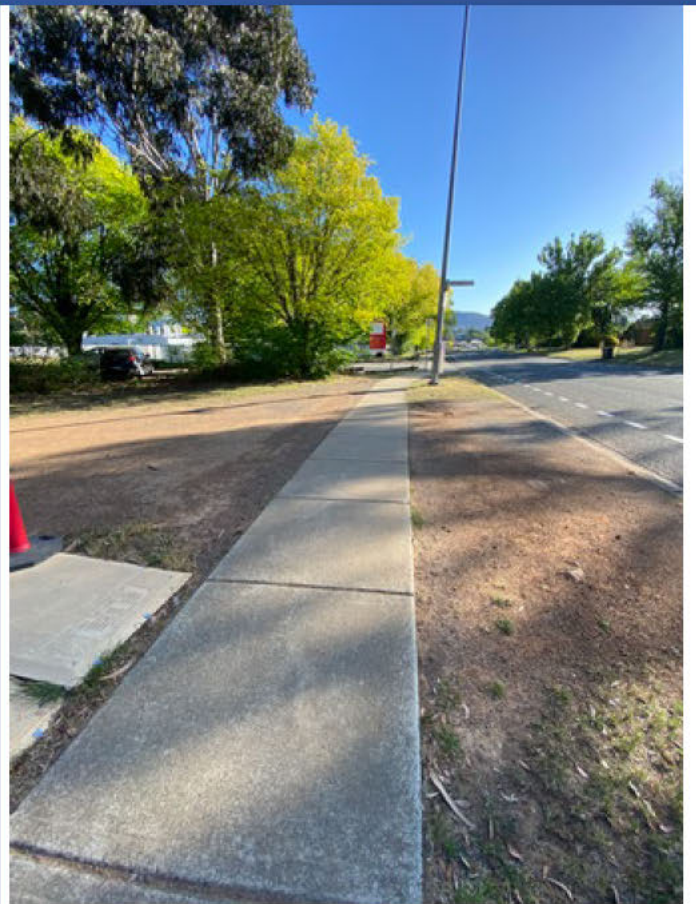
BLOCK 1 SECTION 33, GARRAN ACT

DATE: 19 SEPTEMBER 2023

REF 3.5



Crack stormwater lid next to footpath area with poor natural grass overall



DILAPIDATION REPORT

BLOCK 1 SECTION 33, GARRAN ACT

DATE: 19 SEPTEMBER 2023

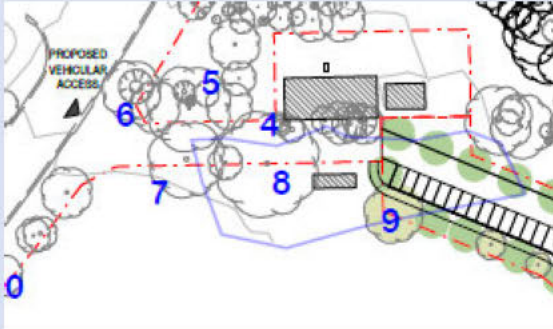


DILAPIDATION REPORT

BLOCK 1 SECTION 33, GARRAN ACT

DATE: 19 SEPTEMBER 2023

REF 3.6



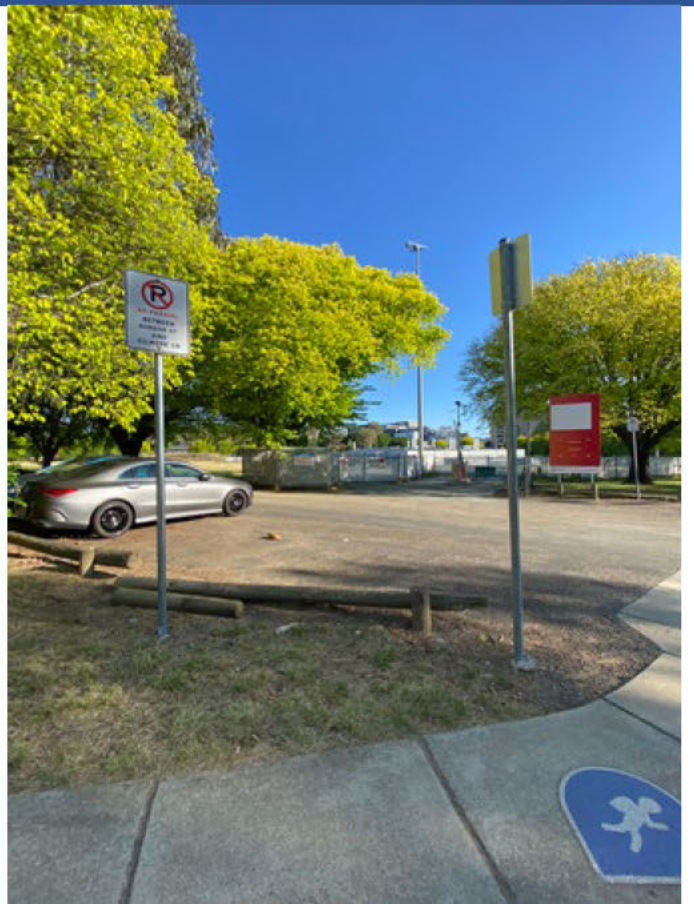
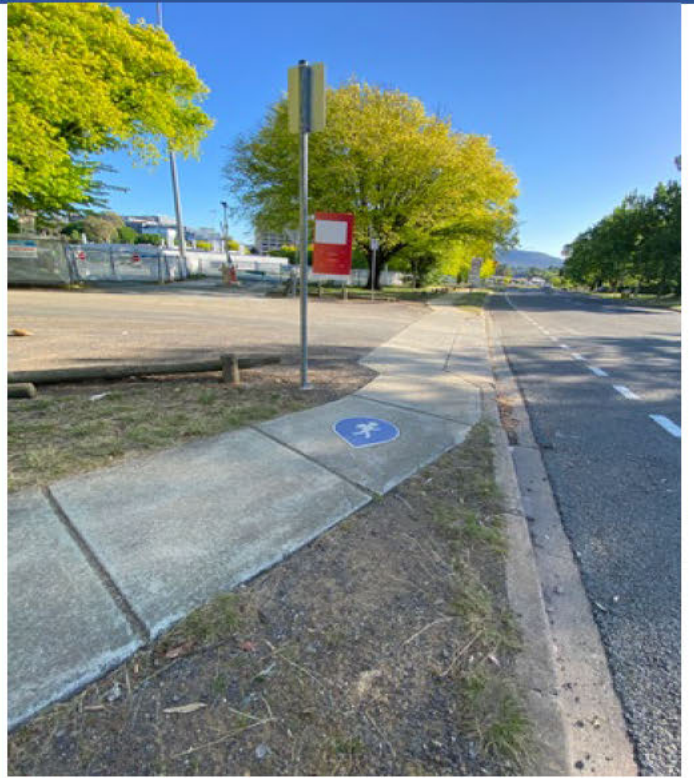
Crack and hairline scratches to the overall concrete path with poor condition natural grass.



DILAPIDATION REPORT

BLOCK 1 SECTION 33, GARRAN ACT

DATE: 19 SEPTEMBER 2023



DILAPIDATION REPORT

BLOCK 1 SECTION 33, GARRAN ACT

DATE: 19 SEPTEMBER 2023

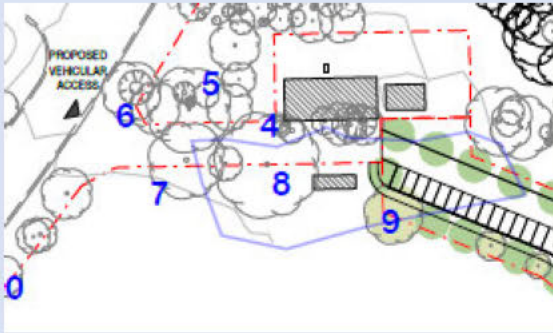


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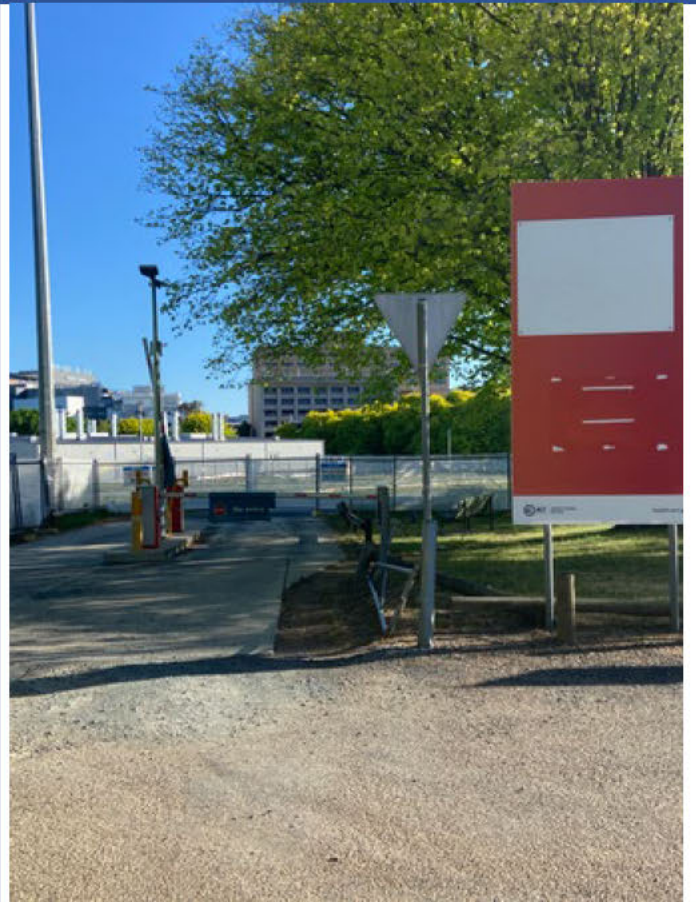
BLOCK 1 SECTION 33, GARRAN ACT

DATE: 19 SEPTEMBER 2023

REF 3.7



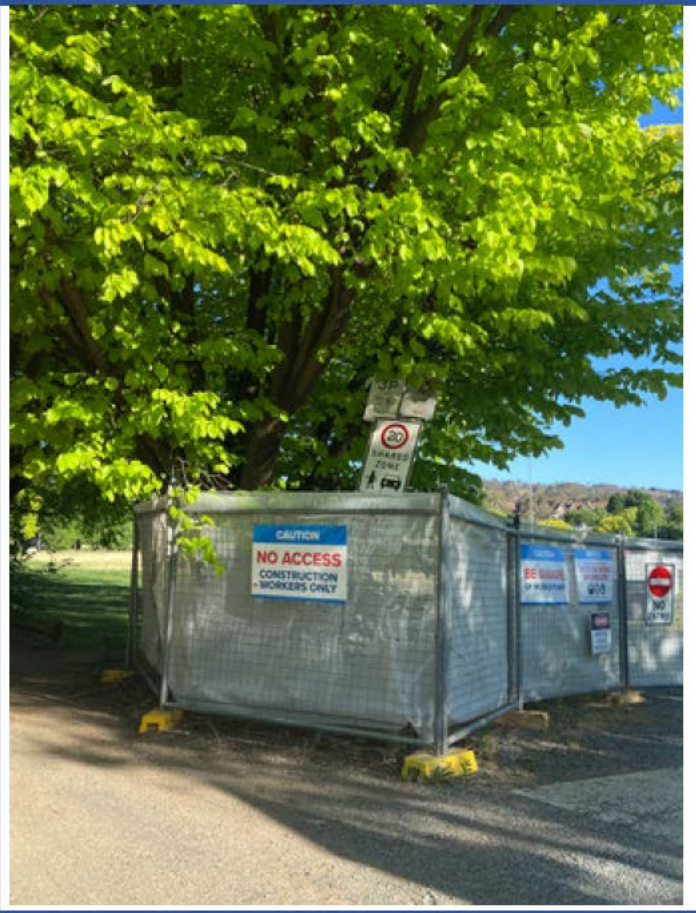
Poor road condition to Temporary Surge Centre carpark. Damage wooden fencing to the dirt carpark area.



DILAPIDATION REPORT

BLOCK 1 SECTION 33, GARRAN ACT

DATE: 19 SEPTEMBER 2023

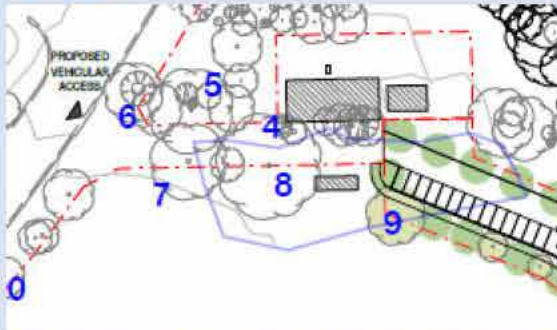


DILAPIDATION REPORT

BLOCK 1 SECTION 33, GARRAN ACT

DATE: 19 SEPTEMBER 2023

REF 3.8



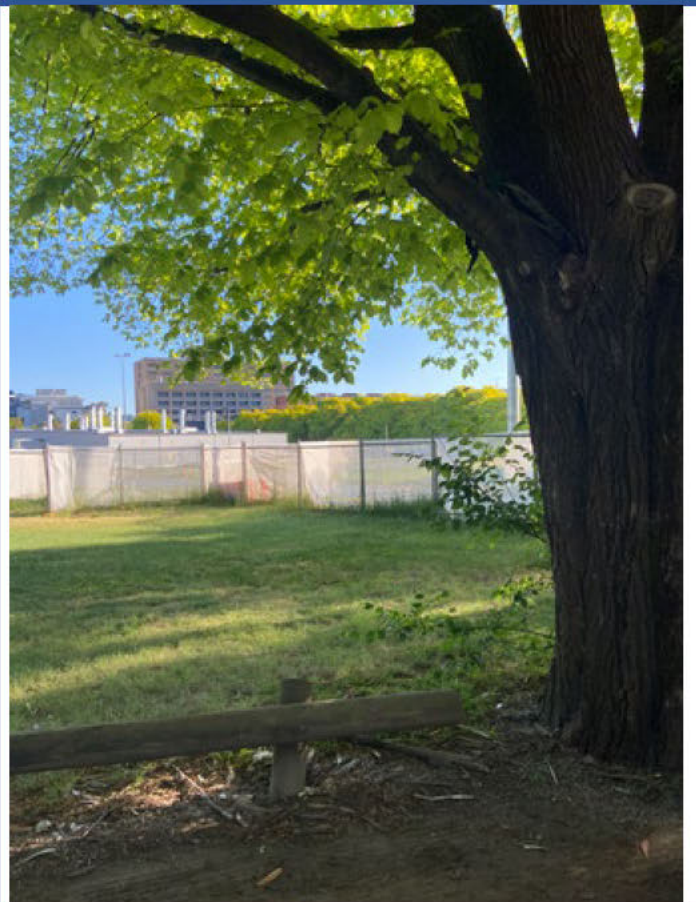
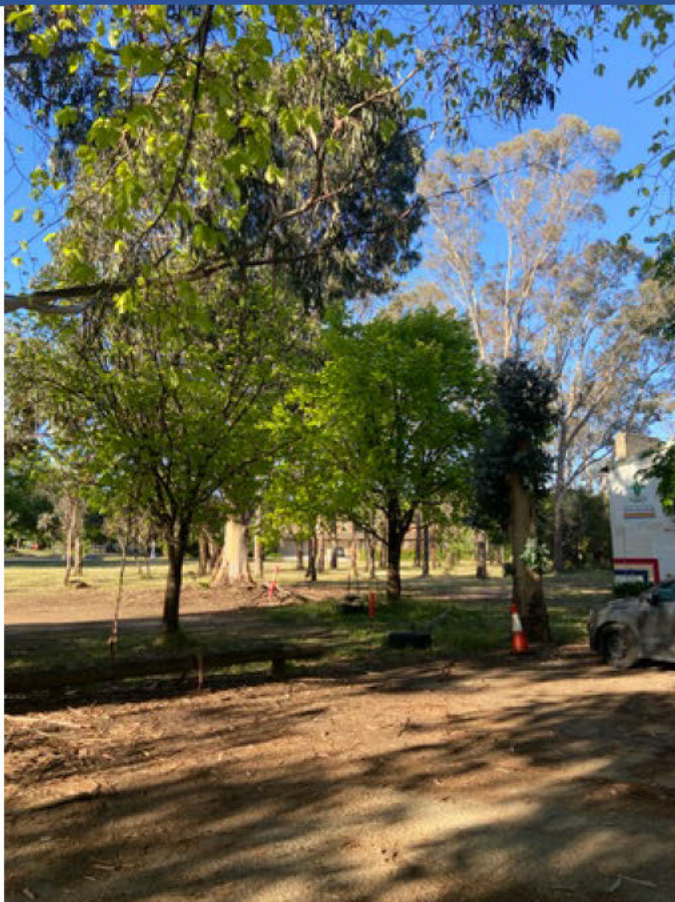
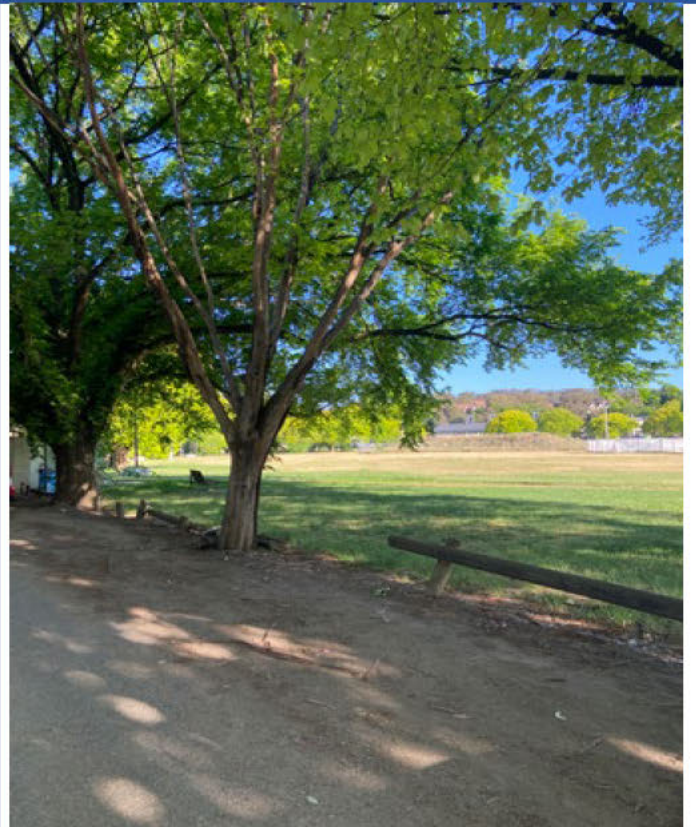
Ref 8: Poor condition over all to the dirt carpark entry and overall area to the scout hall



DILAPIDATION REPORT

BLOCK 1 SECTION 33, GARRAN ACT

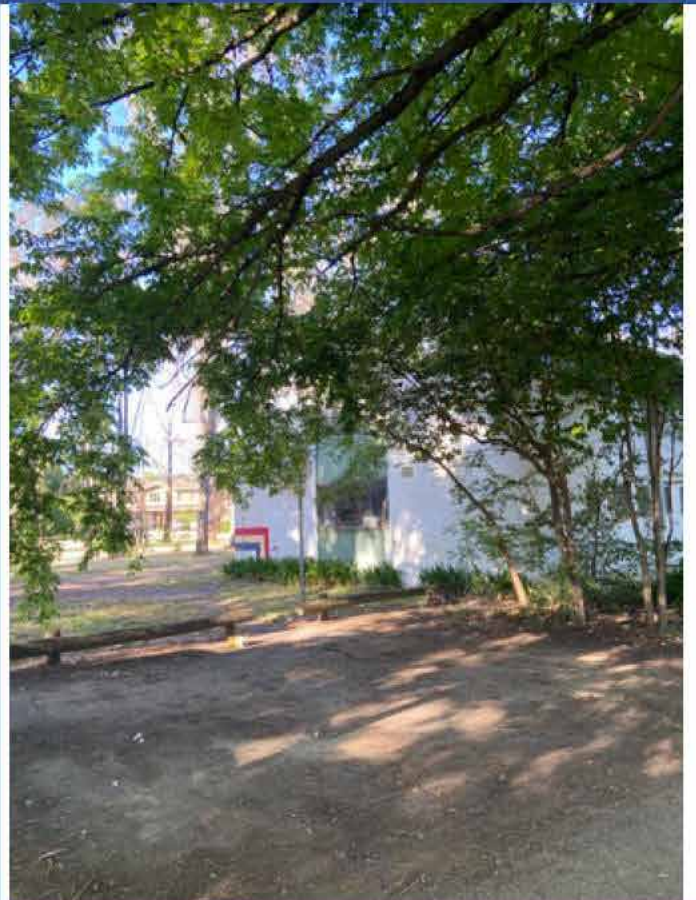
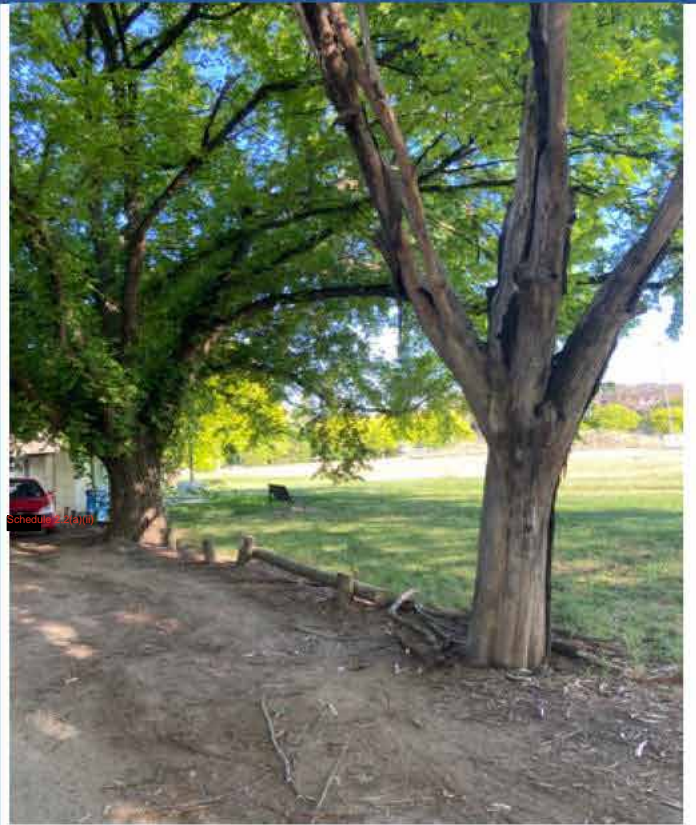
DATE: 19 SEPTEMBER 2023



