

Schedule 2.2(a)ii

Schedule 2.2(a)ii

Schedule 2.2(a)ii

Schedule 2.2(a)ii

via email: Schedule 2.2(a)ii

Dear Ms Lee

FREEDOM OF INFORMATION REQUEST

I refer to your application under section 30 of the *Freedom of Information Act 2016* (the Act), received by Major Projects Canberra (MPC) on 4 May 2023, in which you sought access to documents:

1. *" Subject lines for ministerial briefs regarding Procurement Panel Arrangements (between July 2020-Present) generated for or directed to any ACT Government Minister*
2. *Subject lines for ministerial briefs regarding the Government Procurement Board (between July 2020-Present) generated for or directed to any ACT Government Minister."*

Searches were undertaken and we were unable to locate any ministerial briefs prepared by MPC in relation to either Procurement Panel Arrangements or the Government Procurement Board.

Procurement Panels Arrangements are managed under the requirements specified in the *Government Procurement Regulation 2007*. These arrangements do not regularly necessitate briefs to ACT Ministers. More information on these arrangements is available on the relevant Procurements Canberra website here: [Factsheet-Establishing-Standing-Offer-Arrangements-and-Panels.pdf](#) .

The role of MPC in the Government Procurement Board process is to facilitate Territory entity applicable work procurements and capital works on behalf of the Territory entity conducting the procurement. This does not ordinarily involve preparing ministerial briefs to ACT Government Ministers. More information on this process is available on the relevant Procurements Canberra website here: [Government Procurement Board - Procurement ACT](#) .

Authority

I am an Information Officer appointed by the Chief Projects Officer under section 18 of the Act to deal with access application made under Part 5 of the Act. This decision is made pursuant to section 36 of the Act.

Online Publishing – Disclosure Log

Under section 28 of the Act, MPC maintains an official online record of access applications called a disclosure log. Your original access application and my decision will be published in the MPC disclosure log between three (3) and ten (10) working days after the date of the decision. You may view the MPC disclosure log at [FOI disclosure log - Major Projects Canberra \(act.gov.au\)](#).

Ombudsman Review

My decision on your access request is a reviewable decision as identified in Schedule 3 of the Act. You have the right to seek Ombudsman review of this outcome under section 73 of the Act within 20 working days from the day that my decision is published in the MPC disclosure log, or a longer period allowed by the Ombudsman.

If you wish to request a review of my decision you may write to the Ombudsman at:

The ACT Ombudsman
GPO Box 442
CANBERRA ACT 2601

Via email: actfoi@ombudsman.gov.au

ACT Civil and Administrative Tribunal (ACAT) Review

Under section 84 of the Act, if a decision is made under section 82(1) on an Ombudsman review, you may apply to ACAT for review of the Ombudsman decision. Further information may be obtained from the ACAT at:

ACT Civil and Administrative Tribunal
Level 4, 1 Moore Street
GPO Box 370
CANBERRA CITY ACT 2601

Telephone: (02) 6207 1740
<http://www.acat.act.gov.au>

Should you have any queries in relation to you request, please contact me by telephone on (02) 6205 5466 or email MPCFOI@act.gov.au.

Yours sincerely

Schedule 2.2(a)ii

Clare Guest
Information Officer
Major Projects Canberra
26 May 2023