



**ACT**  
Government

Major Projects Canberra

**SPIRE Project Board**  
**Summary of Outcomes - Meeting no. 7**

At 1:30pm, Tuesday, 21 April 2020  
Via Teams

**Welcome and review of attendance**

The Chair welcomed members, noted apologies and opened the meeting.

**Conflicts of Interest**

The Board members were required to declare any potential conflicts of interests or associations and no conflicts of interest were declared.

**Minutes and Actions**

The Board approved the minutes for meeting 6 and discussed the status of items on the actions register.

**Matters for Discussion**

The following items were discussed at the meeting:

- Project Director's Report;
- Project Risk Management Update;
- Project Cost Reporting;
- Equipment List(s);
- Communications and Engagement Update.

**The Chair closed the meeting at 2.30pm**