DILAPIDATION REPORT

BLOCK 1 SECTION 33, GARRAN ACT

DATE: 19 SEPTEMBER 2023



DILAPIDATION REPORT

BLOCK 1 SECTION 33, GARRAN ACT

DATE: 19 SEPTEMBER 2023



DILAPIDATION REPORT

BLOCK 1 SECTION 33, GARRAN ACT

DATE: 19 SEPTEMBER 2023

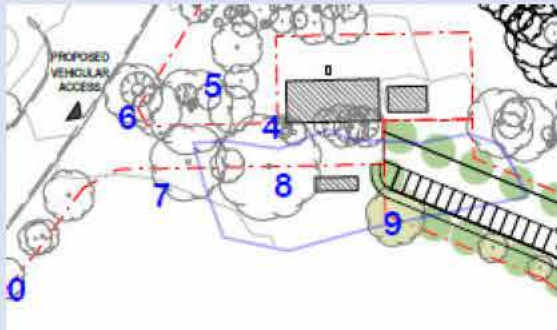


DILAPIDATION REPORT

BLOCK 1 SECTION 33, GARRAN ACT

DATE: 19 SEPTEMBER 2023

REF 3.9



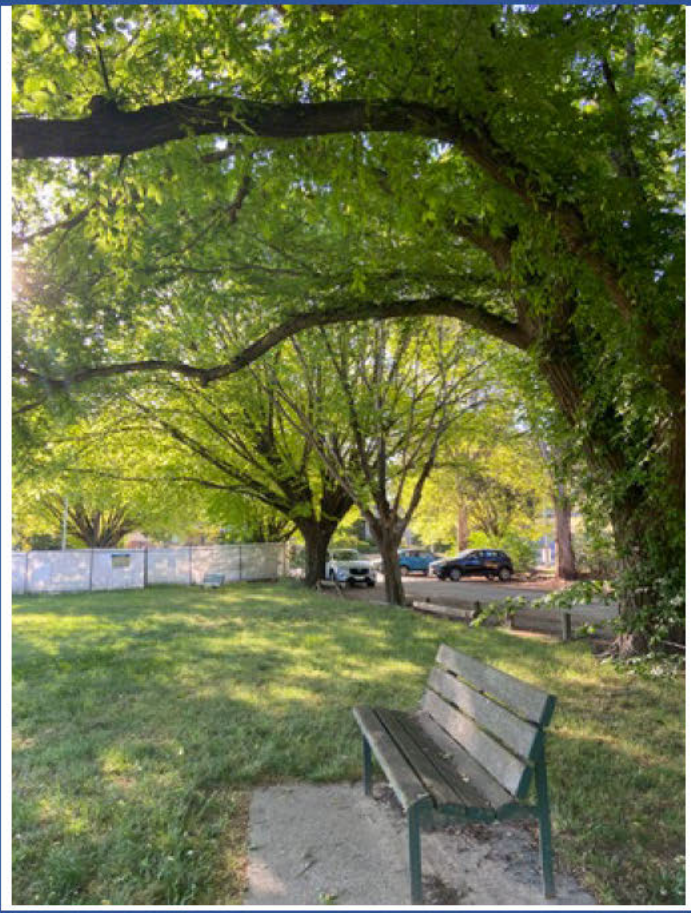
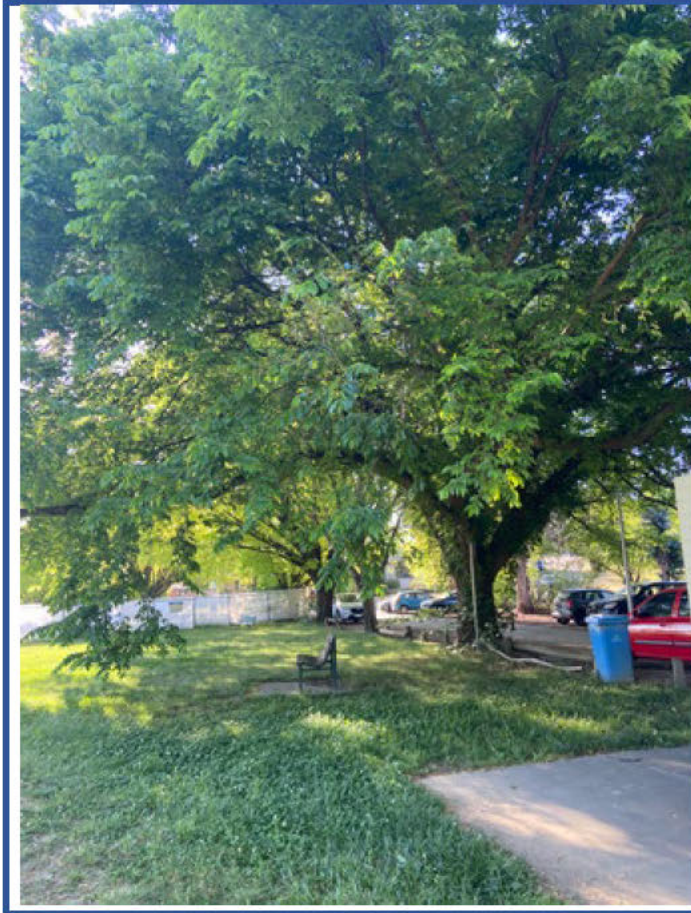
Poor condition over all to the public toilet area, vandalism and graffiti evidence



DILAPIDATION REPORT

BLOCK 1 SECTION 33, GARRAN ACT

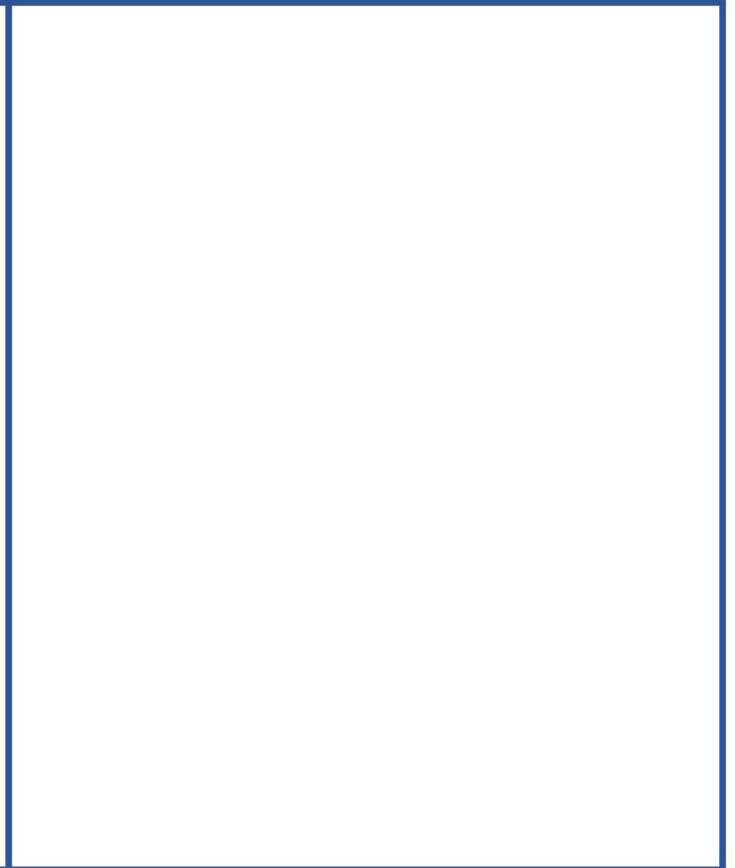
DATE: 19 SEPTEMBER 2023



DILAPIDATION REPORT

BLOCK 1 SECTION 33, GARRAN ACT

DATE: 19 SEPTEMBER 2023

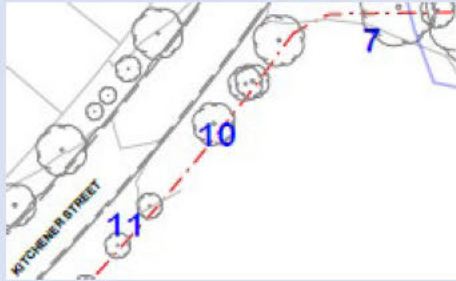


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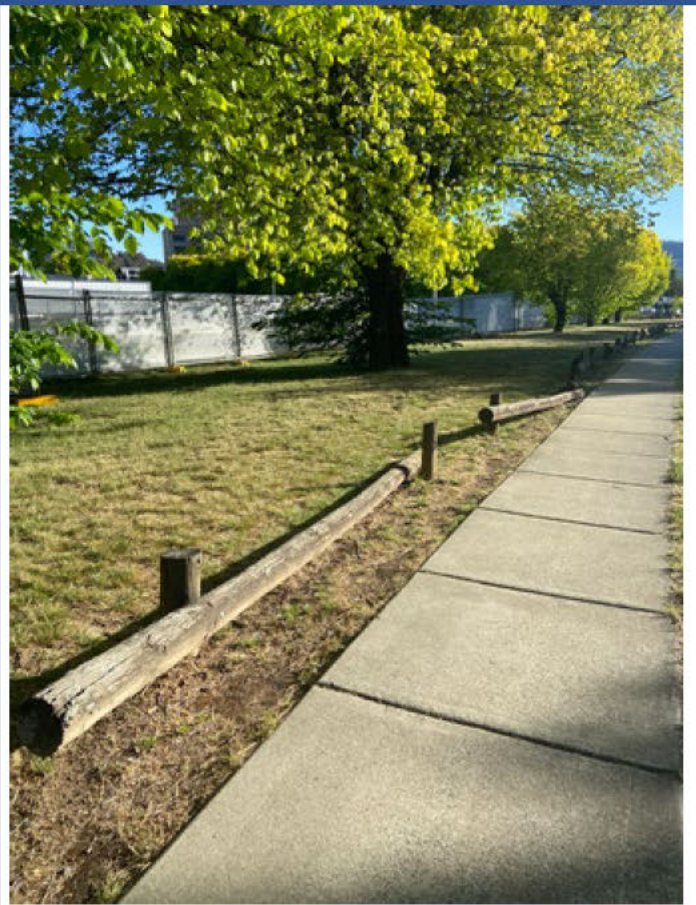
BLOCK 1 SECTION 33, GARRAN ACT

DATE: 19 SEPTEMBER 2023

REF 3.10



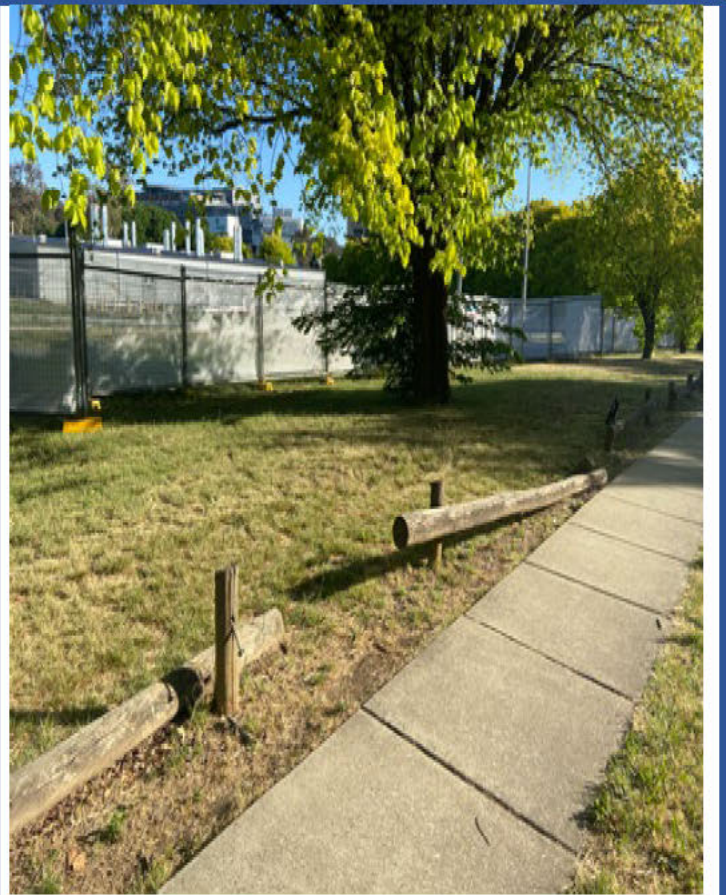
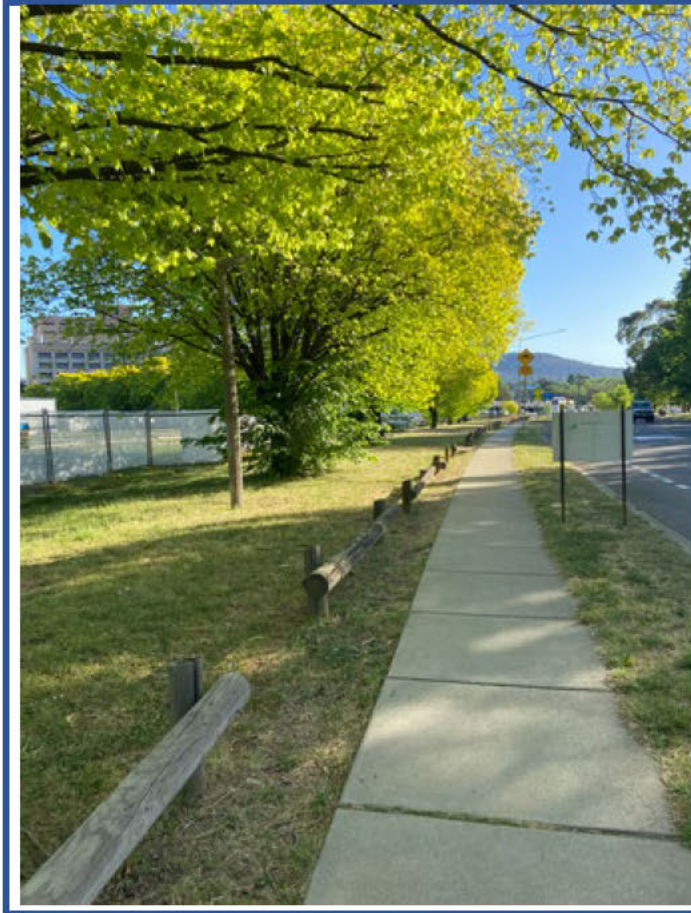
Moderate condition over all to the footpath.



DILAPIDATION REPORT

BLOCK 1 SECTION 33, GARRAN ACT

DATE: 19 SEPTEMBER 2023

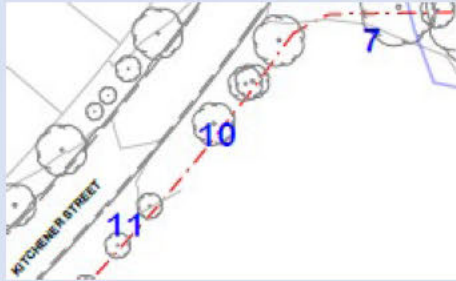


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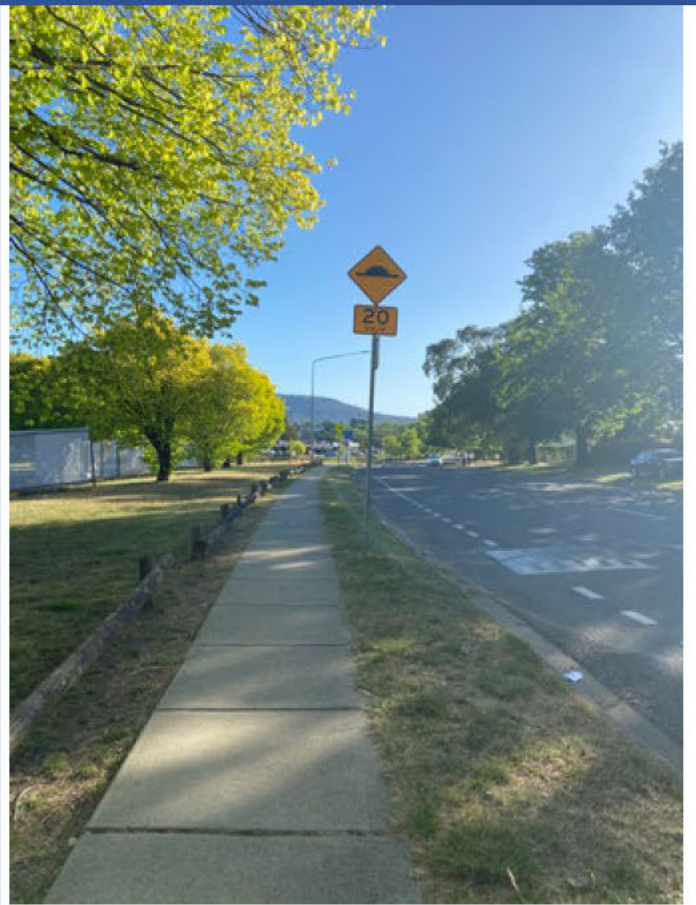
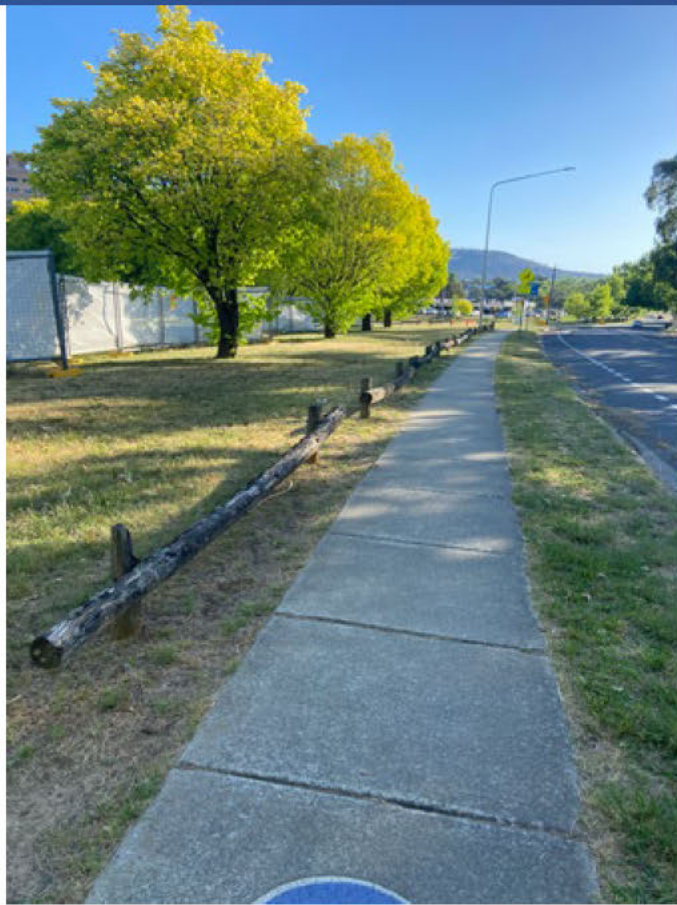
BLOCK 1 SECTION 33, GARRAN ACT

DATE: 19 SEPTEMBER 2023

REF 3.11



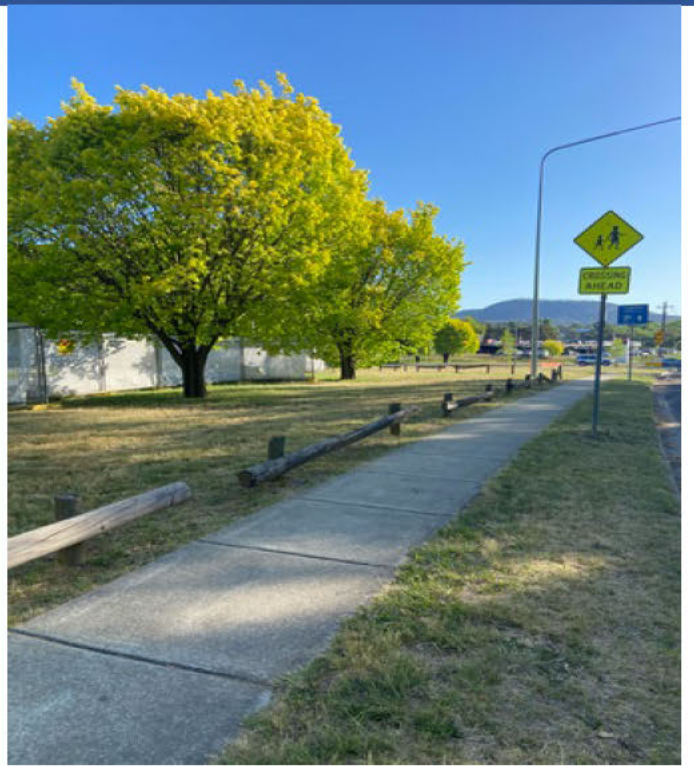
Poor/damage condition to the low wooden fence along the footpath



DILAPIDATION REPORT

BLOCK 1 SECTION 33, GARRAN ACT

DATE: 19 SEPTEMBER 2023



DILAPIDATION REPORT

BLOCK 1 SECTION 33, GARRAN ACT

DATE: 19 SEPTEMBER 2023

REF 3.12



Poor/damage condition to the low wooden fence along the footpath, patchy grass.



DILAPIDATION REPORT

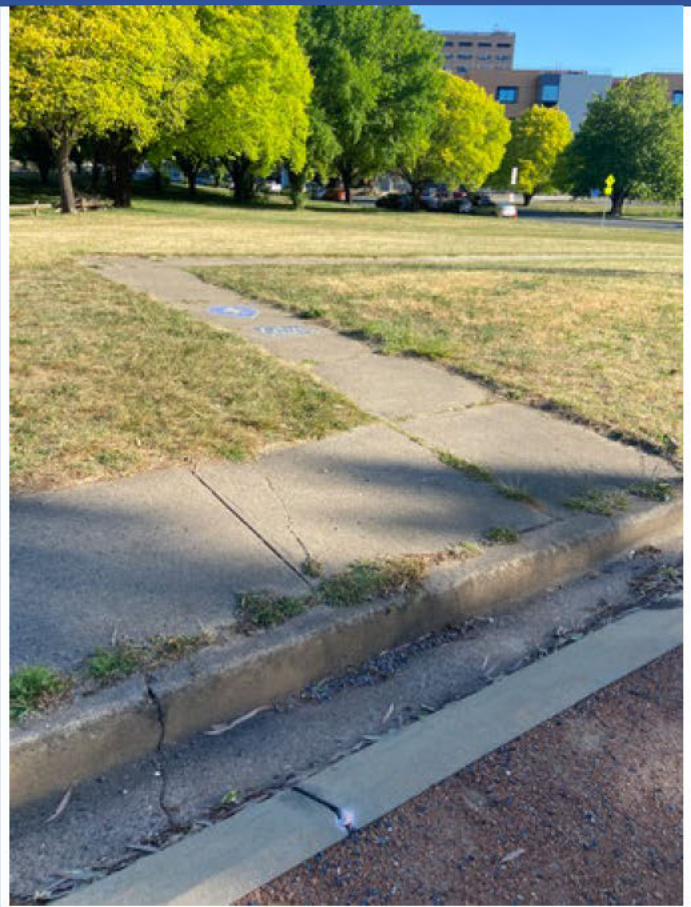
BLOCK 1 SECTION 33, GARRAN ACT

DATE: 19 SEPTEMBER 2023

REF 3.13



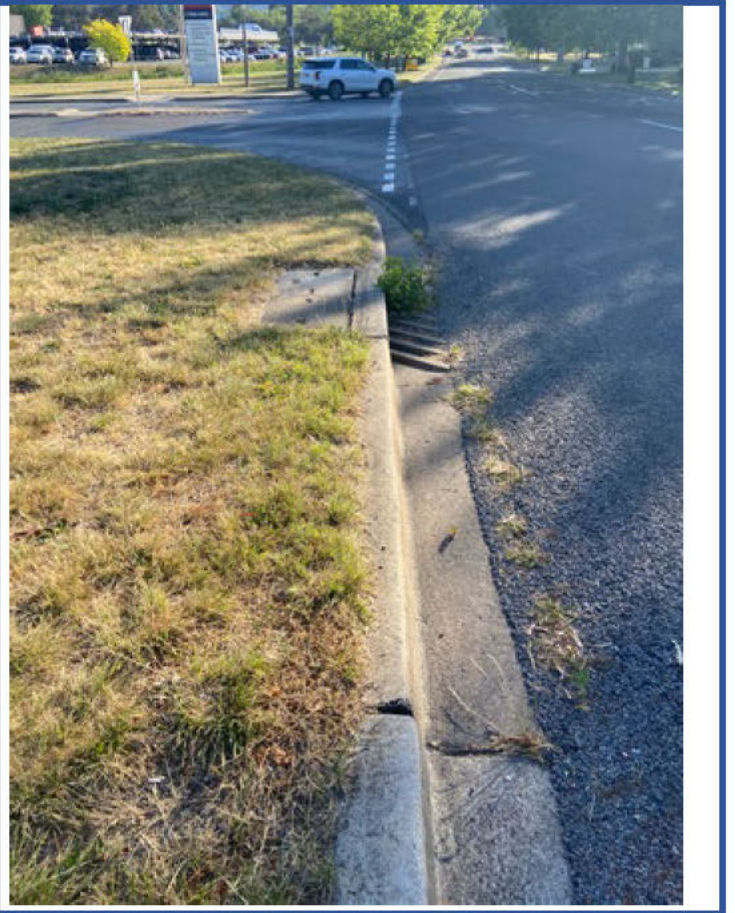
Poor/damage condition to the e along the footpath, crack concrete walkway and curb side



DILAPIDATION REPORT

BLOCK 1 SECTION 33, GARRAN ACT

DATE: 19 SEPTEMBER 2023

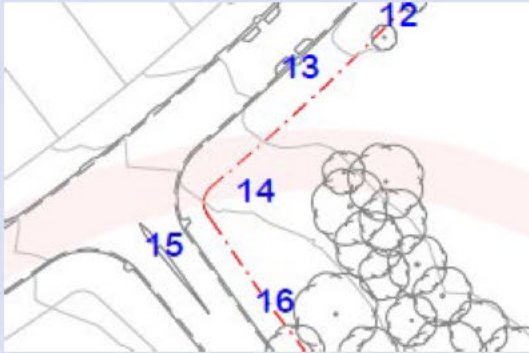


DILAPIDATION REPORT

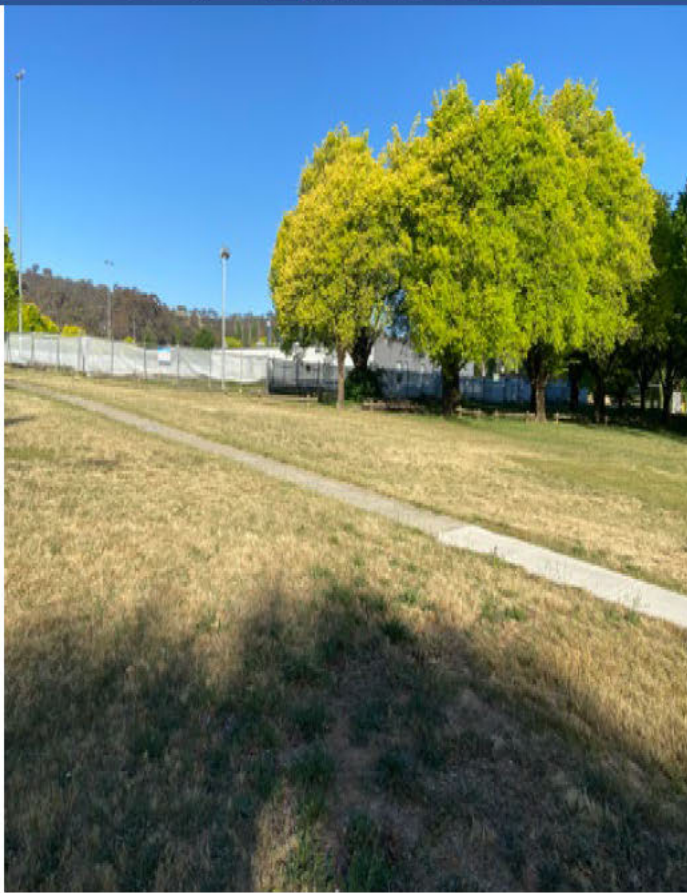
BLOCK 1 SECTION 33, GARRAN ACT

DATE: 19 SEPTEMBER 2023

REF 3.14



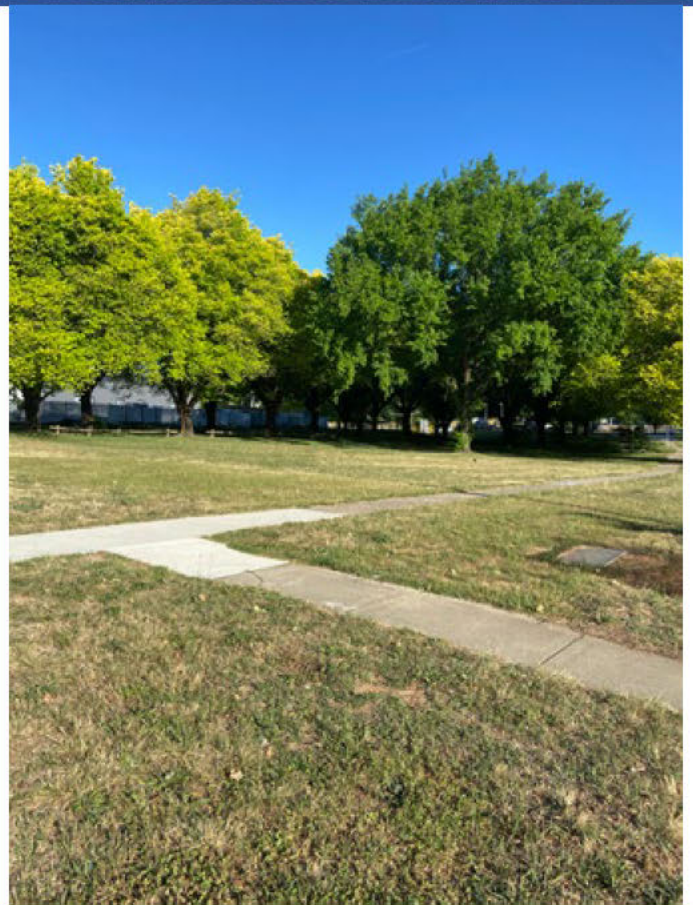
Poor conditional and patchy grass, along the Ref 14 zone area



DILAPIDATION REPORT

BLOCK 1 SECTION 33, GARRAN ACT

DATE: 19 SEPTEMBER 2023



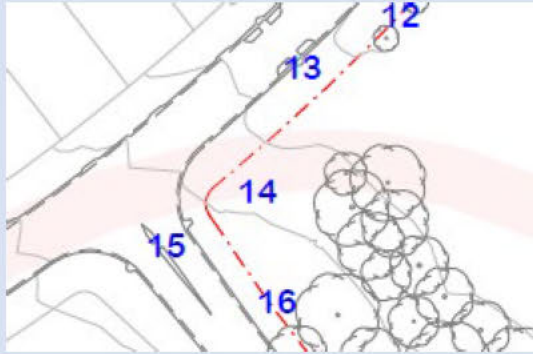
DILAPIDATION REPORT

BLOCK 1 SECTION 33, GARRAN ACT

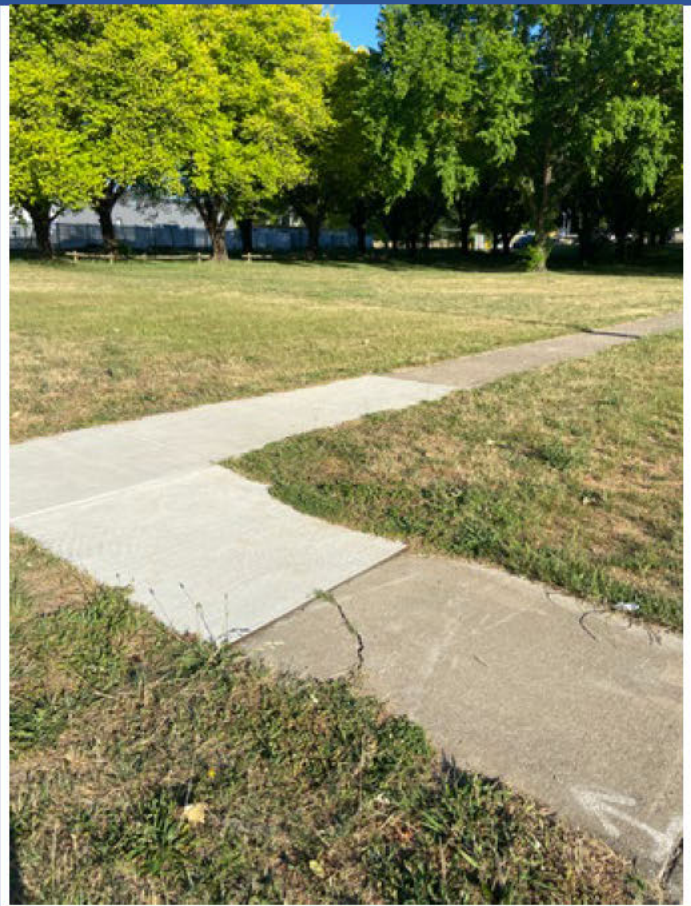
DATE: 19 SEPTEMBER 2023

SOUTH: GILMORE CRESCENT

REF 3.15



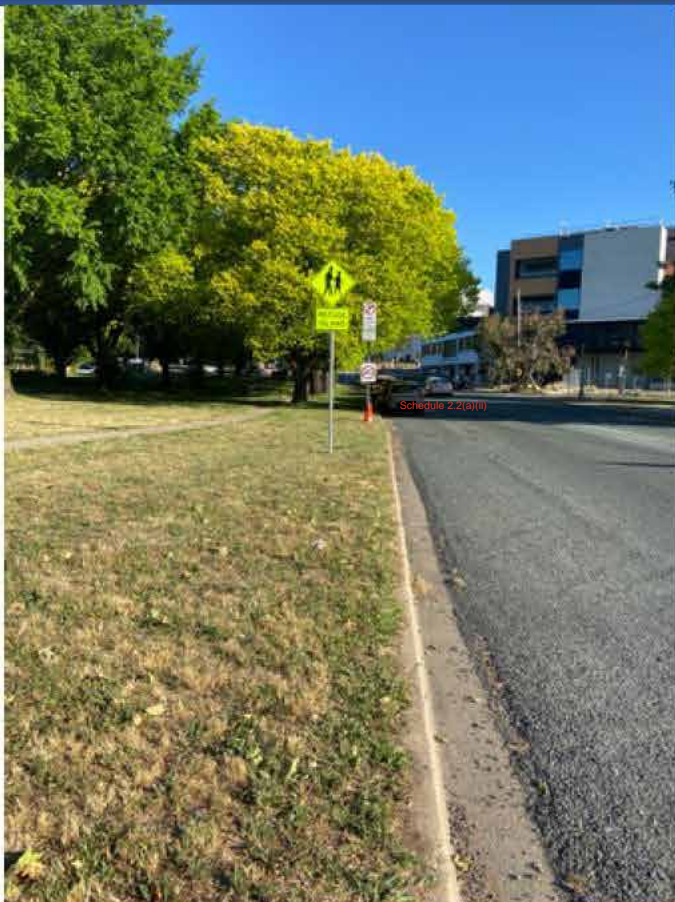
Crack concrete and poor conditional road overall



DILAPIDATION REPORT

BLOCK 1 SECTION 33, GARRAN ACT

DATE: 19 SEPTEMBER 2023



DILAPIDATION REPORT

BLOCK 1 SECTION 33, GARRAN ACT

DATE: 19 SEPTEMBER 2023

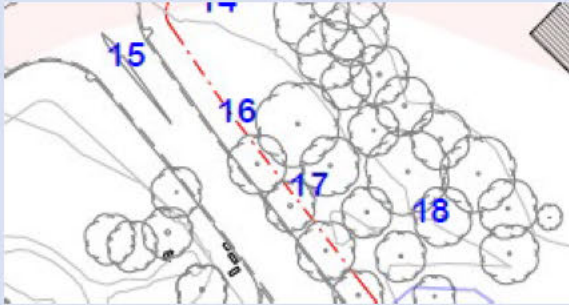


DILAPIDATION REPORT

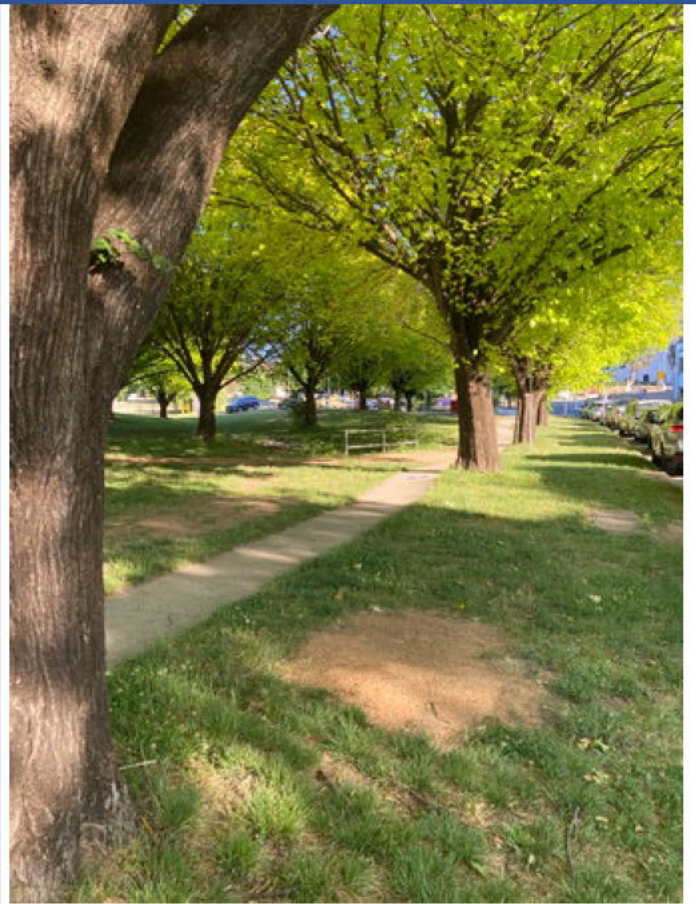
BLOCK 1 SECTION 33, GARRAN ACT

DATE: 19 SEPTEMBER 2023

REF 3.16



Big patch on grass area along the walkway, with scratch footpath, cracked concrete overall



DILAPIDATION REPORT

BLOCK 1 SECTION 33, GARRAN ACT

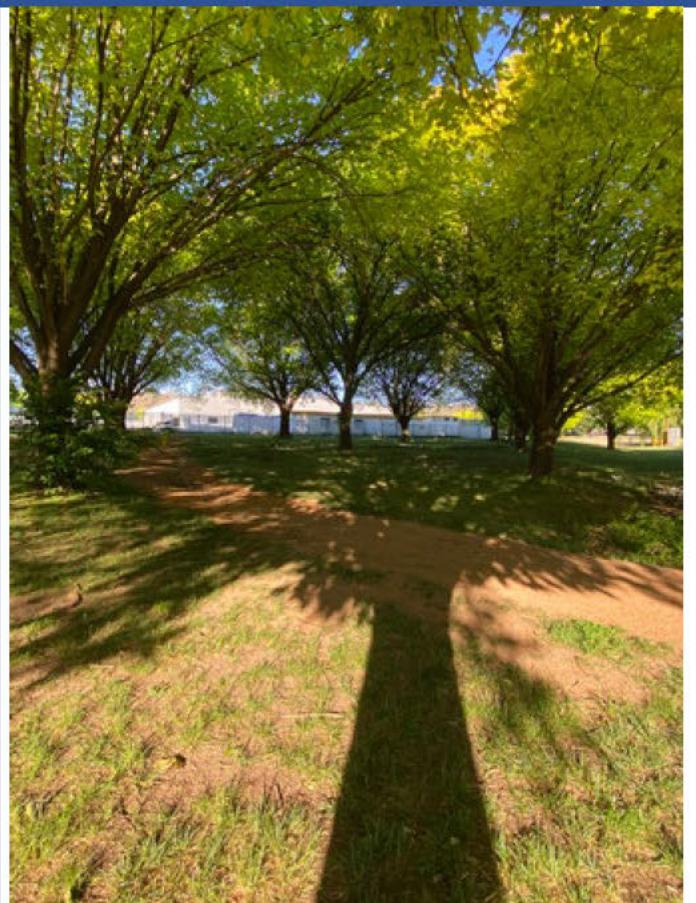
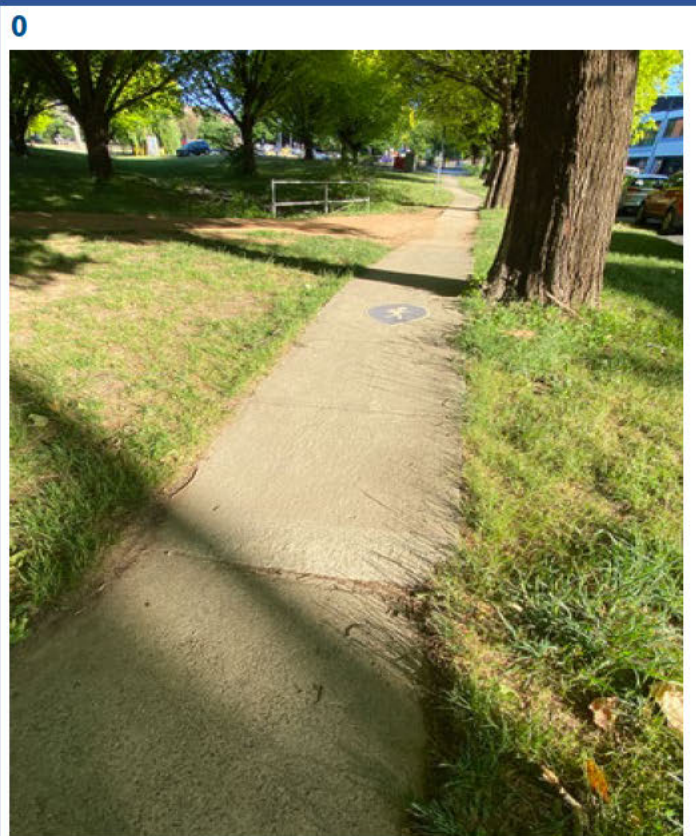
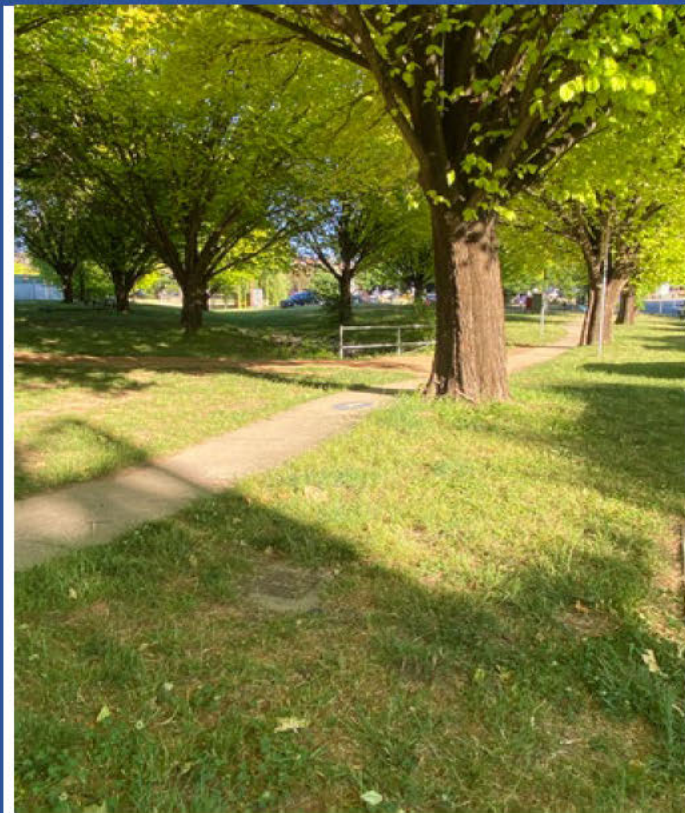
DATE: 19 SEPTEMBER 2023



DILAPIDATION REPORT

BLOCK 1 SECTION 33, GARRAN ACT

DATE: 19 SEPTEMBER 2023



DILAPIDATION REPORT

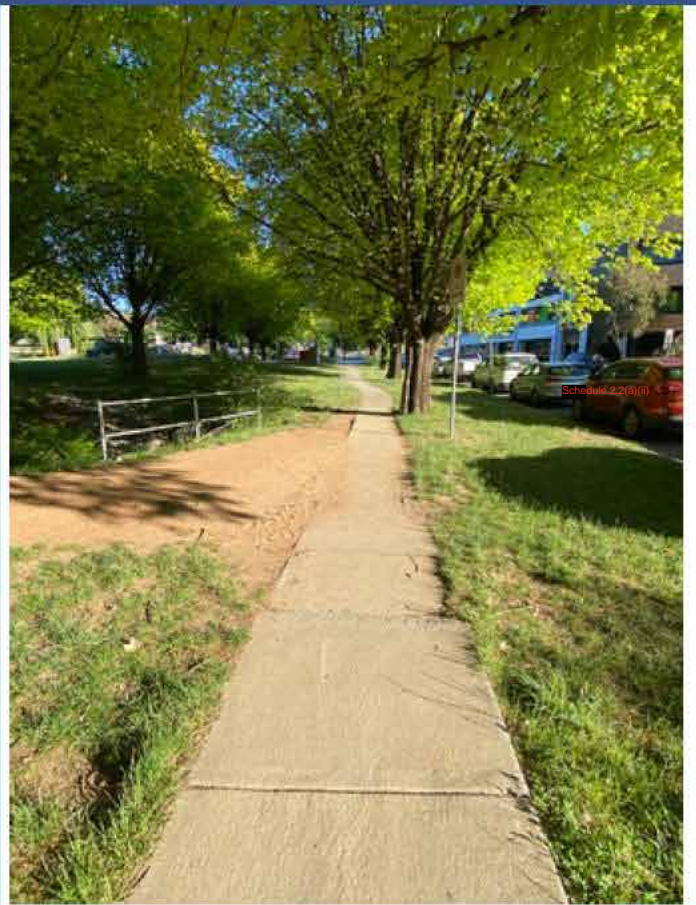
BLOCK 1 SECTION 33, GARRAN ACT

DATE: 19 SEPTEMBER 2023

REF 3.17



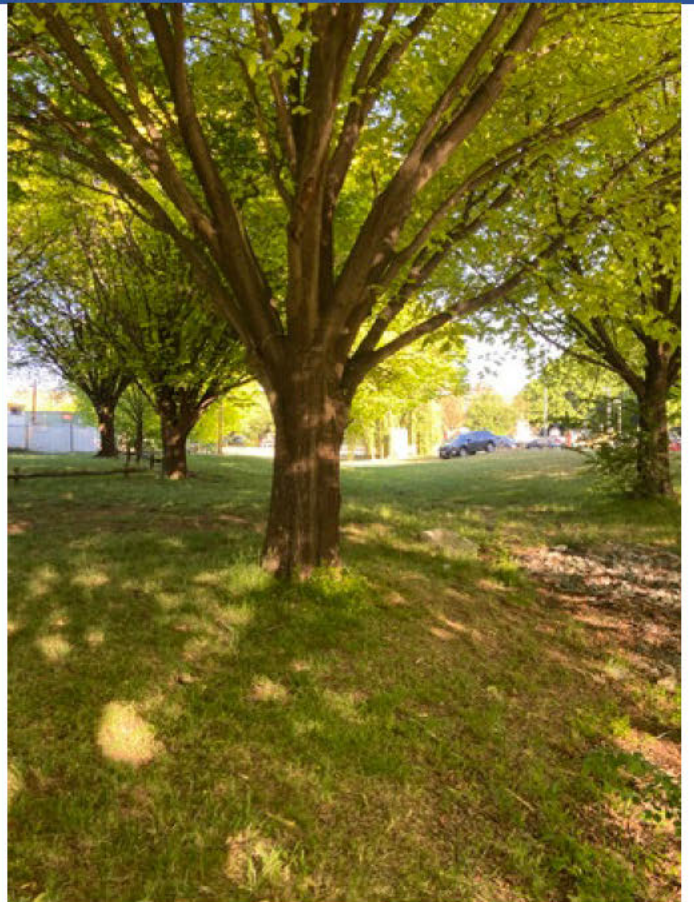
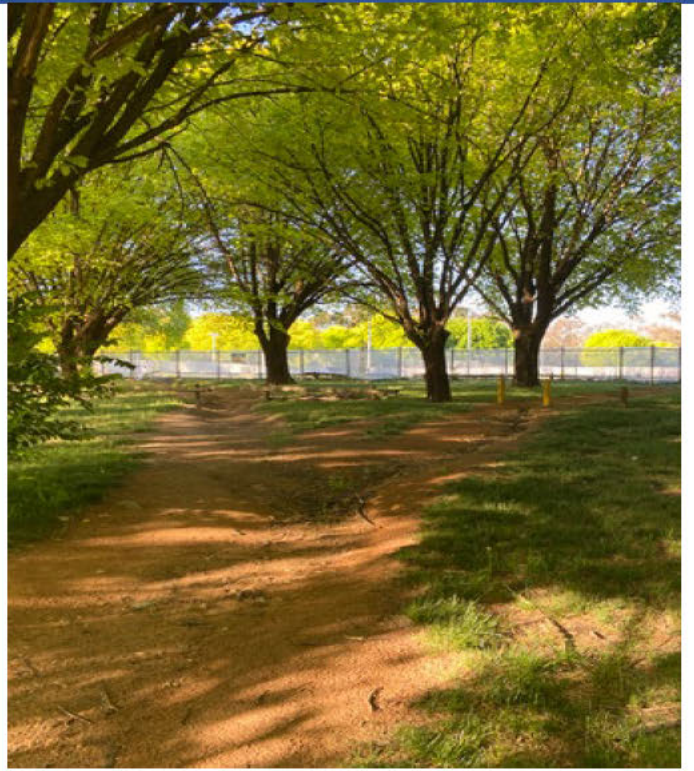
Patchy grass area along the walkway, with scratch footpath, cracked concrete overall.



DILAPIDATION REPORT

BLOCK 1 SECTION 33, GARRAN ACT

DATE: 19 SEPTEMBER 2023

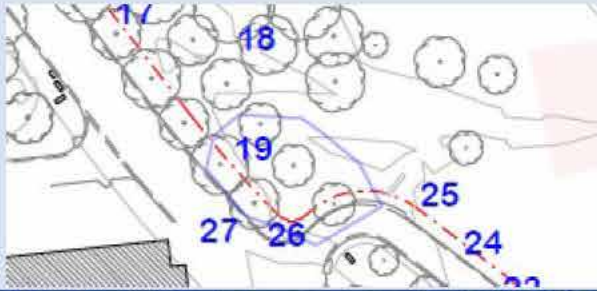


DILAPIDATION REPORT

BLOCK 1 SECTION 33, GARRAN ACT

DATE: 19 SEPTEMBER 2023

REF 3.18



Stormwater creek in poor condition with leaves, rubbish and material dumped in the area, metal fencing leaning toward the walkway



DILAPIDATION REPORT

BLOCK 1 SECTION 33, GARRAN ACT

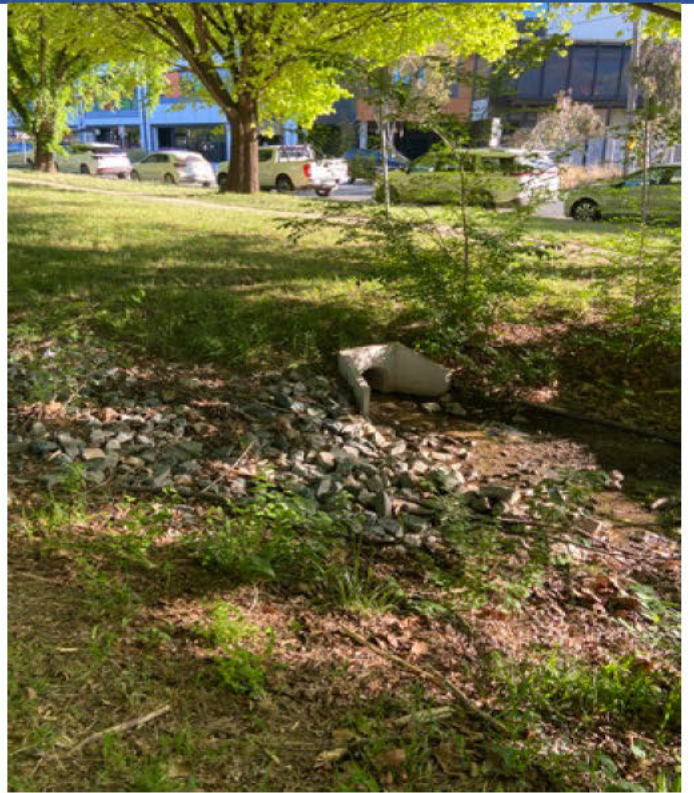
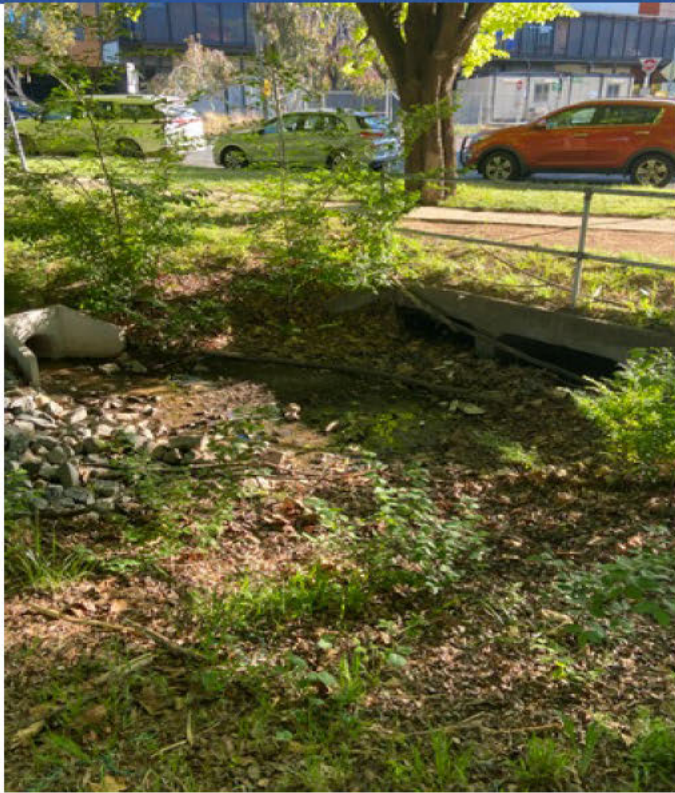
DATE: 19 SEPTEMBER 2023



DILAPIDATION REPORT

BLOCK 1 SECTION 33, GARRAN ACT

DATE: 19 SEPTEMBER 2023



DILAPIDATION REPORT

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DATE: 19 SEPTEMBER 2023

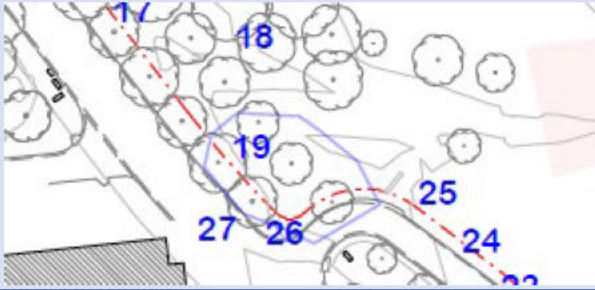


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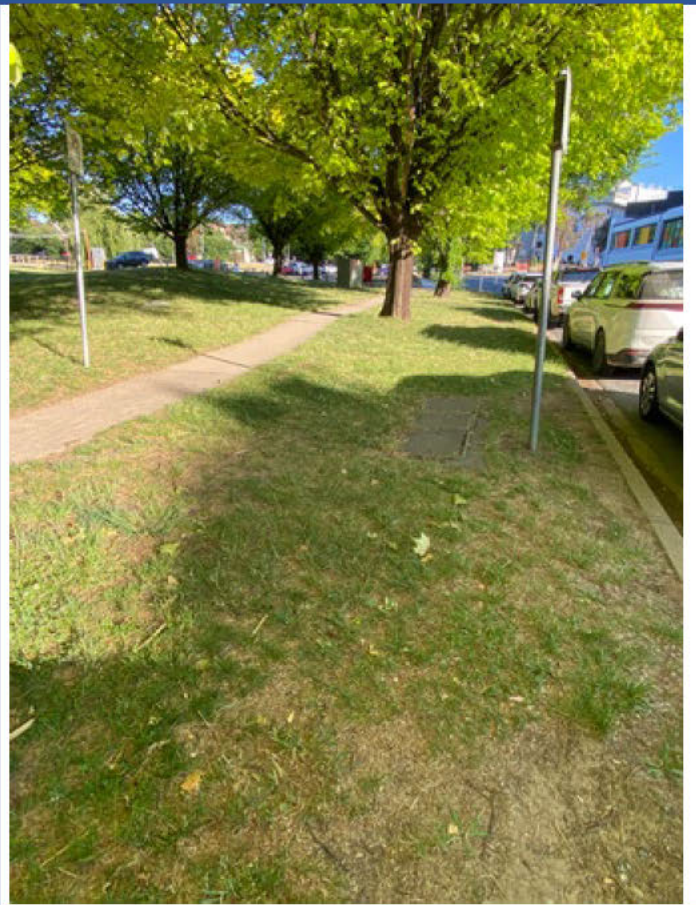
BLOCK 1 SECTION 33, GARRAN ACT

DATE: 19 SEPTEMBER 2023

REF 3.19



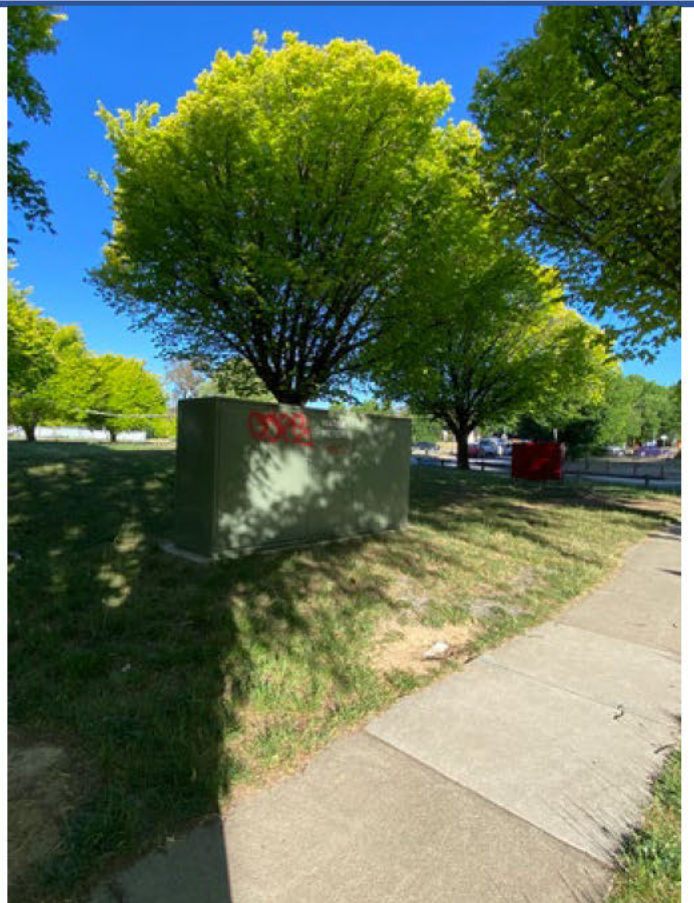
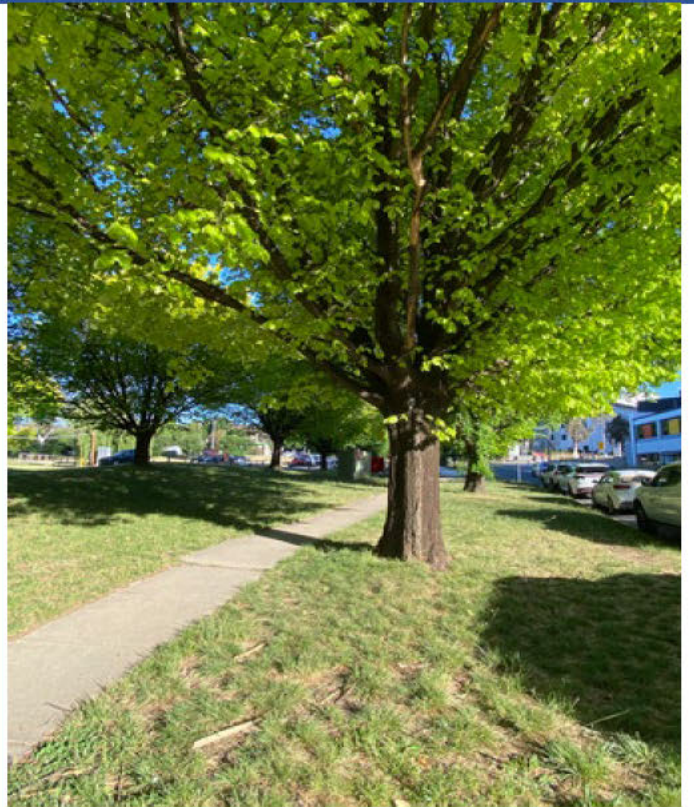
Patchy grass area along the walkway, with scratch footpath, cracked concrete overall.



DILAPIDATION REPORT

BLOCK 1 SECTION 33, GARRAN ACT

DATE: 19 SEPTEMBER 2023



DILAPIDATION REPORT

BLOCK 1 SECTION 33, GARRAN ACT

DATE: 19 SEPTEMBER 2023



DILAPIDATION REPORT

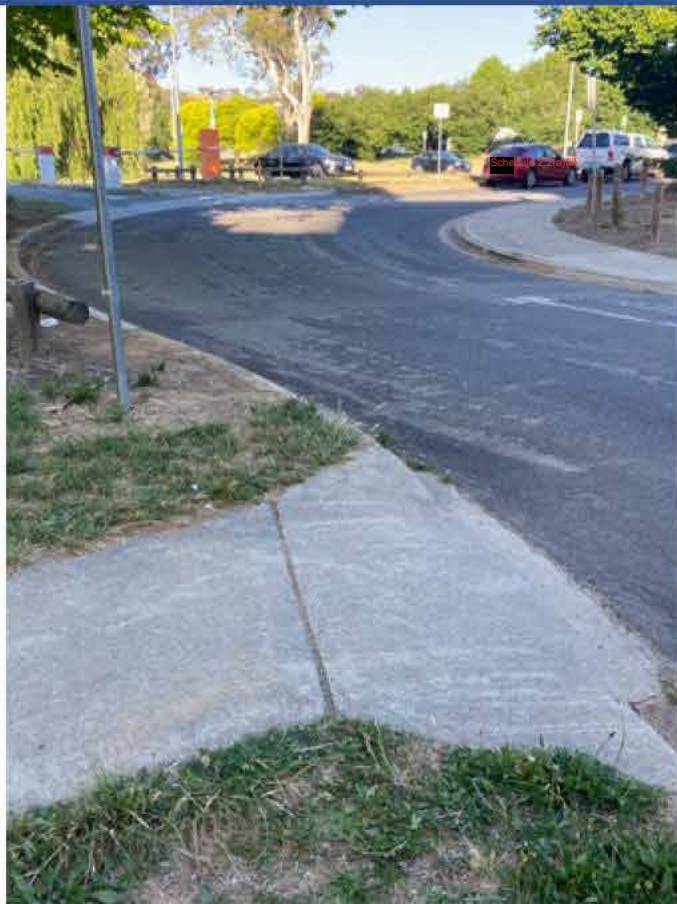
BLOCK 1 SECTION 33, GARRAN ACT

DATE: 19 SEPTEMBER 2023

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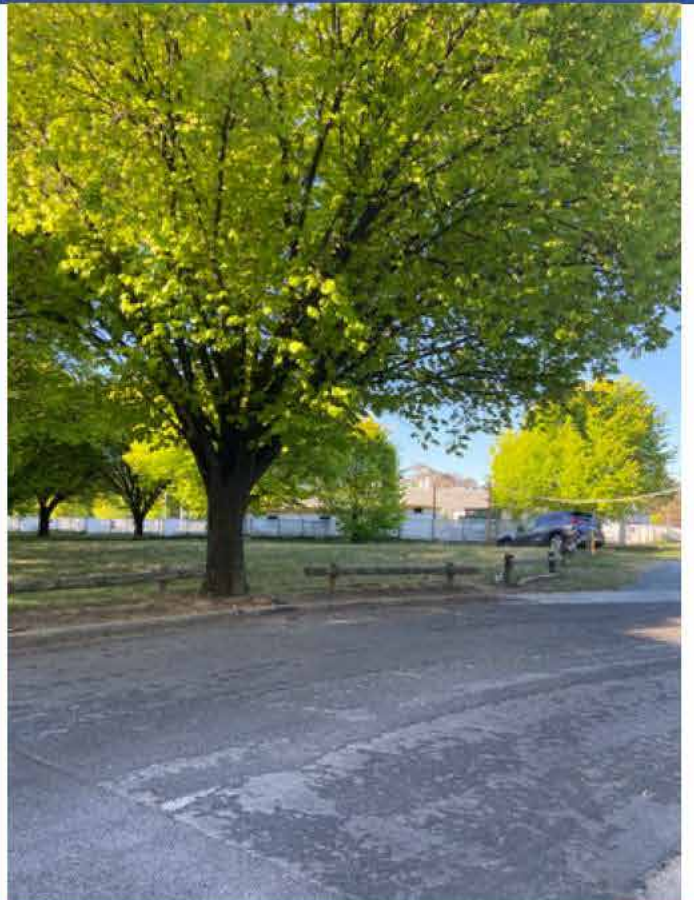
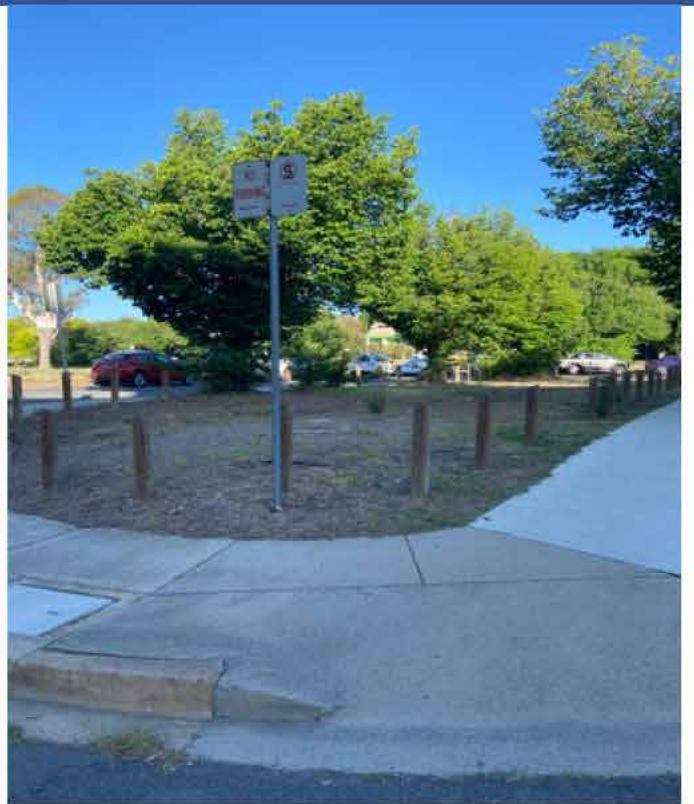
Poor condition to the road of the car park in area, crack concrete, patchy grass overall, low wooden fence damage



DILAPIDATION REPORT

BLOCK 1 SECTION 33, GARRAN ACT

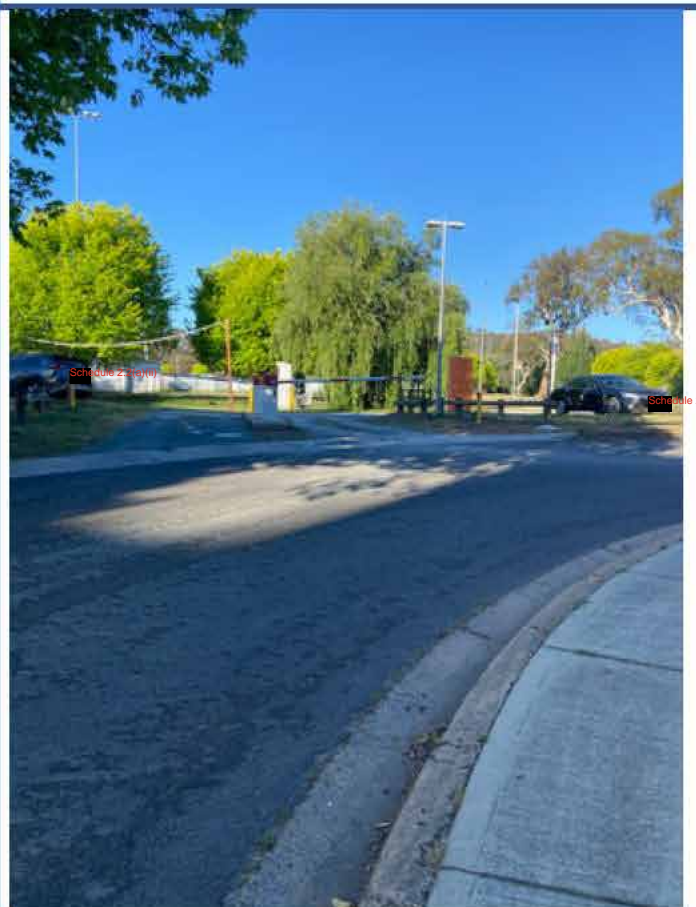
DATE: 19 SEPTEMBER 2023



DILAPIDATION REPORT

BLOCK 1 SECTION 33, GARRAN ACT

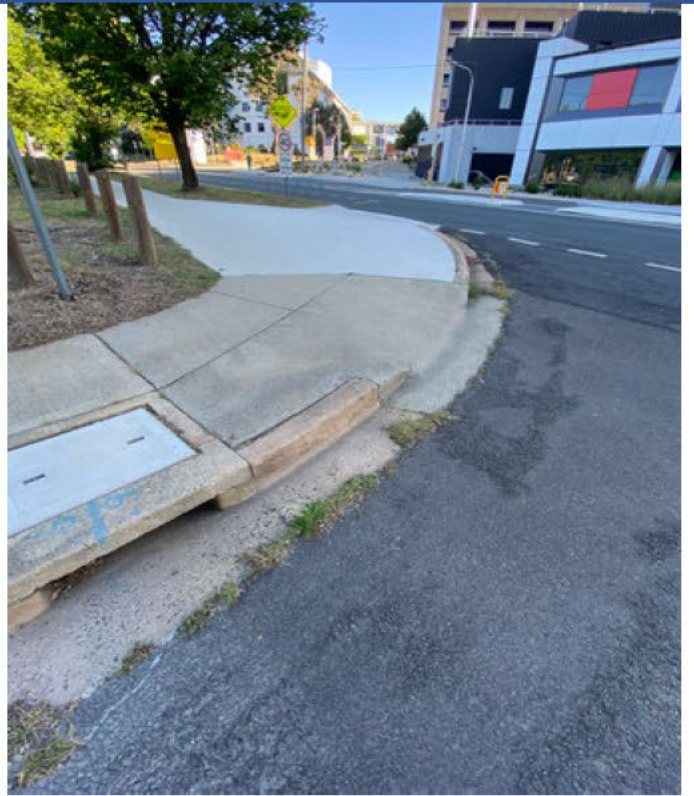
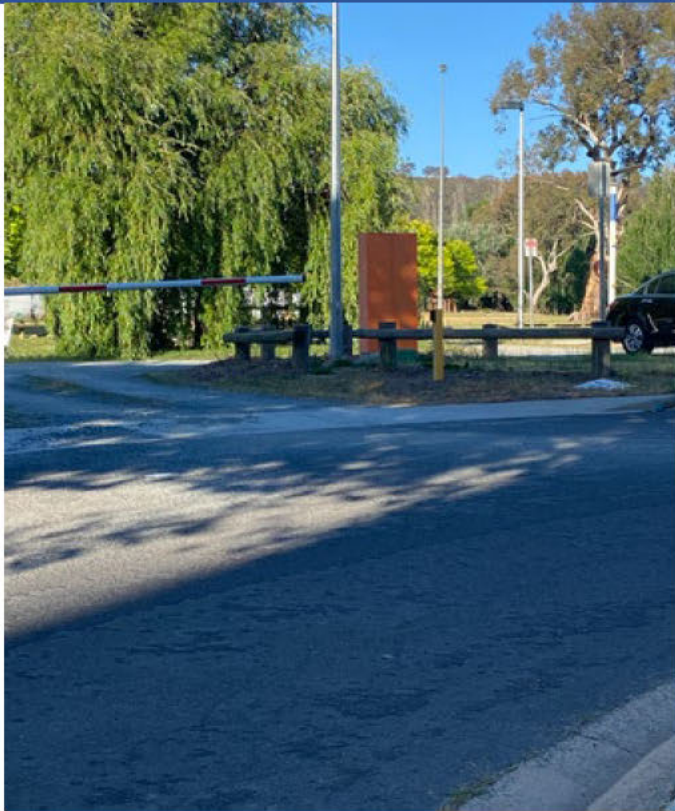
DATE: 19 SEPTEMBER 2023



DILAPIDATION REPORT

BLOCK 1 SECTION 33, GARRAN ACT

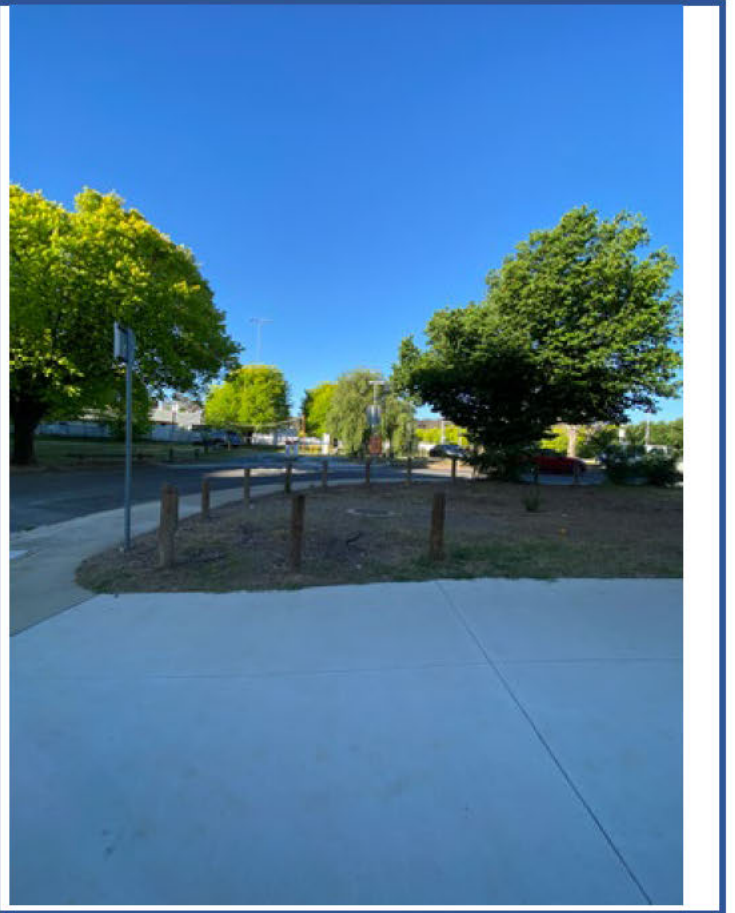
DATE: 19 SEPTEMBER 2023



DILAPIDATION REPORT

BLOCK 1 SECTION 33, GARRAN ACT

DATE: 19 SEPTEMBER 2023

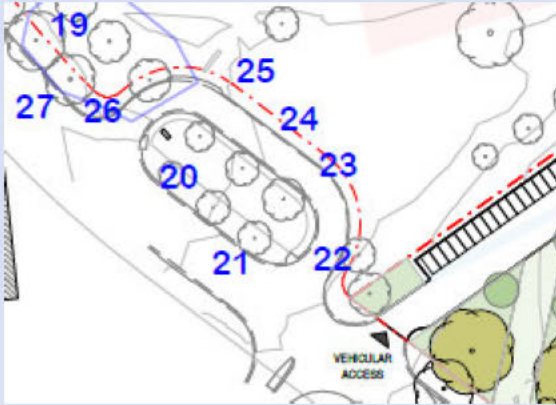


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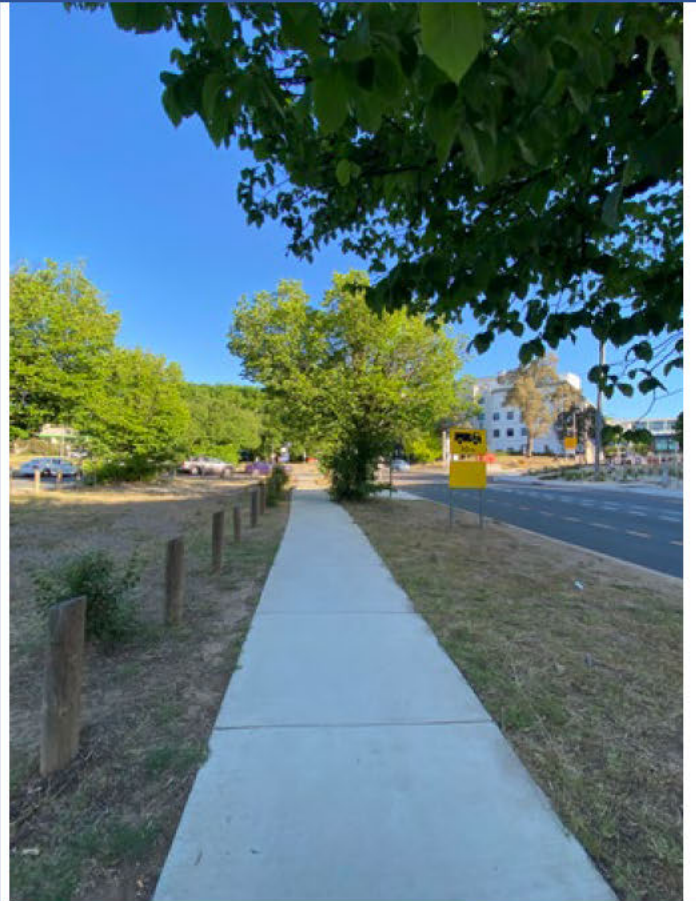
BLOCK 1 SECTION 33, GARRAN ACT

DATE: 19 SEPTEMBER 2023

REF 3.21



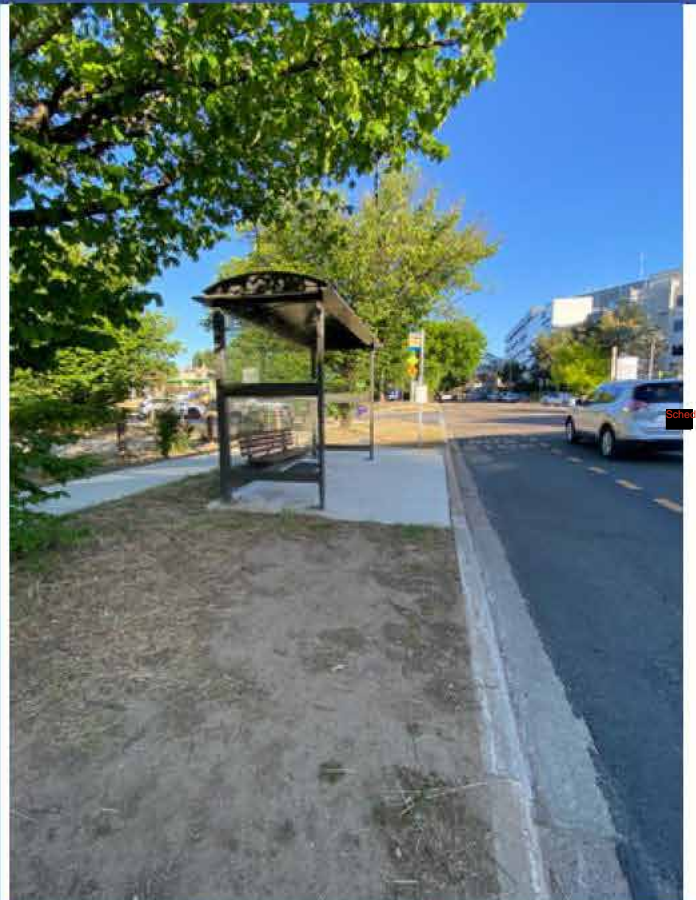
Poor condition to the natural grass overall. Cracked concrete evident to the bus stop area



DILAPIDATION REPORT

BLOCK 1 SECTION 33, GARRAN ACT

DATE: 19 SEPTEMBER 2023

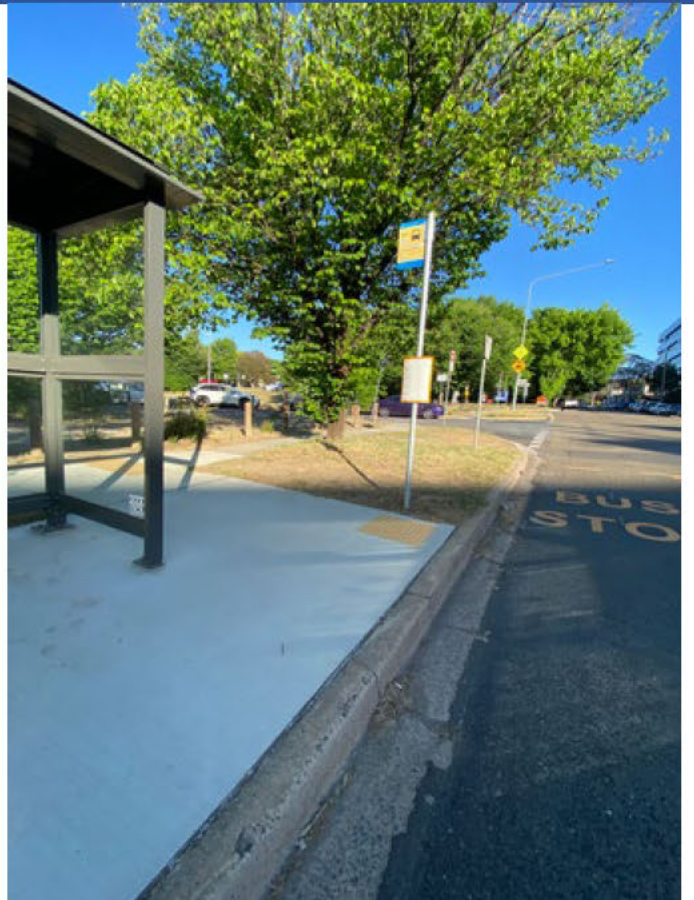


Schedule 2 (a)(i)

DILAPIDATION REPORT

BLOCK 1 SECTION 33, GARRAN ACT

DATE: 19 SEPTEMBER 2023

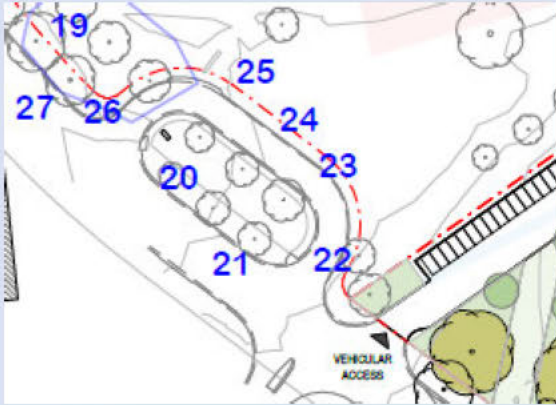


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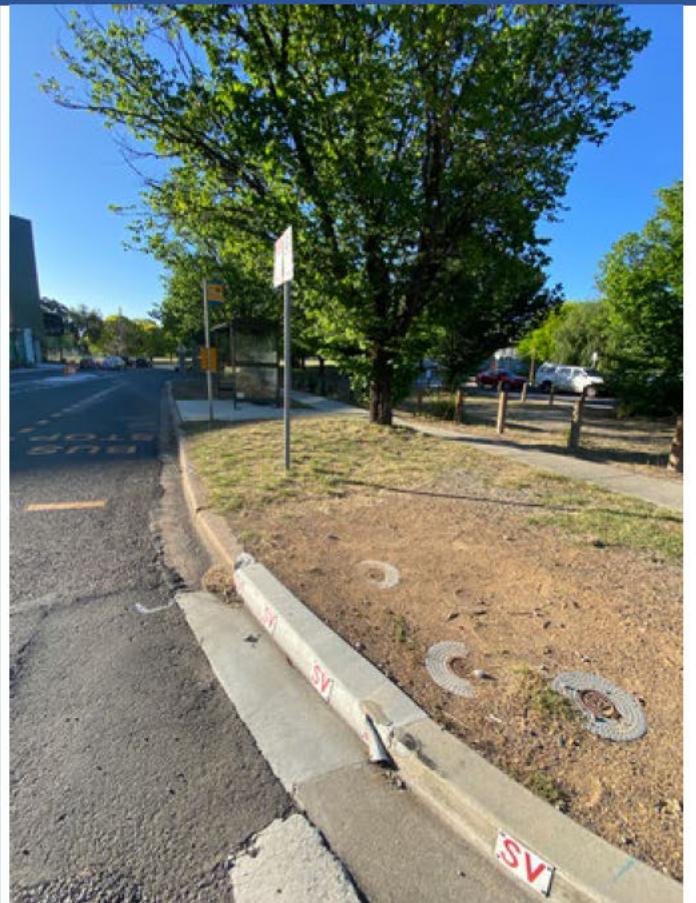
BLOCK 1 SECTION 33, GARRAN ACT

DATE: 19 SEPTEMBER 2023

REF 3.22



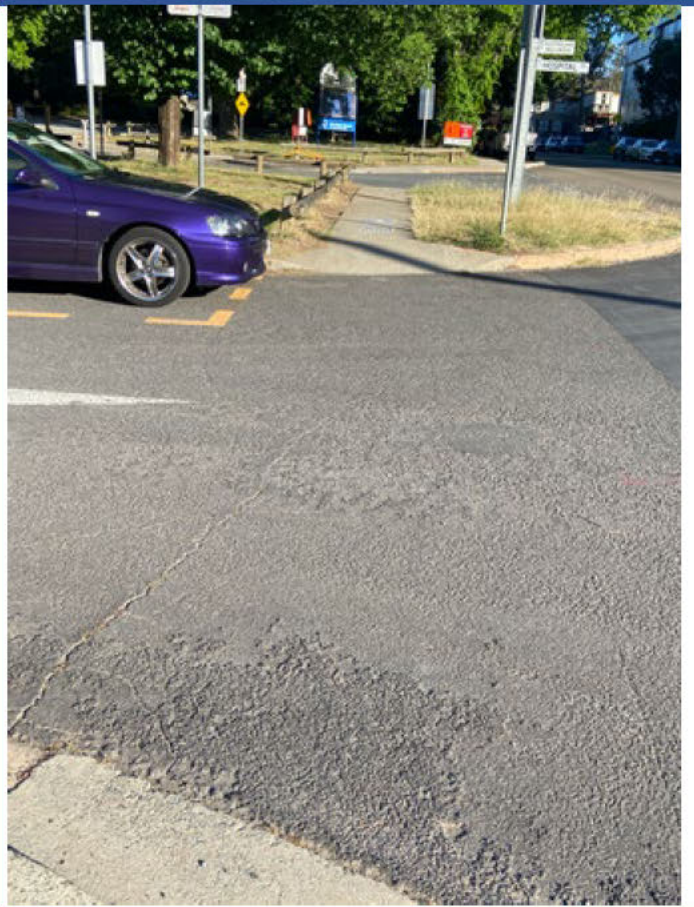
Poor condition to the road of the car park in area, crack concrete, patchy grass overall, low wooden fence damage



DILAPIDATION REPORT

BLOCK 1 SECTION 33, GARRAN ACT

DATE: 19 SEPTEMBER 2023



DILAPIDATION REPORT

BLOCK 1 SECTION 33, GARRAN ACT

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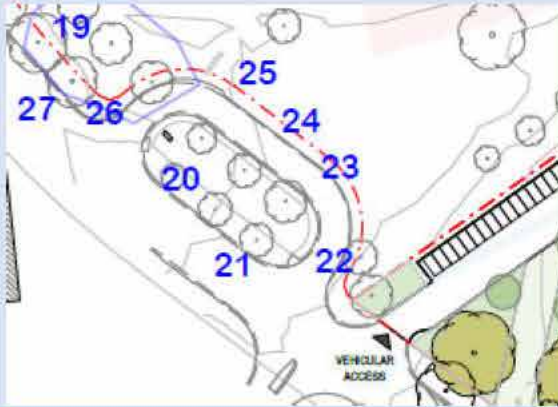


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BLOCK 1 SECTION 33, GARRAN ACT

DATE: 19 SEPTEMBER 2023

REF 3.23



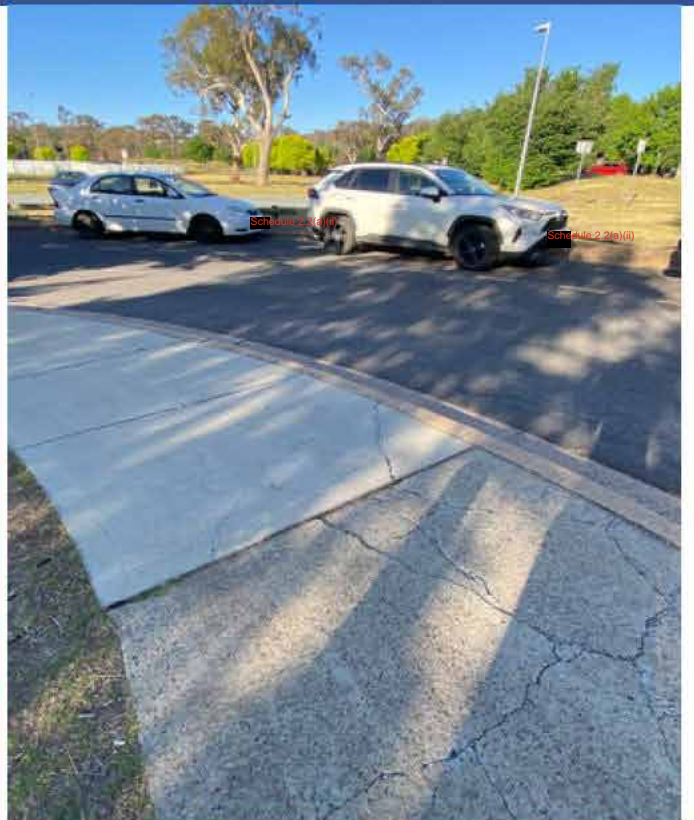
Poor condition to the road of the car park in area, crack concrete, patchy grass overall, low wooden fence damage



DILAPIDATION REPORT

BLOCK 1 SECTION 33, GARRAN ACT

DATE: 19 SEPTEMBER 2023



DILAPIDATION REPORT

BLOCK 1 SECTION 33, GARRAN ACT

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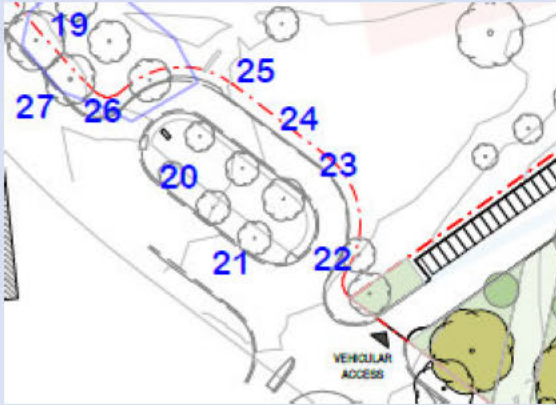


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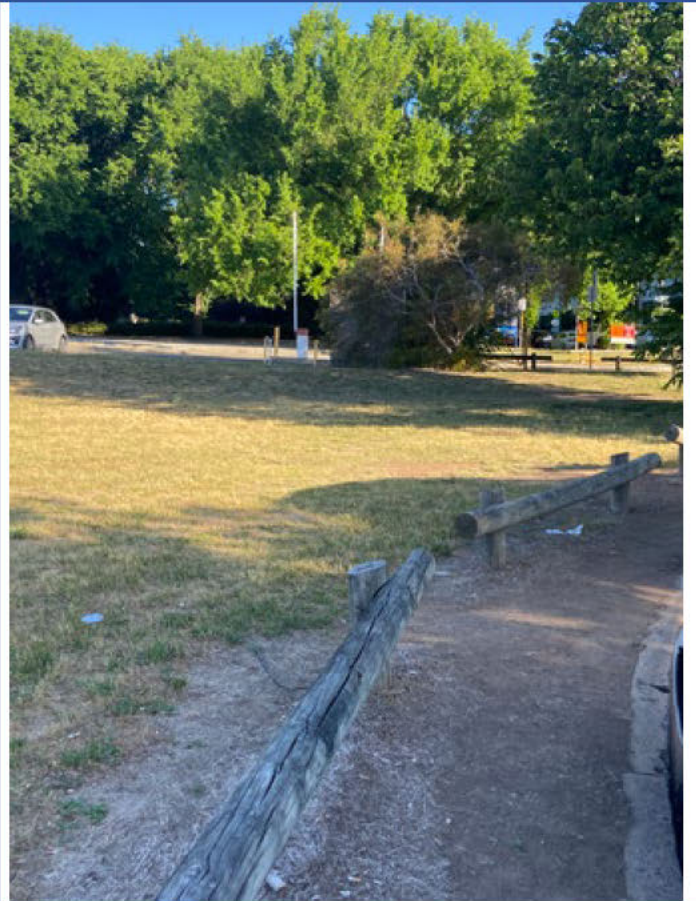
BLOCK 1 SECTION 33, GARRAN ACT

DATE: 19 SEPTEMBER 2023

REF 3.24



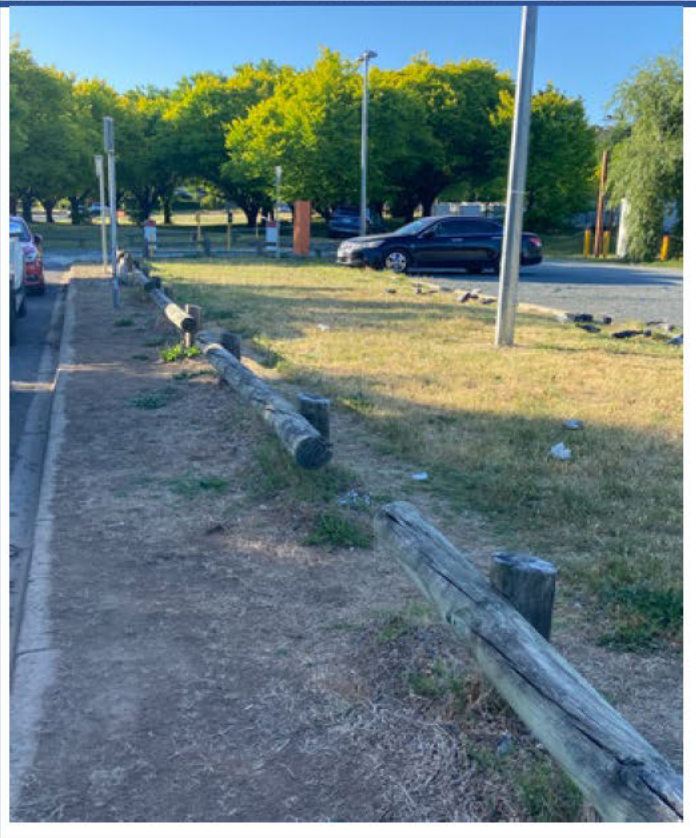
Poor condition to the public oval in ref 24 adjacent to the car park in area, crack concrete, patchy grass overall, low wooden fence damage



DILAPIDATION REPORT

BLOCK 1 SECTION 33, GARRAN ACT

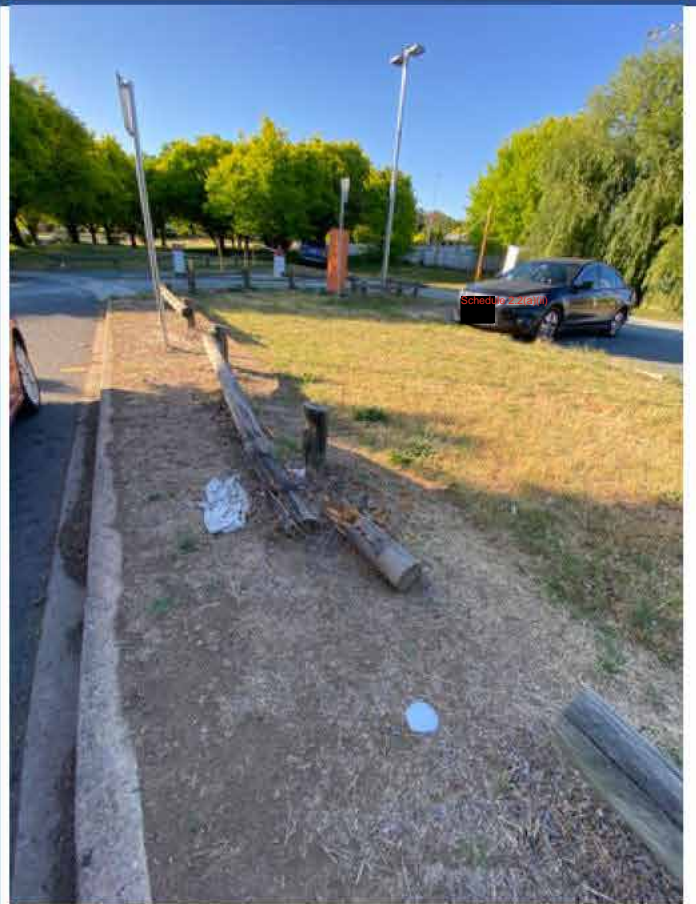
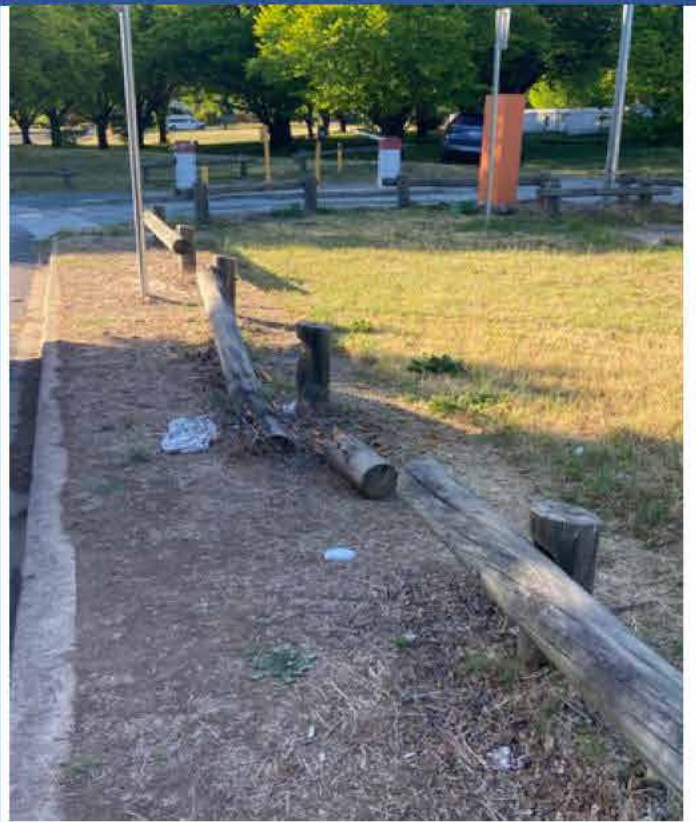
DATE: 19 SEPTEMBER 2023



DILAPIDATION REPORT

BLOCK 1 SECTION 33, GARRAN ACT

DATE: 19 SEPTEMBER 2023

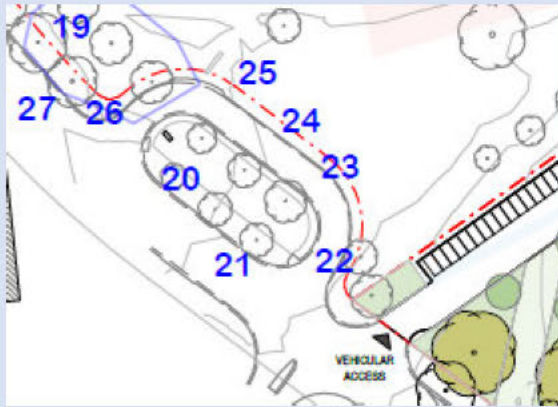


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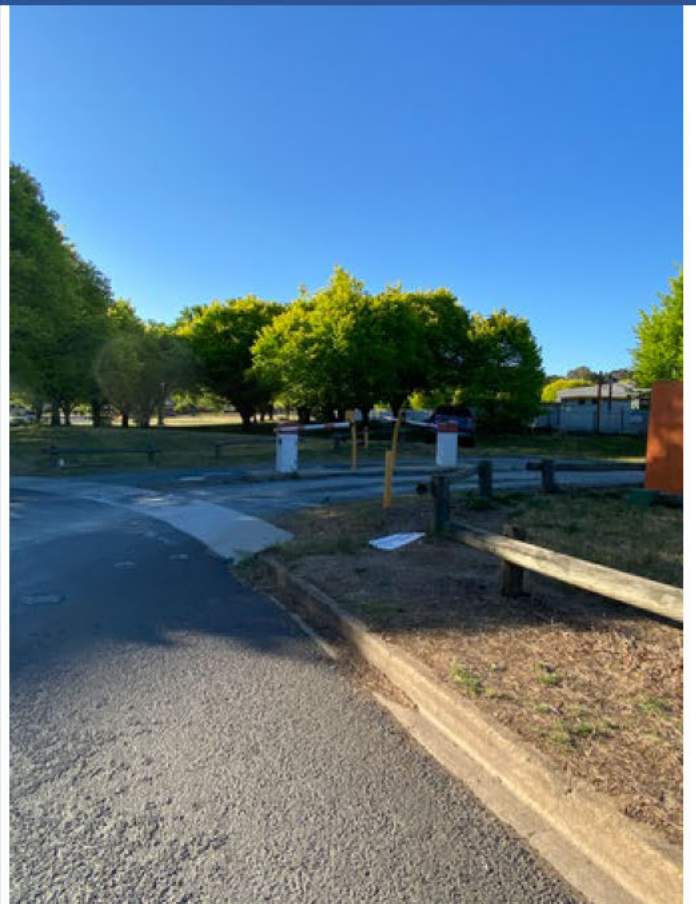
BLOCK 1 SECTION 33, GARRAN ACT

DATE: 19 SEPTEMBER 2023

REF 3.25



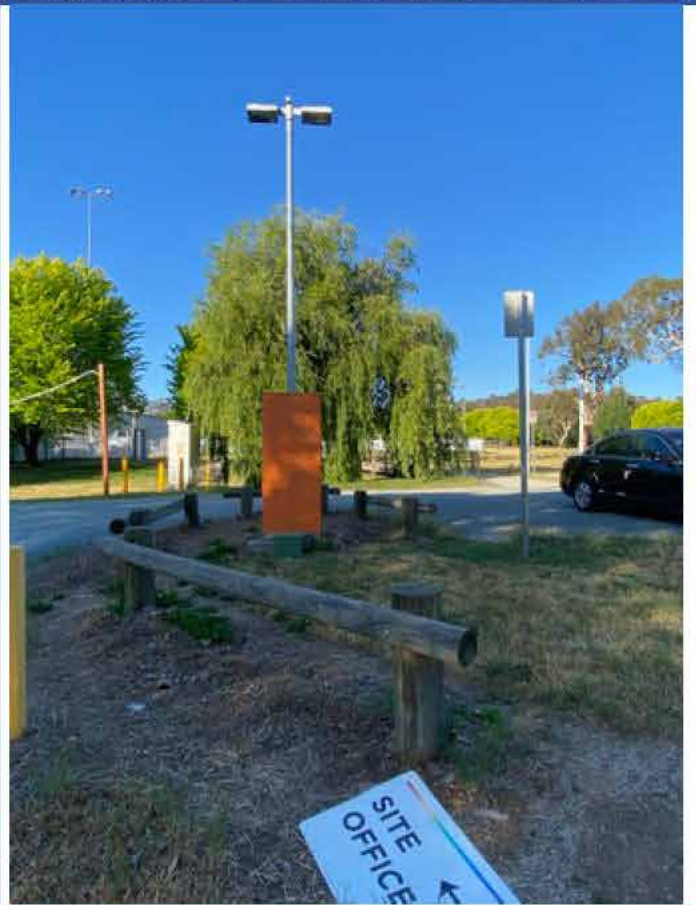
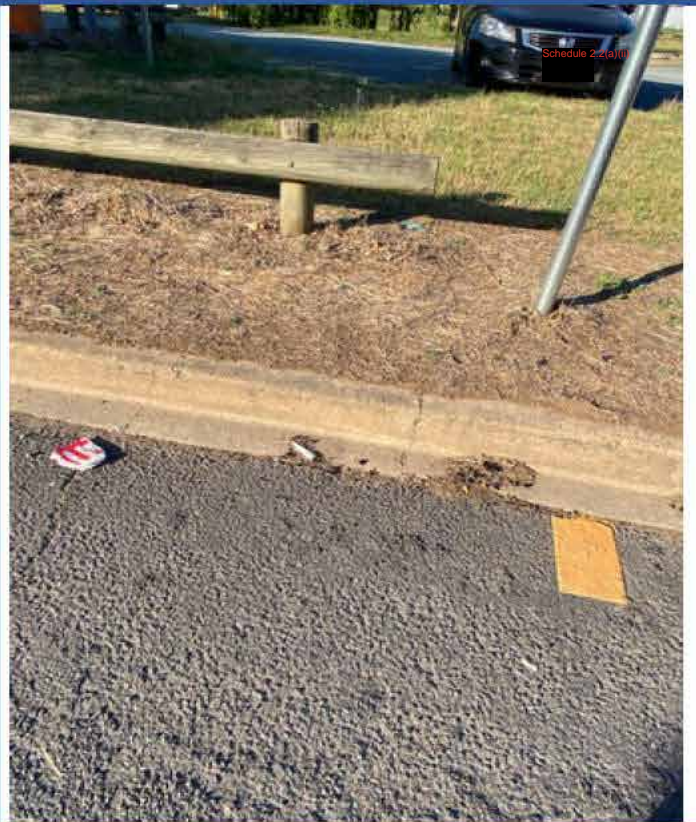
Poor condition to the road of the car park in area, crack concrete, patchy grass overall, low wooden fence damage



DILAPIDATION REPORT

BLOCK 1 SECTION 33, GARRAN ACT

DATE: 19 SEPTEMBER 2023

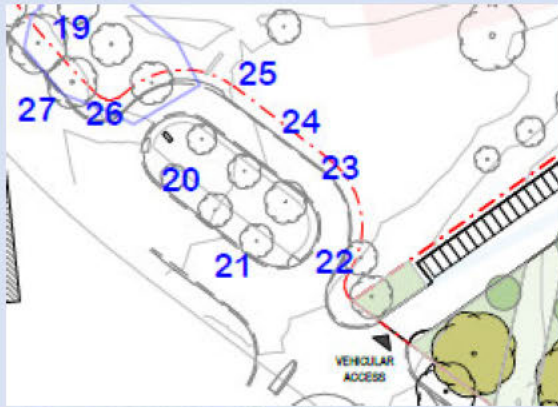


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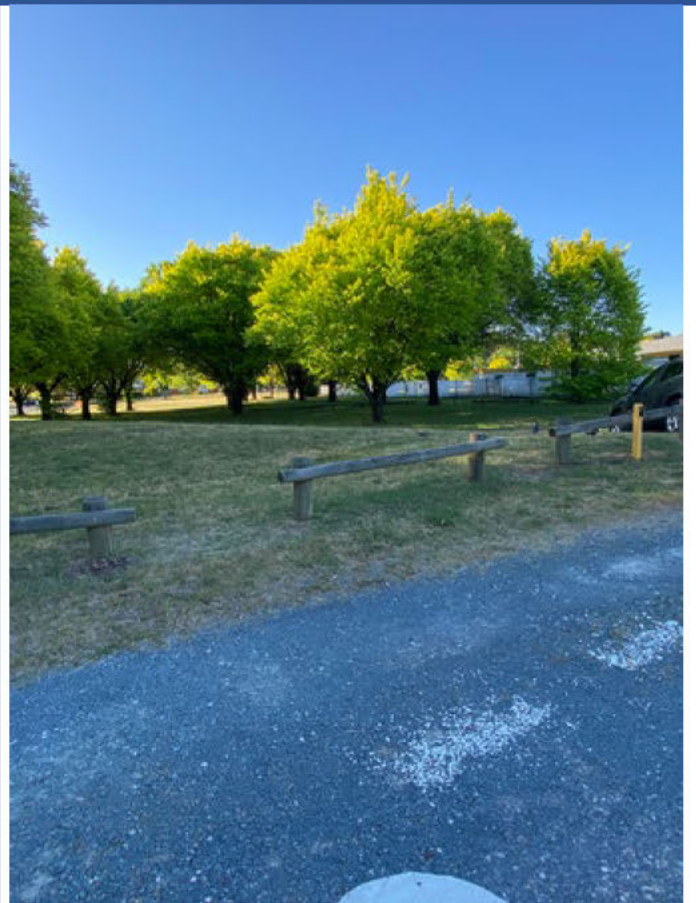
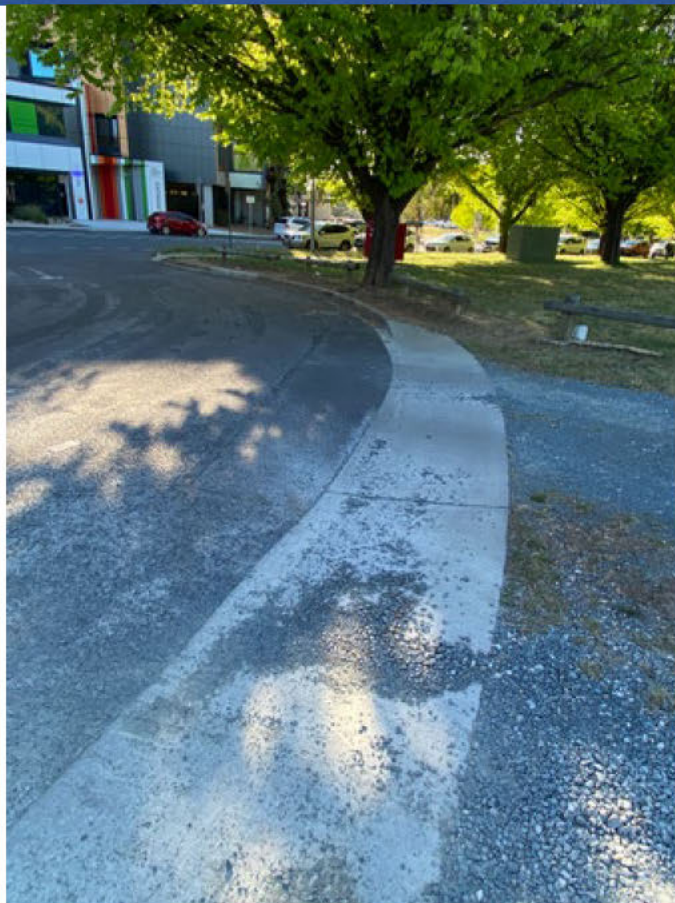
BLOCK 1 SECTION 33, GARRAN ACT

DATE: 19 SEPTEMBER 2023

REF 3.26



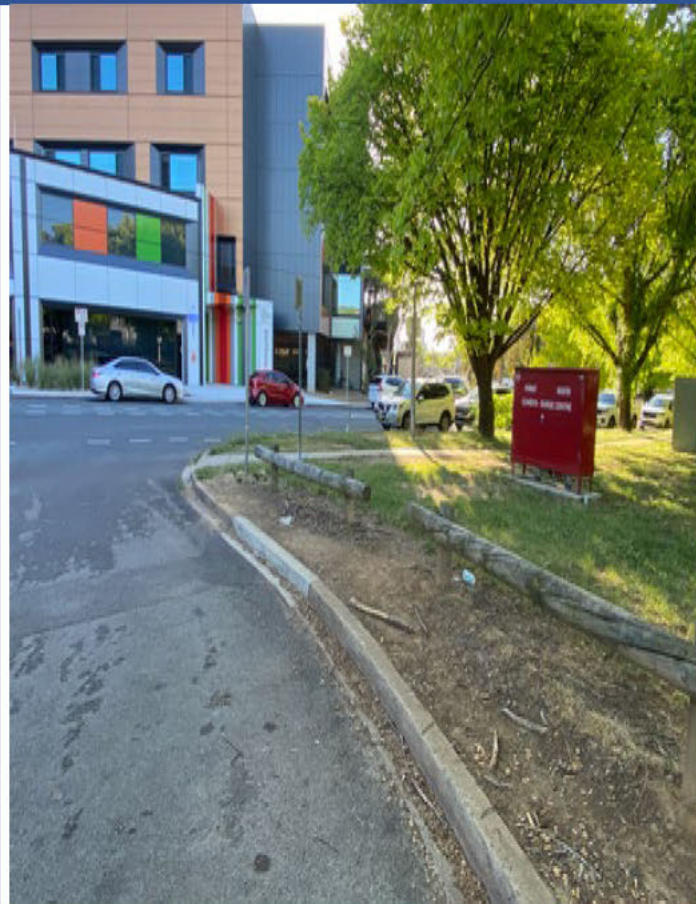
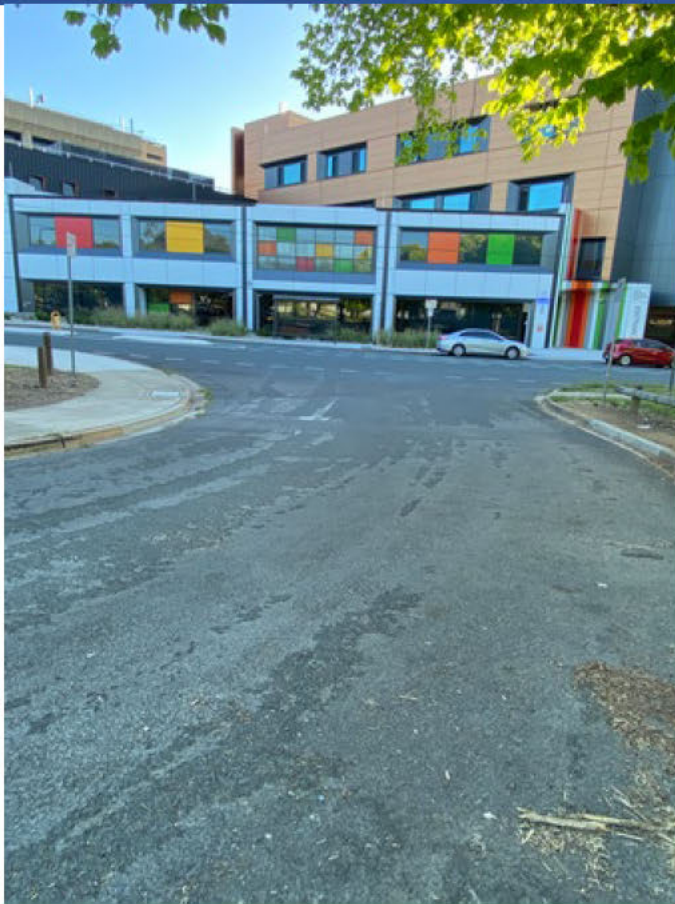
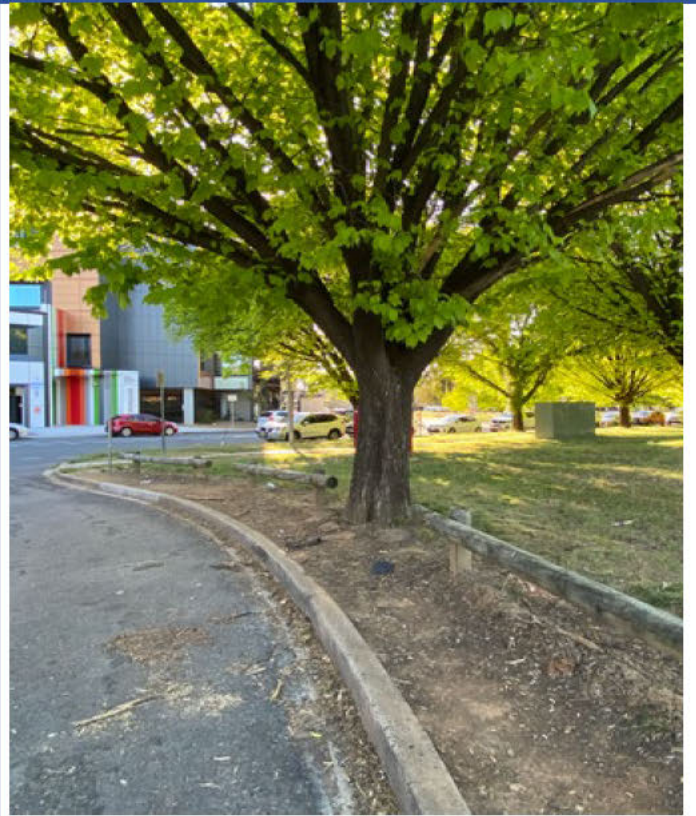
Poor condition to the road of the car park in area, crack concrete, patchy grass overall, low wooden fence damage



DILAPIDATION REPORT

BLOCK 1 SECTION 33, GARRAN ACT

DATE: 19 SEPTEMBER 2023

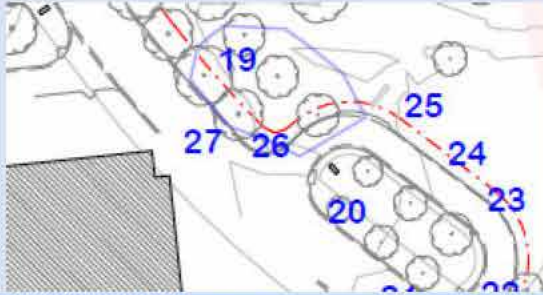


DILAPIDATION REPORT

BLOCK 1 SECTION 33, GARRAN ACT

DATE: 19 SEPTEMBER 2023

REF 3.27



Poor condition to the entry of the car park in area, crack concrete, patchy grass overall, low wooden fence damage





Traffic Management Plan

Garran Primary School
Kitchener St, Garran

Doc ID: JOS-TMP-006

Rev No: 0

Rev Date: 18/09/2023

Prepared By:

Schedule 2.2(a)(ii)

Approved By:

Schedule 2.2(a)(ii)

Ox Traffic
General Manager

Licence: PWZTMP – 0047829838

Project Manager

Joss Construction



Introduction

Purpose

This Traffic Management Plan (TMP) addresses the overarching vehicle movement planning requirements in accordance with the contract, relevant standards and Management Procedures. This plan will ensure vehicular and pedestrian traffic is not exposed to any additional hazards as a result of construction works and associated construction traffic. It will also ensure that construction workers are not exposed to hazards associated with construction traffic and public vehicular traffic.

The objectives of the Traffic Management Plan are:

- Ensuring construction activities do not interfere with other operations on the site;
- Ensuring construction traffic complies with contract requirements;
- Ensuring that traffic management complies with local and state road authority requirements;
- Ensuring construction traffic management considers local road peak-hour volume and road works; and
- Ensuring the safety of construction works and all other road users.

Document Responsibilities

This Traffic Management Plan (TMP) must be in place and operational prior to commencement of construction work.

Ox Traffic Pty Ltd in conjunction with the Construction Manager, will ensure that the plan is monitored, reviewed, maintained, updated as necessary and kept up to date during the course of the project.

One hardcopy of the TMP and associated plans will be maintained by the Construction Manager for the duration of the contract.

Document Amendment and Distribution

This document shall be reviewed as follows:

- Prior to works start;
- As requested by Management Review;
- When there is a change of method or technology that may affect the accuracy of this TMP;
- When there has been a significant event to which this document was relevant; or
- As a result of a Non-Conformance resulting from an audit.

Document amendments and distribution will be conducted as per detailed in the Project Management Plan and Logistics Plan.

New and amended documentation issued after the initial approval and distribution of this plan to controlled copy holders shall be identified in the Document Control Register. Revision details shall be recoded in the section *1.4 Revision Status* of this plan.

All changes shall be reviewed and approved by the same function that performed the original review and approval and as per the cover of this TMP, unless specifically designated otherwise.



Professional Indemnity Insurance



Certificate of Currency

Policyholder Name:	Ox Traffic Pty Ltd
Policyholder's Main Address:	1 Hogan Pl HOLT ACT 2615
Producer:	Arthur J. Gallagher & Co (Aus) Limited - Deakin
Policy Number:	Schedule 2.2(a)(xi)
Policy Period:	30/04/2023 to 30/04/2024 4:00 P.M. at the policyholder's main address
Professional Services:	Traffic Management Consultant
Wording:	SmartProtect Professionals Miscellaneous 0621

	Professional Indemnity
Limit of Liability (Any one Claim)	\$ Schedule 2.2(a)(xi)
Limit of Liability (Aggregate)	\$ Schedule 2.2(a)(xi)
Retention (Each and Every Claim)	\$ 0

Public / Products Liability	
Limit of Liability (Any one Occurrence)	Schedule 2.2(a)(xi)
Retention (Each and Every Claim)	Schedule 2.2(a)(xi)

Retroactive Date	Unlimited
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Insurer	AIG Australia Limited
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Please note, this is a summary only of the cover provided by the insurance policies listed above. Should you require further information in relation to the foresaid insurance policy, please contact the underwriter.

Signed for and on behalf of the insurer

Schedule 2.2(a)(ii)

Signature



Revision Status

Revision	Revision Date	Issued Date	Nature of modification
0	18/09/2023	18/09/2023	Issued to Joss Construction
1			Review prior to works start

Project Detail

Project Title	Garren Primary School
Project Address	Kitchener St, Garren
Prepared For	Joss Construction
Prepared By	Schedule 2.2(a)(ii)
Authors Accreditation	PWZTMP - 0047829838
TMP Number	JOS-TMP-006
Detail	Site establishment



Planned Work Programme

Planned Start Date TBC

Estimated Completion Date: TBC

Road Aspects Affected

Pedestrians affected?	Yes
Comments: Footpath closures Detours in place	
Property access affected?	No
Comments:	
Traffic lanes affected?	No
Comments:	
Cyclists affected?	No
Comments:	
Parking affected?	Yes
Comments: Gravel carpark adjacent to scout hall	
Delays or queuing likely?	No
Comments:	

Proposed TTM Methods

Installation (includes parking of plant and materials storage)	As per Traffic Guidance Scheme(s)
Attended (Day)	OXT- JOS – 006
Attended (Night)	
Unattended (Day)	
Unattended (Night)	
Detour Route	
Removal	



Contact Details

	Name & 24/7 Contact Number
Principal	Joss Construction
TMD	Schedule 2.2(a)(ii)
Project Engineer	Joss Construction
Site Manager	Schedule 2.2(a)(ii)
TC	Schedule 2.2(a)(ii)
Others	



Risk Assessment

Analysis Method

1. Identify all risks associated with the project, their possible consequences and the likelihood that such consequence may/could occur.
2. Consider the areas and effects on Health & Safety, Environment and Production or Business Interruption (in that priority).
3. Rate each risk as Insignificant, Low, Medium, High or Very High by using the matrix below.
4. Consider and implement controls to reduce the identified risk to an acceptable level.

Risk Evaluation

- VH = Very High: Work not to proceed until management has been contacted to discuss further action required.
- H = High: Immediate action required before progressing.
- M = Medium: Action needed, through management response or decision.
- L = Low: Acceptable risk and/or treated with minimal further treatment.
- I = Insignificant: Negligible risk resolved easily.

Control

Control risks and/or conditions by utilising the “Hierarchy of Control” in this order:

1. Elimination – Where the condition or hazard is completely removed by removing the process or source. (Elimination can cause other hazards!)
2. Substitution – Where the risk is removed and replaced with another method, device, operation. (The replacement must also be analysed!)
3. Engineering Control – A physical barrier or lockout system is introduced to control the risk by isolation.
4. Administration – Providing procedures, instructions, training, signs.
5. PPE – Where personnel are required to wear equipment to protect them from injury, or the environment is protected by having emergency devices/spill kits on standby.

Consequence	Likelihood				
	1. Certain to occur – expected to occur in most instances	2. Very likely – will probably occur in most circumstances	3. Possible – might occur occasionally	4. Unlikely – could happen at some time	5. Rare – may happen only in exceptional circumstances
1. Catastrophic	Very High	Very High	High	High	Medium
2. Major	Very High	High	High	Medium	Medium
3. Moderate	High	High	Medium	Medium	Low
4. Minor	High	Medium	Medium	Low	Insignificant
5. Insignificant	Medium	Medium	Low	Insignificant	Insignificant



Rating	Description	Clients & Staff Health & Safety	Environmental	Business Interruption
1	Catastrophic	Fatality/ies or permanent disability or ill health. Requires urgent onsite attention by emergency services. Requires notification to appropriate authorities.	Major Impact Irreversible – external to site i.e. affects entire site, surrounding properties / land and beyond. Airborne & land pollution – unable to contain. Requires notification to appropriate environmental authority	Critical systems unavailable for more than at day (at a crucial time). Work will cease until further advice. Length of delay to project unknown Repairs will be costly.
2	Major	Injury requires urgent on site attention by emergency service. Incident will have long term effects and requires notification / attention by appropriate emergency service/authority.	Major Impact Reversible External to site i.e. major spill/ pollution that affects all areas within work site & neighbouring land. Requires notification to appropriate environmental authority.	Critical systems unavailable for more than 1 day or a series of prolonged outages. Work will cease causing possible lengthy delays to project. Repairs will be costly.
3	Moderate	Injury requiring transportation off site by medical practitioner. Incident requires remedies that are expensive and may not be totally effective. Possible hospitalisation & numerous days lost	Moderate Impact Reversible External or internal to site i.e damage and/or pollution to immediate work area and surrounding area	Client dissatisfaction Critical systems unavailable for less than 1 day. Repairs /rectification require unplanned interruptions to the project.
4	Minor	Minor injury, can be treated by on site First Aid. May require some medical treatment. May be some days/time lost.	Minor Impact, reversible, environment readily absorbs the event. Remedy available and eliminates impact at little cost. Its adjacent to or confined to site e.g, some pollution to immediate work area, unable to continue until cleaned up and damage verified.	Minor Impact – inconvenient and critical systems are unavailable for several hours. Repairs can be carried out at minimal cost or interruption to work.
5	Insignificant	None or only minor personal injury. First Aid needed but no days/time lost.	Minor impact Confined to site e.g. minor spill of non-hazardous substance, no contamination, no damage/pollution.	



Positive Traffic Management Measures

Contingency Plans

<p>Major Incident</p> <p>A major incident is described as:</p> <ul style="list-style-type: none"> - Fatality or notifiable injury - real or potential - Significant property damage, or - Emergency services (police, fire, etc.) require access or control of the site 	<p>Actions</p> <p>The TMI must immediately:</p> <ul style="list-style-type: none"> - Stop all activity and traffic movement - Secure the site to prevent further injury/damage - Contact appropriate emergency authorities - Render first aid if competent and able - Under the guidance of the officer in charge of the site, reduce effects of TTM on the road or remove the activity if safe to do so - Re-establish TTM and traffic movements when advised by emergency authorities that it is safe to do so - Comply with any obligation to notify Worksafe
<p>Incident</p> <p>An incident is described as:</p> <ul style="list-style-type: none"> - Excessive delays - real or potential - Minor or non-injury accident that has the potential to affect traffic flow - Structural failure of the road 	<p>Actions</p> <ul style="list-style-type: none"> - Stop all activity and traffic movement if required - Secure the site to prevent the prospect of injury or further damage - Notify the RIM representative and/or the engineer - TMI to implement a plan to safely remove TTM and to establish normal traffic flow if safe to do so - Re-establish TTM and traffic movements when it is safe to do so and when traffic volumes have reduced.
<p>Detour</p> <p>If because of the on-site activity it will not be possible to remove or reduce the effects of TTM once it is established a detour route must be designed. This is likely for:</p> <ul style="list-style-type: none"> - Excessive delays when using an alternating flow design for TTM - Redirecting one direction of flow and/or total road closure and redirection of traffic volumes reduce, and tailbacks have been cleared. The risks in the type of work being undertaken, the risks inherent in the detour, the probable duration of closure and availability and suitability of detour routes need to be considered. The detour and route must be designed including: pre-approval from the RIM whose roads will be used or affected by the detour route and ensuring TTM equipment for the detour - signs etc are on site and pre-installed. 	<p>Actions</p> <p>When it is necessary to implement the pre-planned detour the TMI must immediately undertake the following:</p> <ul style="list-style-type: none"> - Notify the RIM and / or the engineer when the detour is to be established - Drive through the detour in both directions to check that it is stable and safe - Remove the detour as soon as is practicable and safe to do so and the traffic volumes have reduced, and tailbacks have cleared - Notify the RIM and / or the engineer when the detour has been disestablished and normal traffic flows have resumed.



Schedule 2.2(a)(ii)

General Manager
Ox Traffic Pty Ltd
0488 021 462



Plan No:	OXT - JOS - 006A
Project	Garran Primary School
Location	Kitchener St, Garran
Author	Schedule 2.2(a)(ii)
Licence	TCT0007698
Signature	Schedule 2.2(a)(ii)
Date Drawn	18/09/2023
Hours	TBC

- Notes:
1. All temporary traffic management devices are to be in accordance with the AS 1742.3
 2. All sign facings shall be of Class 1 material as specified in the AS/NZS 1906-1
 3. Employees are to wear high visibility clothing
 4. All signs and devices shall be erected within line sight of the road users. They shall not be obscured by vegetation or parked vehicles and shall be positioned where they do not become a hazard to pedestrians or vehicles
 5. All conflicting signage including parking signs within the worksite shall be covered or removed while traffic operation is in progress.
 6. The contractor responsible for the work site TTM shall comply with the requirements of the AS 1742.3 2009

N

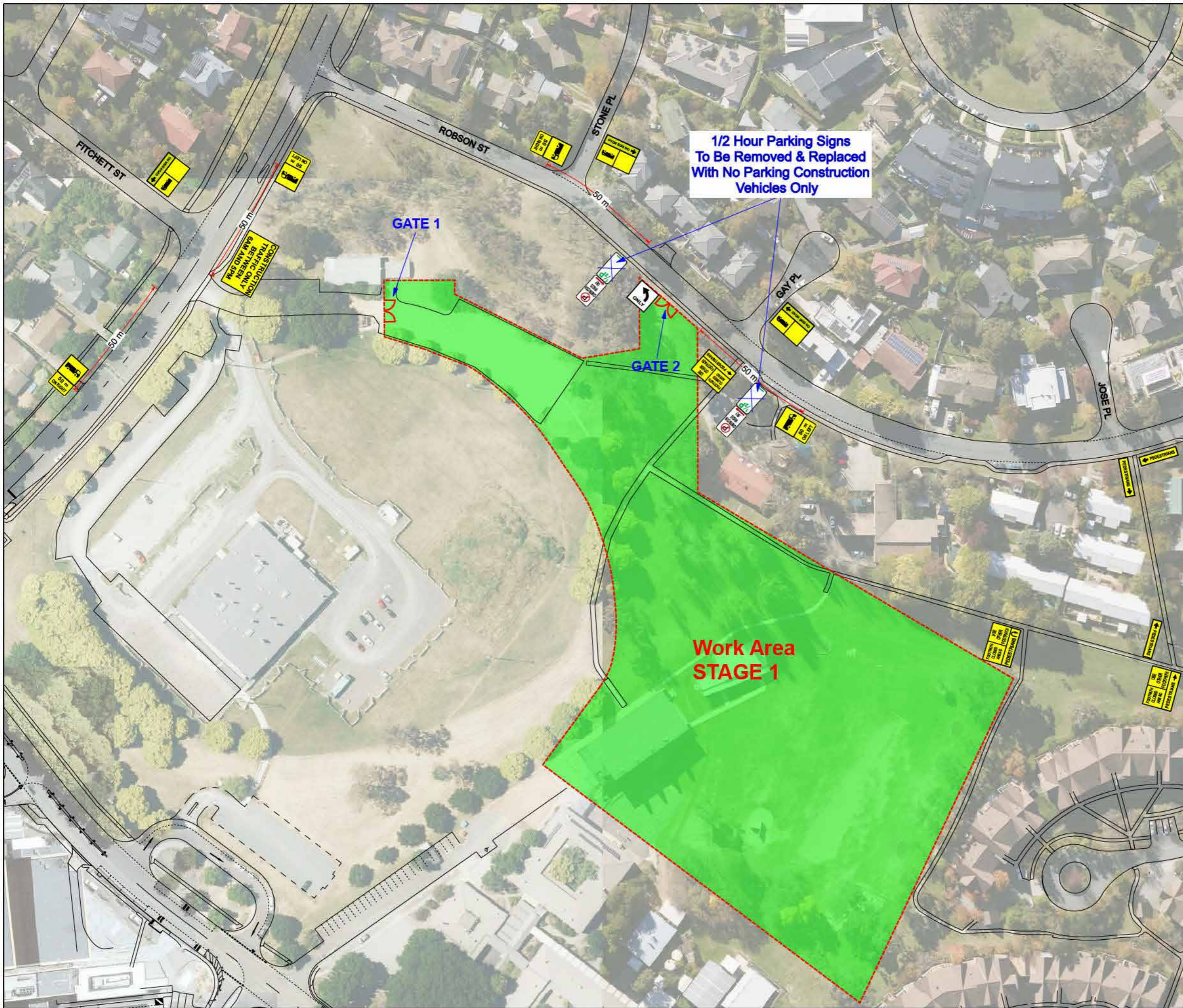
Plan Scale

1 : 1741 (1cm = 17m)





Schedule 2.2(a)(ii)
General Manager
Ox Traffic Pty Ltd
0488 021 462



1/2 Hour Parking Signs
To Be Removed & Replaced
With No Parking Construction
Vehicles Only

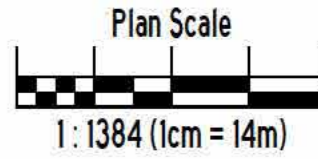
GATE 1

GATE 2

Work Area
STAGE 1

Plan No:	OXT - JOS - 006R1
Project	Garra Primary School
Location	Kitchener St, Garra
Author	Schedule 2.2(a)(ii)
Licence	TCT0007698
Signature	Schedule 2.2(a)(ii)
Date Drawn	18/09/2023
Hours	TBC

- Notes:
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Schedule 2.2(a)(ii)

General Manager
Ox Traffic Pty Ltd
0488 021 462



Plan No:	OXT - JOS - 006B
Project	Garran Primary School
Location	Kitchener St, Garran
Author	Schedule 2.2(a)(ii)
Licence	TCT0007698
Signature	Schedule 2.2(a)(ii)
Date Drawn	15/11/2024
Hours	TBC

- Notes:
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Plan Scale

1 : 1384 (1cm = 14m)



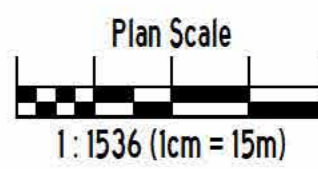


Schedule 2.2(a)(ii)

General Manager
Ox Traffic Pty Ltd
0488 021 462

Plan No:	OXT - JOS - 006
Project	Garran Primary School
Location	Kitchener St, Garran
Author	Schedule 2.2(a)(ii)
Licence	TCT0007698
Signature	Schedule 2.2(a)(ii)
Date Drawn	18/09/2023
Hours	TBC

- Notes:
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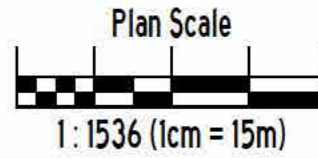
Schedule 2.2(a)(ii)

General Manager
Ox Traffic Pty Ltd
0488 021 462



Plan No:	OXT - JOS - 006
Project	Garran Primary School
Location	Kitchener St, Garran
Author	Schedule 2.2(a)(ii)
Licence	TCT0007698
Signature	Schedule 2.2(a)(ii)
Date Drawn	18/09/2023
Hours	TBC

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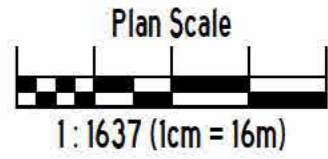
Schedule 2.2(a)(ii)

General Manager
Ox Traffic Pty Ltd
0488 021 462



Plan No:	OXT - JOS - 006A
Project	Garra Primary School
Location	Kitchener St, Garra
Author	Schedule 2.2(a)(ii)
Licence	TCT0007698
Signature	Schedule 2.2(a)(ii)
Date Drawn	18/09/2023
Hours	TBC

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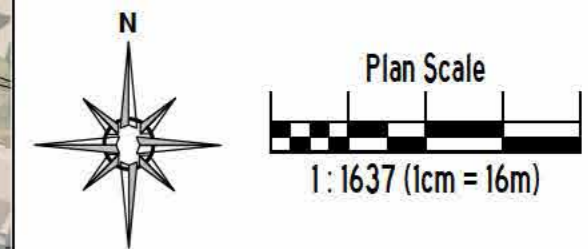


Schedule 2.2(a)(ii)

General Manager
Ox Traffic Pty Ltd
0488 021 462

Plan No:	OXT - JOS - 006A
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Location	Kitchener St, Garran
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Schedule 2.2(a)(ii)

Schedule 2.2(a)(ii)

Ms Yvette Berry MLA

Deputy Chief Minister
Minister for Education and Early Childhood
Minister for Homes and New Suburbs
Minister for Sport and Recreation
Member for Ginninderra

Your Reference: CMTEDD2024/27

Dear Ms Berry,

I am writing to you about the situation surrounding Garran Scout Hall.

This email is in response to your email to me of 30th January, 2024, in my capacity with Garran Scouts. I am sorry to have taken so long to formally respond to your correspondence, but it did seem appropriate to await the outcome of the election, and to ensure that you were reappointed to your position as Minister for Education and Early Childhood. I also thought it would be useful to also have some lived experience of the construction involved in the Modernization of Garran Primary School Project.

The improvements to Garran Primary School are, of course, vital to our community, and are widely supported by the broader Garran community, and by Garran Scouts.

However, the construction involving the extension of Garran Primary School has now been underway for some time, and all parties have now had an opportunity to assess how the work is affecting Garran Scouts with the benefit of actual experience of the effects of the construction activity.

In your previous correspondence to me, you said that “these construction projects pose very little safety risk to the function and operation of Garran Scout Hall”. In fact, the experience on the ground has proven that this has been very far from the case.

The construction work has resulted in very considerable disruption to Garran Scouts, and we believe, provides an ongoing safety concern.

For example, there has been a loss of an area where children can be safely dropped off for Scouting activities. The proposed temporary solution is some further distance away from the Hall, and it has proved difficult to get parents to use this location. Parents are dropping off and picking up children in Kitchener and Robson Streets, which are both busy thoroughfares. There is increased traffic risk to children involved in this activity. We are continuing to try to discourage parents from dropping off on these streets, but we have little ability to enforce parents to use the alternative drop-off point.

There has also been a very significant increase in illegal vehicle parking around Garran Scout Hall, mostly by people associated with the Garran School project. This not only represents a safety hazard of itself, but has also resulted in a destruction of the grass cover.

There have been a couple of brief periods in which the sewerage service to the Hall has been disrupted.

In addition, Garran Scouts usually offsets costs by renting out the Scout Hall during the day when the Hall is not in use by Scouts. Obviously, the Hall has been unattractive to potential customers since construction work began, as the Hall is essentially unreachable during working hours. It is difficult to quantify the lost revenue to Garran Scouts since the Garran School extension began.

The degree of disruption to the function of Garran Scouts is about to increase. It is envisaged that during the first Term of 2025 there will be a period in which there will be intense construction activity immediately adjacent to the Hall. This may last for much of Term One. The degree of planned disruption is such that we have been forced to consider partly relocating Garran Scouts away from the Hall for Term One, particularly for our younger children, for whom traffic safety is a particular concern.

But our most important concern relates to child safety in the future.

In the longer term, we remain concerned that the increased traffic flow past our Hall because of the new vehicular access to Garran Primary School represents a novel, increased and unacceptable traffic risk to our children. Our children will literally step out of our Hall into a thoroughfare of traffic, at night.

While it is refreshing to encounter a Minister who is willing to make brave decisions, and to be the individual who personally provided assurance (in perpetuity) to the community that the new arrangements would be safe, we feel that it would be prudent for you to assure yourself, and provide the Garran community with some comfort, if you were to obtain an independent and professional assessment of the risk to children posed by this increased traffic flow.

If there is found to be an increased risk, then it would also be sensible to seek advice as to the degree of risk, and the possible ways and means this increased risk can be mitigated, and some indication of the cost of any such proposals.

We believe that the costs of risk mitigation may prove relatively modest. For example, the Garran Scouting community has previously suggested that a child-proof fence may assist in reducing the child-safety risk posed by the new development. Indications are that such a fence would cost less than \$30,000. Given that the Garran School project is expected to cost well over \$100 million, it would seem that the amount of money involved in improving child safety could be small when compared to the overall cost of the project.

At the very least it would seem judicious to obtain some independent assessment of risk to child safety posed by Modernization of Garran Primary School project to the children using Garran Scout Hall at night.

Should you decide to move down this path, the Garran scouting community would very much like to aid and assist any such enquiry.

Thank you for giving this matter your urgent consideration.

As two of your colleagues have previously been involved in this issue, mainly in their role as local members representing the Garran community, I have extended them the courtesy of sending them a copy of this correspondence.

Yours sincerely,

Schedule 2.2(a)(ii)



Sunday, December 15, 2024

Cc

Mr Chris Steel MLA
Member for Murrumbidgee

Dr Marisa Paterson MLA
Member for Murrumbidgee

Executive Officer
Branch Office
Scouts ACT

Mr Stuart Hunter
ACT Education

From: Packard, Stefanie on behalf of iCBR, DLO
Sent: Thursday, 19 December 2024 10:16 AM
To: iCBR, Ministerial
Cc: iCBR, DLO

out of scope
[Redacted]
[Redacted]

[Redacted]

[Redacted]

Stefanie Packard | Directorate Liaison Officer
Phone 02 6207 1680 | Email stefanie.packard@act.gov.au
Chief Operating Office | Infrastructure Canberra | ACT Government
2 Constitution Avenue, Canberra, 2601 | GPO Box 158 Canberra ACT 2601 | www.act.gov.au

From: BERRY <BERRY@act.gov.au>
Sent: Wednesday, 18 December 2024 9:17 PM
To: iCBR, DLO <iCBRDLO@act.gov.au>
Cc: Whitty, Anna <Anna.Whitty@act.gov.au>
out of scope

[Redacted]

From: Chief Commissioner [Schedule 2.2\(a\)\(ii\)](#)
Sent: Wednesday, 18 December 2024 9:21 AM
To: BERRY <BERRY@act.gov.au>
Cc: [Schedule 2.2\(a\)\(ii\)](#)
Subject: Letter from Garran Scout Group

Caution: This email originated from outside of the ACT Government. Do not click links or open attachments unless you recognise the sender and know the content is safe.

Dear Bernadette

I refer to the attached correspondence from [Schedule 2.2\(a\)\(ii\)](#) regarding issues surrounding the extension of Garran Primary School and its impact upon the local Garran Scout Hall.

Please be advised that the concerns cited in [Schedule 2.2\(a\)\(ii\)](#) letter are being addressed through fortnightly meetings between Scouts ACT, the Department of Education and the Contractor. [Schedule 2.2\(a\)\(ii\)](#) views, his requests for action and funding support do not represent those of Scouts ACT or the Garran Scout Group.

[Schedule 2.2\(a\)\(ii\)](#) has been advised that he should refrain from any correspondence with the Government in which he claims to represent the views of Scouts ACT or any local Scout Group.

If you wish to discuss this further please do not hesitate to contact me.
Yours in Scouting,



Schedule 2.2(a)(ii)

Scouts ACT is part of World Scouting's 50 million members. Scouts ACT is a child-safe or young Australians achieve their personal best in all areas, including leadership, resilience independence.

We are grateful to do our Scouting on Ngunnawal and Ngambri country and are thankful land, waters and spirit. We promise to respect the country and the plants, animals and c grow our understanding of First Australian culture. We also acknowledge any First Nator today.

A Submission by Garran Scouts to the ACT Government seeking urgent funding for child safety and to meet pressing community needs.

Key points:

- Garran Scout Hall needs an urgent investment of \$150,000 to erect a child-proof fence and remediate toilets.
- With the redevelopment of The Canberra Hospital and the Garran Primary School, there is substantially increased traffic hazard to children using Garran Scout Hall.
- With the redevelopment of Garran Primary School, there is a need for some accommodation near the school, and Garran Scout Hall has been targeted and approached for this purpose.
- The facilities in the hall are substandard and so funding is being requested from ACT Government.
- Additional financial requirements are \$120,000 for a full rewire, improve insulation, install photo voltaic panels and battery, and replace the wooden flooring.
- Garran Scouts and Garran Primary School have been adversely affected by the inability to use the Garran Oval because of the Garran Surge Centre's occupation of that space.

1. Garran Scouting welcomes the ACT Government's decision to honour the commitment to return Garran Oval to community use as quickly as possible. There was no community consultation undertaken as to the community use of the Oval after the remediation.
2. Garran Scouts believes that had the Garran community had the opportunity to consider some modest enhancements to Garran Scout Hall to meet the urgent community need for facilities that can be used by children and to improve child safety, as part of the remediation project, that such a proposal would have attracted broad support. With the expenditure for the proposed remediation of Garran Oval to be around \$8M, Garran Scouts considers the modest cost for the proposed child-safety fence around Garran Scout Hall (\$50K) and other urgently needed renovations, to be reasonable. If there was scope for redirection of funds or use of unexpended funds from the Garran Oval remediation project towards the revitalisation of Garran Scout Hall, Garran Scouts believe that such a funding reallocation would have broad community support.

Urgent need

3. Garran Scout Hall urgently needs a child-safe fence.. Garran Scouts believe that the child-safe fence should be the *first* element of the project to expand Garran Primary School (GPS) towards Garran Scout Hall. This offers increased child safety during the construction phase, including the works to the carpark surrounding our Hall. The remediation works of Garran Oval also necessitates increased child safety that a child-safe fence would provide.
4. **Table One. A summary of the remediation needs for Garran Scout Hall.**

<u>Project.</u>	<u>Indicative Cost.</u>
<i>Urgent</i>	
A Child-proof Safety Fence	\$50K*
Remediation of Toilets	\$100K
<i>Pressing</i>	
Rewiring of Hall	\$20K
Improving Insulation	\$20K
Replacement of Floor	\$50K
Photo-Voltaic Panels and Battery	\$30K
Total proposed for renovation	\$270,000*

*It is possible that the fence can be constructed a lower level. This would reduce the cost by about \$20K.

Background

5. The Garran Scout Hall (Hall) was built in the early 1970s, using funds raised within the Garran community. The ACT Government has contributed to previous minor renewals of the Hall. The Hall is now over fifty years old, and needs substantive refurbishment. Although there is an active and vibrant scouting group using the Hall, Garran Scouts, in common with other Scouting, youth, sporting and community organisations has faced substantial increases in liability insurance and utility costs. Garran Scouting is successful at fundraising, but these funds are dissipated in ongoing costs, minor repairs and replacing equipment, and are

significantly less than that needed for significant Hall refurbishment. The gradual decline of the physical amenity to below useable standard is the likely long-term outcome for Garran Scout Hall without government assistance. is -.

6. Garran Scout Hall is an underutilised community asset. The hall is used extensively during the evenings (when Scouting activities occur) and episodically on weekends, but lies mostly idle during the day, and school holidays. Garran Scouting has sought to have tenants to use the Hall during down times, but this has proved difficult as the standard of the Hall is below basic community expectations, and below the standard that at least one potential tenant requires (see below).
7. Proposed developments around Garran Scout Hall bring both hazards and opportunities to the Hall and its users for the future. The re-development of Garran Primary School (GPS), Garran Oval following the closure and removal of the Covid-19 Surge Centre, expansion of the Canberra Hospital (TCH) and development of medical care facilities at Garran shops all are and will increase traffic and parking issues near Garran Scout Hall.

Redevelopment of Garran Primary School (GPS)

8. The ACT Government announced major expansion of GPS.
9. The expansion of GPS will move the main entry of the school from Gilmore Crescent, to a new entry, on either Kitchener Street, or a combination of Kitchener and Robson Streets. Gilmore Crescent traffic has become difficult and dangerous, and requires careful resource-intensive supervision. With the expansion of TCH, traffic issues will increase around Gilmore Crescent with Palmer Street as main vehicular entry.
10. During the construction phase of the expansion of GPS, Garran Scout Hall will be surrounded by construction sites and temporary car-parks. We believe this will bring significant hazard to our children during this phase and will last several years.

A New Hazard to Child Safety

11. All these developments will remove a child-traffic danger whilst creating a child-traffic hazard in another area. The area around the Garran Scout Hall will experience considerable increase in traffic flow. On some evenings when events are held at GPS, substantial traffic will flow around the Garran Scout Hall which will be particularly unsafe during winter months. Scout groups meet after dark and the danger will particularly affect younger Scouts (Joey's), aged 5 to 7, and Cub Scouts (aged 8 to 11) who are unable to negotiate traffic safely.

An Imperative Need – a Child Safety Fence

12. Currently, there is no physical barrier preventing young Scouts running from the Scout Hall into the carpark. All ACT primary schools have a child-safe fence. It is a primary focus of this submission that such a fence will be now needed around Garran Scout Hall.
13. Quotes for the erection of a child safety ACT standard fence are about \$50K. Garran Scouting does not have this amount of money, nor prospect of raising this magnitude of funding. Scouting ACT is also unable to provide this level of funding. The safety of our scouting children has been affected by the developments of TCH, GPS and Garran Oval by the ACT

Government. While these developments are needed and appropriate, Garran Scouts believes there is now a level of moral responsibility on the ACT Government to assist Garran Scouts in maintaining a safe environment for our children.

14. Following discussion with the ACT Education Directorate, it is possible that a fence of lower height could be considered satisfactory lowering the cost to between \$25K to \$30K.

Meeting a Community Need for After School Care

15. There is significant need for After School Child Care in Garran. GPS has a substantial waiting list for After School Care. There is not enough space for children for After School Care at GPS. During the GPS expansion construction phase it is possible that there will be an increasing dearth of space for After School Care. However, GPS is confident that they will be able to find enough space to house child-care, even during the construction phase.
16. The Garran Scout Hall would provide a suitable alternative for After School Care, if it had a child-proof safety fence as it is physically close to GPS only a short walk across the Garran Oval. After the proposed re-development GPS, the Scout Hall will be directly adjacent to the likely pick up point that parents will use after school.
17. Garran Scouting and Woden Community Services, the provider of After School Care at Garran, have held extensive consultations over several years. The ACT Education Directorate has advised that it is not their policy to support off-site after-school and pre-school care. This is an unfortunate development, and is inconsistent with previous advice. It is also at variance with the informal advice from Ministers within the Government, who have suggested that they would like to see Scout Halls used for community purposes to enable more efficient use and effective maintenance of these facilities. It is also unclear that Garran Scout Hall, directly adjacent to GPS, should be regarded as an 'off-site' location. It is also possible that the Hall could be used by GPS as a back-up accommodation resource in unforeseen circumstances.
18. Garran Scouts notes that the Education Directorate is stating that they do not envisage a need for the use of Garran Scout Hall for after or before school care. Garran Scouts believes that the use of the Scout Hall is a viable and preferable option to the proposed use of a variety of accommodation fixes within GPS during the construction phase of the expansion of GPS.
19. If Garran Scout Hall was to be used for After School Care there will be increased utility costs. Woden Community Services will pay rent for the use of the Hall (as they do for the use of facilities within GPS). Our cost-benefit analysis suggests that there will be a modest positive cash flow for Garran Scouting, allowing some modest provision to a 'sinking fund' for the long-term maintenance of the Hall.
20. The erection of a child-safety fence may enable other youth-focussed groups to use the Hall, such as martial arts and STEM interest groups.

Garran Scout Hall during the Covid-19 Pandemic

21. During the COVID-19 Pandemic (Pandemic) a 'surge centre' was built on Garran Oval (Oval). The Centre has closed and is undergoing demolition. The Oval will be returned to its original

Garran Scouting Funding Proposal

condition, with some amendments but it will take time for the new grass to be fit for use. When the remediation is complete, the Oval will have been unfit for use for over four years.

22. Prior to the Oval being used for the Covid-19 Pandemic response, it had many uses by Garran Scouts, GPS and the general Garran community. Garran Scouts has been significantly restricted in its usual outdoor activities during the construction, use and demolition of the surge centre..

Covid-19 Compensation Grants

23. Payments have been made for compensation for individuals, private companies and community groups for the effects of the Covid-19 Pandemic. Garran Scouts believes there is an exceptional claim for a compensatory-style disbursement. Garran Scouts, and GPS, were uniquely deprived of amenity and exposed to additional risk by the construction, and demolition of the Garran Surge Centre due to proximity.

Covid-19 Recovery Programs

24. In New South Wales, the State Government has made payment to their Scouting organisations to assist local communities in their economic recovery. The New South Wales Government has made two grants (\$1.1M and \$8.3M) to Scouting New South Wales for just under two hundred projects for the redevelopment and remediation of Scout Halls. Such a program is not available within the ACT. Garran Scout Hall would have a strong claim for funding under such a program if available in the ACT.

Other Australian Governments Support Scouting Facilities

25. Some Australian States and Territories have regular program of support for maintenance and up grading of Scout Halls. The ACT does not have such a program focussed on scouting facilities, and ought to exist. Scouting facilities in the ACT could receive the same level of support received in other Australian States and Territories, and Garran Scout Hall would have the opportunity to seek funding from such a program.

Toilet Remediation

26. Although Garran Scout Hall could be used for After-School Child Care with the addition of a child-safety fence, the toilets are of a very poor standard. Garran Scouting has a particular interest in ensuring that our programs are equally available to all people, irrespective of gender and gender orientation. Our current toilet facilities are unequally divided by gender, with much greater facilities for males than females, despite having roughly equal male and female participants. Toilets with gender-specific labels is awkward for our youth who do not comfortably identify with gender designated toilets. We would like to refurbish our toilets to be gender neutral with a cost estimate of \$100K.

Other Restoration and Development Needs

27. This aged Hall needs to reach community standards. The ACT Government has an ambitious goal of being Green House Gas zero by 2045. Garran Scouts would be unable to contribute to this community goal without outside assistance. Our electricity cost is a significant recurrent cost and improved insulation would lessen heating and cooling requirements.

Garran Scouting Funding Proposal

With installing photovoltaic panels and a peak load battery, Garran Scouting Hall could be a demonstration project for small, low-use community facilities becoming green-house gas negative.

28. The floor of the Scout Hall has deteriorated in fifty years. Although structurally viable, the irregular surface is an increasing impediment to some of our users, such as a dancing group, who use the Hall every Monday.
29. We are happy to provide additional information, and offer on-site inspection.

Summary

Garran Scouting seeks funds to remediate its Hall. Our most urgent need is to remove a child safety risk that has been created by the developments (TCH, Oval, GPS) either directly made or facilitated by the ACT Government, which will render our Scouting Hall unsafe for children at night. We believe that the modest request for funding can be found within the budget for the Garran Oval refurbishment, or as an add-on funding for the Garran Primary School redevelopment project.



Ms Rachel Stephen-Smith
Minister for Health
ACT Government

Dear Minister,

I am writing to you about the remediation of Garran Oval on behalf of the Parent's Committee of Garran Scouts.

We are seeking funds for assistance to prevent an emerging child safety issue, remediate our Hall and to meet the emerging needs of the Garran community. The Garran Scout Hall needs \$150,000 immediately, as outlined in the attached document, and additional funds to align it with contemporary standards and goals.

You have announced that the Garran Surge Centre is to be dismantled and that the Garran Oval is to be remediated to a condition like that which existed prior to the Covid-19 Pandemic. While I applaud the government's swift action in remediating the Garran oval, I note this had left little or no opportunity for community consultations, and we appreciate this opportunity to bring these things to your attention. The purpose of this letter is to submit a proposal that would, I believe, have attracted very warm support within the Garran community.

The remediation of the Oval, in conjunction with other vitally important and much needed projects, such as expansion of The Canberra Hospital and the redevelopment of the Garran Primary School, will have the unplanned effect of creating a child-safety issue for the children that use Garran Scout Hall. I think that a small re-direction of resources from within the Garran Oval Remediation Project to construct a child-proof fence could ameliorate the future danger to my Scouting children.

Further, there is a desperate need for additional After School Care space in Garran. With enhanced child safety, and with some refurbishment of the Hall, the Garran Scout Hall could provide this much needed child-care space, although current policy from within the Education Directorate may prevent this sensible use of Garran Scout Hall.

In addition, the Garran Scout Hall is now more than fifty years old. It was one of the first community buildings built in the Garran suburb, and it is now in need remediation. We seek financial support for this renovation, so that the Garran Scout Hall can be used ongoing and expanding service to the Garran community. We believe that these funds can be provided from with the monies allocated for either the remediation of the Garran Oval (as mentioned above), the expansion of Garran Primary School, or from both.



Garran Scout Group123 Kitchener St, Garran ACT 2605
www.scoutsact.com.au

During the Covid-19 pandemic, we made representations to our local members concerning our Hall. Ms Marisa Paterson was able to make representations to move the fence surrounding the Surge Centre away from our Hall, providing us with some additional open space. Mr Chris Steel was able to get the carpark resurfaced, following severe damage caused by vehicles associated with Hospital redevelopment.

While we are grateful for this assistance from our local members and the ACT Government; however, in many cases this was only returning the area around the Hall to conditions that existed prior to the Pandemic.

I am happy to discuss this with you or your staff, at your or their convenience.

Yours sincerely

Schedule 2.2(a)(ii)

CC

Mr Andrew Barr
Ms Marisa Paterson
Mr Chris Steel
Ms Emma Davidson
Chief Commissioner (Scouts ACT)



From: Stewart, Andrea on behalf of MPC, DLO
Sent: Tuesday, 2 January 2024 7:04 PM
To: MPC Ministerial
Cc: MPC, DLO

out of scope

[Redacted]

[Redacted]

[Redacted]

[Redacted]

[Redacted]

[Redacted]

[Redacted]

[Redacted]

[Redacted]

Andrea Stewart | Directorate Liaison Officer

Major Projects Canberra | ACT Government

MS Teams | [M Schedule 2.2\(a\)\(ii\)](#)

[E andrea.stewart@act.gov.au](mailto:andrea.stewart@act.gov.au) | mpcdlo@act.gov.au

ACT Legislative Assembly, 196 London Circuit, Canberra, ACT



From: STEPHEN-SMITH <STEPHEN-SMITH@act.gov.au>

Sent: Tuesday, January 2, 2024 5:45 PM

To: MPC, DLO <MPCDLO@act.gov.au>

out of scope [Redacted]

[Redacted]

[Redacted]

[Redacted]

Sally Cooke

Office Manager | Office of Rachel Stephen-Smith MLA

Minister for Health | Minister for Children, Youth and Family Services | Minister for Disability |

Minister for Aboriginal and Torres Strait Islander Affairs

Member for Kurrajong

ACT Legislative Assembly, 196 London Circuit, Canberra ACT 2601 | P: (02) 6205 2661 |

www.act.gov.au



From: **Schedule 2.2(a)(ii)**

Sent: Sunday, December 31, 2023 3:18 PM

To: STEPHEN-SMITH <STEPHEN-SMITH@act.gov.au>; BARR <BARR@act.gov.au>; STEEL

<STEEL@act.gov.au>; Davidson <DAVIDSON@act.gov.au>; PATERSON

<PATERSON@parliament.act.gov.au>; **Schedule 2.2(a)(ii)**

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Dear Minister Stephen-Smith

Attached you will find a copy of a letter that I have sent to you, with copies to appropriate other parties,

Yours sincerely,

Schedule 2.2(a)(ii)

From: Packard, Stefanie on behalf of iCBR, DLO
Sent: Wednesday, 22 January 2025 2:18 PM
To: iCBR, Ministerial

out of scope

Stefanie Packard | Directorate Liaison Officer

Phone 02 6207 1680 | Email stefanie.packard@act.gov.au

Chief Operating Office | Infrastructure Canberra | ACT Government

2 Constitution Avenue, Canberra, 2601 | GPO Box 158 Canberra ACT 2601 | www.act.gov.au

From: BERRY
Sent: Wednesday, 22 January 2025 1:54 PM
To: iCBR, DLO

out of scope

Office of Yvette Berry MLA | Member for Ginninderra

Deputy Chief Minister

Minister for Education and Early Childhood

Minister for Homes and New Suburbs

Minister for Sport and Recreation

Phone: +61 2 6205 0233 | Email: berry@act.gov.au

[Facebook](#) | [Twitter](#) | www.yvetteberry.com.au



I acknowledge the traditional custodians of the ACT the Ngunnawal people, and their continuing connection to land and community. I pay my respect to Elders both past, present and emerging.

Please note that from 1 January 2018 ACT Government ministerial diaries are subject to publication on the ACT Government's open access website under section 23 of the *Freedom of Information Act 2016*

From: Keith Horsley <keith.horsley@hotmail.com>
Sent: Wednesday, 22 January 2025 1:37 PM
To: Reynolds, Melissa <Melissa.Reynolds@act.gov.au>; BERRY <BERRY@act.gov.au>; STEEL <STEEL@act.gov.au>; PATERSON <PATERSON@act.gov.au>; Hunter, Stuart <Stuart.Hunter@act.gov.au>; Schedule 2.2(a)(ii)
[REDACTED]
[REDACTED] Vine, Amanda
<Amanda.Vine@act.gov.au>; O'Rourke, Matthew
Subject: Re: Further correspondence concerning Garran Scout Hall

Caution: This email originated from outside of the ACT Government. Do not click links or open attachments unless you recognise the sender and know the content is safe.

Hi Melissa,

Thank you for your email.

I am of the view that you should have told us about your plans for the car park, and your new plans for the extended car park, months and months ago.

You should have told us about all of the features of the proposed car park **before** you started to build the car park. This is the normal procedure. It was not done.

However, I look forward to our meeting next week.

Cheers,

Schedule 2.2(a)(ii)
[REDACTED]

From: Reynolds, Melissa <Melissa.Reynolds@act.gov.au>
Sent: Wednesday, 22 January 2025 9:08 AM
To: Keith Horsley <keith.horsley@hotmail.com>; BERRY <BERRY@act.gov.au>; STEEL <STEEL@act.gov.au>; PATERSON <PATERSON@act.gov.au>; Hunter, Stuart <Stuart.Hunter@act.gov.au>; Schedule 2.2(a)(ii)
[REDACTED]
[REDACTED] ine, Amanda
<Amanda.Vine@act.gov.au>; O'Rourke, Matthew
Subject: RE: Further correspondence concerning Garran Scout Hall

Thanks Keith for cc'ing me in to your correspondence to Minister Berry

It is a little disappointing for me that you did not wait until our agreed meeting next week for us to outline the actual details for the school carpark that will also serve community use of the Garran Oval and the Garran Scout Hall, and the traffic calmers, lighting and crossing points that I think will allay many of your concerns.

The Minister's Office will of course respond to your letter directly and I look forward to still catching up with the Scouts next week to also understand your access issues to the Hall from surrounding streets and as I said last week, I am more than happy to help you navigate approaches to other Territory directorates, such as Transport Canberra City Services, who are the land custodians for the land around your Scout Hall.

See you next Wednesday.

Cheers

Melissa

Melissa Reynolds

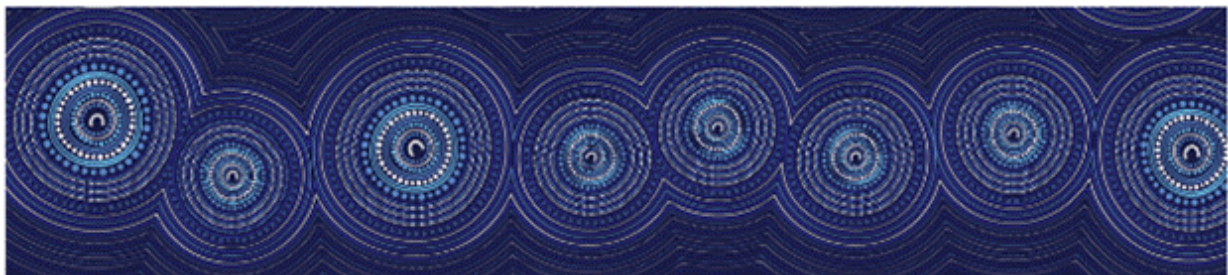
Acting Executive Branch Manager

Infrastructure Project Solutions - Commercial

Infrastructure Canberra | iCBR | ACT Government

Phone: 02 6205 8620 | Mobile: Schedule 2.2(a)(ii) | Email: melissa.reynolds@act.gov.au

GPO Box 158 CANBERRA ACT 2601



I acknowledge the Ngunnawal people as traditional custodians of the ACT and recognise any other people or families with connection to the lands of the ACT and region. I acknowledge and respect their continuing culture and the contribution they make to the life of this city and this region.

From: Schedule 2.2(a)(ii)
Sent: Tuesday, 21 January 2025 4:50 PM
To: BERRY <BERRY@act.gov.au>; STEEL <STEEL@act.gov.au>; PATERSON <PATERSON@act.gov.au>; Hunter, Stuart <Stuart.Hunter@act.gov.au>; Schedule 2.2(a)(ii)
[Redacted]
[Redacted]
[Redacted] Vine, Amanda
<Amanda.Vine@act.gov.au>; O'Rourke, Matthew ; Reynolds, Melissa
<Melissa.Reynolds@act.gov.au>
Subject: Further correspondence concerning Garran Scout Hall

Caution: This email originated from outside of the ACT Government. Do not click links or open attachments unless you recognise the sender and know the content is safe.

Dear Ms Berry,

Attached is further correspondence about Garran Scout Hall,

Yours sincerely,

Schedule 2.2(a)(ii)
[Redacted]

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any purpose, nor disclose its contents to any other person.

Schedule 2.2(a)(ii)

Ms Yvette Berry MLA

Deputy Chief Minister
Minister for Education and Early Childhood
Minister for Homes and New Suburbs
Minister for Sport and Recreation
Member for Ginninderra

Your Reference: CMTEDD2024/27

Dear Ms Berry,

I am writing to you about the situation surrounding Garran Scout Hall. This email is in addition to the email that I sent to you on 15 December 2024, which was in response to your email to me of 30th January, 2024, in my capacity with Garran Scouts.

I am sorry to have to write to you before you have had a chance to respond to my previous email, but the situation has again changed, and unfortunately, changed for the worse.

As we have said many times previously, the improvements to Garran Primary School are, of course, vital to our community, and are widely supported by the broader Garran community, and by Garran Scouts.

New Developments

In early January, representatives of ACT Education advised us by email that work is about to commence on the entrance to all of the carparks surrounding Garran Oval. This means that Garran Scouts will now have access to no car parks for the duration of this work. There was no prior consultation about this element of the project. We were informed that the timing was an attempt to have the work completed before school term starts, and that it was planned to have the work completed by Wednesday 5th January, weather permitting. As Minister for Education, you can probably detect that this date is actually after the start of the school term.

This construction means that our children will have to be dropped off and picked up from either Robson St or Kitchener St. This is unsafe, particularly for younger children.

I have decided to recommend to my Parents Committee and to my Uniformed Leaders that the situation poses too great a risk for our younger youth, and that Week One of Term One 2025 should simply be abandoned. We will hope for fine weather, and that the vagaries of construction do not prevent us from starting in Week Two of Term One. This will have financial impacts on the hall as we cannot hire the hall or nor charge parents while there is no safe parking and no attendance.

I do not believe that we have been consulted in any meaningful manner about this latest development. Consultation is a process that does not simply informing the affected party that this is what is going to happen. It should also involve an element of discussion and negotiation to see if a mutually acceptable outcome can be achieved. This did not occur in this case.

This latest development is also at variance with commitments that have been given in the past in relation to this development. For example, the “Planning Report Territory Plan Variation Part of Block 9 Section 33 Garran November 2022”, this document notes:

“Public access to the community facilities (oval and the scout hall) must not be impacted by the development and 24-hour access should be maintained.”

It is difficult to reconcile these written commitments to both the broader community and to Garran Scouts, and to the assurances that have been given to you as Minister, with what has actually eventuated. It would seem that commitments are made by officials to us, and assurances provided by officials to you as Minister, without any evidence of a real intention to actually adhere to these commitments or assurances. What is even more distressing is that no one even bothers to give the pretence that a commitment to the community or an assurance given to you as the Minister is a matter of any substance or gravitas.

A New Development Application

We have also been recently informed that your officials are now giving consideration to making a further Development Application (DA). The effect of this new DA would be to further enlarge the proposed new car park for Garran Primary School.

To clarify, the existing plan is to change the current dirt car park into the major entry and exit point for the school creating a major traffic hazard just meters from the scout hall without any safety fencing.

Obviously, this new proposal will make the intended new traffic arrangements even more unsafe. It would be but a matter of time before a child is killed or seriously injured.

As I said in my previous correspondence, we believe that the costs of risk mitigation may prove relatively modest. For example, the Garran Scouting community has previously suggested that a child-proof fence may assist in reducing the child-safety risk posed by the new development. Indications are that such a fence would cost less than \$30,000. Given that the Garran School project is expected to cost well over \$100 million, it would seem that the amount of money involved in improving child safety could be small when compared to the overall cost of the project.

As I have also said previously, at the very least it would seem judicious to obtain some independent assessment of risk to child safety posed by modernization of Garran Primary School project to the children using Garran Scout Hall at night. The previous traffic study noted that the impact of the loss of the car parks around the scout hall was not considered.

However, perhaps the new proposed DA may provide all parties an opportunity to begin fresh negotiations. If officials could enter into bona fide negotiations, it may be possible to develop a solution that provides for adequate child safety and meets the needs of all parties.

Thank you for giving this matter your urgent consideration.

As before, as two of your colleagues have previously been involved in this issue, mainly in their role as local members representing the Garran community, I have again extended them the courtesy of also sending them a copy of new this correspondence.

Yours sincerely,

Schedule 2.2(a)(ii)



Sunday, December 15, 2024

Cc

Mr Chris Steel MLA Member for Murrumbidgee

Dr Marisa Paterson MLA Member for Murrumbidgee

Executive Officer Branch Office Scouts ACT

Mr Stuart Hunter ACT Education